



AC Member Directory Enterprise User Guide



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Installation

AC Member Directory Enterprise is a community component that allows users to find the right community members by location and any other filter that admin configures.

The component is adapted to align with Web Content Accessibility Guidelines (WCAG) standards.

Install the component from the appexchange <https://appexchange.salesforce.com/appxListingDetail?listingId=a0N3A00000FMcpHUAT>

Configuration

Set Up Permissions

The AC Member Directory package comes with custom objects and fields. For the component to function correctly, you need to provide appropriate access to these objects and their fields.

We recommend using the permission sets provided in a package:

- AC Member Directory Admin
For internal users. All permissions for user management purposes.
- AC Member Directory Community User
For community users. Allowed: browsing, filtering and finding members and self management.
- AC Member Directory Guest User
For guest users. Allowed: browsing, filtering and finding members.

Note Once you've assigned permissions sets, please do not forget to provide access to standard User object and its fields manually according to your preferences.

You can also configure all permissions manually if you choose not to utilize our package's permission sets.

Object Permissions and Field-Level Security

Give users access to the custom objects. The table contains access provided in the permission sets.

Objects and Fields	AC Member Directory Admin	AC Member Directory Community User	AC Member Directory Guest User
User	-	-	-
System Address Field	Read	Read	Read

Location	Read, Edit	Read, Edit	Read
Hide from Member Directory	Read, Edit	Read, Edit	Read

Note Once you've assigned permissions as indicated in the table (or by assigning permission sets), please remember to grant access to the standard User object and its fields according to your preferences.

Admin Permissions

Add the next system permissions to the admin user:

- Ability to manage app settings:
 - Manage Custom Permissions (dependent permission)
 - View Roles and Role Hierarchy (dependent permission)
 - View Setup and Configuration (dependent permission)
 - Modify Metadata Through Metadata API Functions
 - Customize Application

Apex Class Access

The list contains access provided in the permission sets.

To set Apex class security manually, go to Setup - Profiles or Permission sets and select a profile or permission set.

Note We recommend using the Enhanced Profile User Interface to see the complete list of available Apex classes.

In the Apex Class Access page or related list, click Edit.

Select the Apex classes that you want to enable from the Available Apex Classes list and click Add.

- Provide access for **admin users** to the following Apex Classes:

AC_AdminSettingsCtrl

AC_UserDirectoryCtrl

AC_UserDirectoryDetailsCtrl

AC_UserDirectoryZonesPickList

AC_UserDirFiltersCtrl

AC_UserDirLocationSearchCtrl

AC_UserDirPaginatorCtrl

AC_UserLocationCtrl

AC_ZonesSettingsCtrl

- Provide access for **external users** to the following Apex Classes:

AC_UserDirectoryCtrl

AC_UserDirectoryDetailsCtrl

AC_UserDirFiltersCtrl

AC_UserDirLocationSearchCtrl

AC_UserDirPaginatorCtrl

AC_UserLocationCtrl

- Provide access for **guest users** to the following Apex Classes:

AC_UserDirectoryCtrl

AC_UserDirectoryDetailsCtrl

AC_UserDirFiltersCtrl

AC_UserDirLocationSearchCtrl

AC_UserDirPaginatorCtrl

AC_UserLocationCtrl

Visualforce Page Access

The list contains access provided in the permission sets.

To set Visualforce Page access manually, go to Setup - Profiles/Permission Sets and select a profile/permission set.

In the Visualforce Page Access page or related list, click Edit.

Select the pages that you want to enable from the Available Visualforce Pages list and click Add.

- Provide access for **admin users** to the following Visualforce Pages:

AC_UserDirectorySettingsPage

Custom Metadata Types

The list contains access provided in the permission sets.

- Provide access for **admin users** to the following Custom Metadata Types:

Admin_Filters_Value__mdt

Country__mdt

State__mdt

User_Directory_Admin_Filter__mdt

User_directory_Zone__mdt

- Provide access for **external users** to the following Custom Metadata Types:

Admin_Filters_Value__mdt

Country__mdt

State__mdt

User_Directory_Admin_Filter__mdt

User_directory_Zone__mdt

- Provide access for **guest users** to the following Custom Metadata Types:

Admin_Filters_Value__mdt

Country__mdt

State__mdt

User_Directory_Admin_Filter__mdt

User_directory_Zone__mdt

Enable Google Maps API

AC Member Directory Enterprise integrates with Google Maps to display user location. To use advanced location search of users on the community, enable Google Maps API.

1. Setup → Remote Site Settings → Create New Remote.

In the field “Remote Site URL” insert <https://maps.googleapis.com> and select “Active”.

In the field 'Origin URL Pattern' insert <https://maps.googleapis.com>.

Q cors

Security

CORS

Didn't find what you're looking for?
Try using Global Search.

SETUP
CORS

CORS

[Help for this Page](#)

This page lists origins that are whitelisted for cross-origin resource sharing (CORS).

To allow code (such as JavaScript) running in a Web browser to communicate with Salesforce from a specific origin, whitelist the origin.

