

The Simple Way to *coordinate & accelerate work*

Work-Relay provides the structure and clarity organizations need to complete projects, even when they veer off the “happy path.”

Maintaining process standardization and governance is important, but the reality is that situations arise that require dynamic updates to processes. Here are In-Flight Process Execution examples where Work-Relay enables users to keep projects and processes moving forward, without breaking or bringing processes to a halt:

Complete and Proceed a Task (a step in the process):

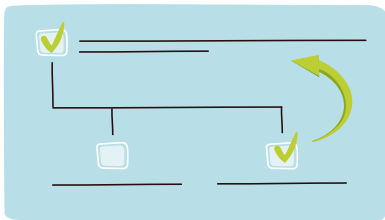
This is the most common progression and involves going from one task directly to the next. This can help enforce governance and consistent execution.



Proceed a Task with variations:

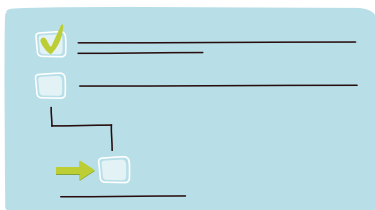
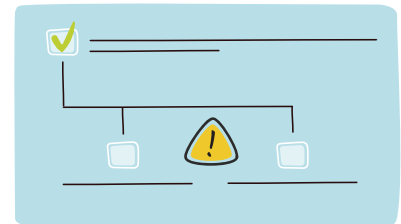
Upon completion of a task, there may be multiple avenues for where a process could go. This could involve varying next tasks depending on what the user has input into the process, but also include performing a set of tasks once again.

- This can allow you to rerun a portion of the process as many times as needed until a successful result is achieved
- This can also involve business logic that, based on what a user has input, determines how subsequent tasks should execute in a process



Insert Required Task Into Process:

Users can create tasks that provide a mandatory pause in a process until the items have been completed or issues are resolved, allowing for dynamic variations to the process being executed.

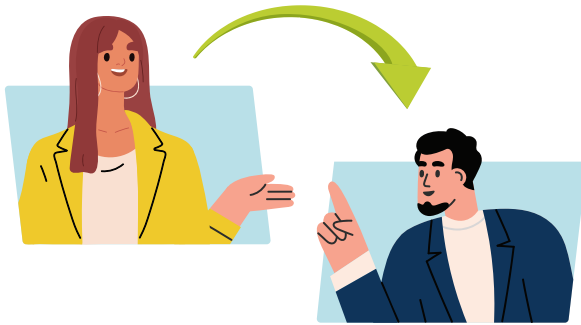
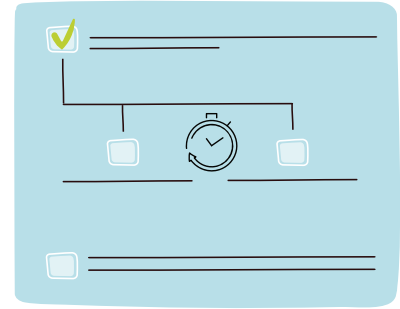


Initiate Task Change Request:

Initiate a sub-process that must be completed before we are able to proceed with the standard process workflow.

Change Timing of a Task:

As obstacles arise, adjustments to due dates and durations may be needed. Users can perform this with the click of a button and extend the process due date, with the necessary restrictions in place.



Change assignee of a Task:

Enables users to re-assign work to new assignee when needed to complete a task, or have multiple users assigned at once.



Collaborate in a Task:

Allows users to work with others in context of the specific task and document all activity via Slack, Salesforce Chatter, or email.



Proceed and Split work:

Allows the user responsible for a task to split up the work, delegate it to others by allowing the assignee to assign a new worker, bring in another resource to help, and more!

The level of flexibility and business user empowerment is based on the governance determined by your organization. **Work-Relay offers the full spectrum of Simplicity and Flexibility with the Governance you need.**