View: All [Create New View](#)

A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y | Z | Other All

Whitelisted Origins

New

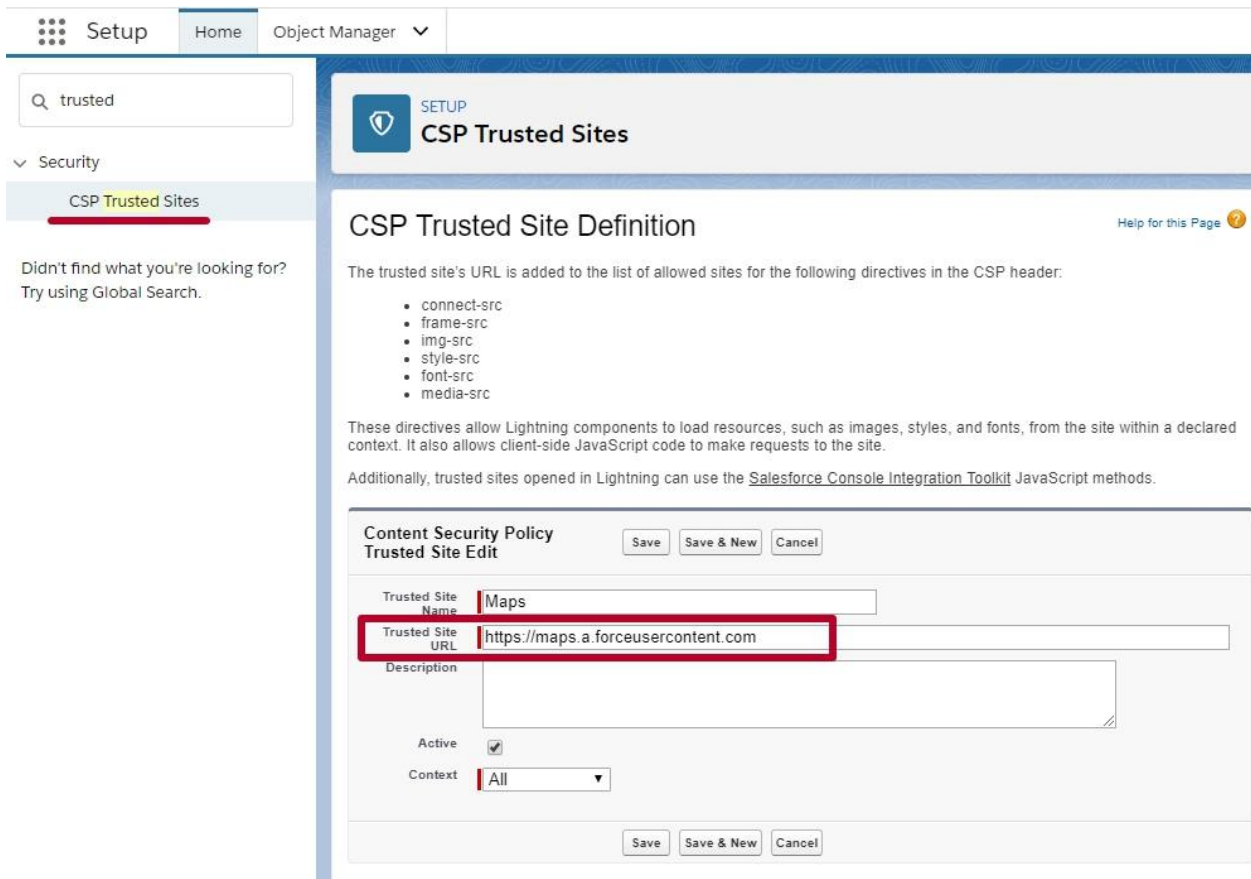
Action	Origin URL Pattern ↑	Created By	Created Date	Last Modified By	Last Modified Date
Edit Del	https://maps.googleapis.com	EKoma	09/04/2019 05:52	EKoma	09/04/2019 05:52

A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y | Z | Other All

AC Member Directory Enterprise component requests to the external map site to display user location on the community.

To use third-party APIs that make requests to an external (non-Salesforce) server, add the site URL to a CSP Trusted URLs.

- 1) Go to Setup - CSP Trusted URLs - New.
- 2) Add the following URL <https://maps.a.forceusercontent.com>
- 3) Save.



Setup Home Object Manager

trusted

Security

CSP Trusted Sites

Didn't find what you're looking for? Try using Global Search.

SETUP CSP Trusted Sites

CSP Trusted Site Definition

The trusted site's URL is added to the list of allowed sites for the following directives in the CSP header:

- connect-src
- frame-src
- img-src
- style-src
- font-src
- media-src

These directives allow Lightning components to load resources, such as images, styles, and fonts, from the site within a declared context. It also allows client-side JavaScript code to make requests to the site.

Additionally, trusted sites opened in Lightning can use the [Salesforce Console Integration Toolkit](#) JavaScript methods.

Content Security Policy Trusted Site Edit Save Save & New Cancel

Trusted Site Name Maps

Trusted Site URL <https://maps.a.forceusercontent.com>

Description

Active ☒

Context All

Save Save & New Cancel

NOTE! We also recommend changing your community security settings to “Allow Inline Scripts and Script Access to Whitelisted Third-party Hosts”.

- 1) Go to the Community Builder - Settings - Security & Privacy.
- 2) In the Content Security Policy sections, choose “Allow Inline Scripts and Script Access to Whitelisted Third-party Hosts” level from the drop-down menu.

 Home
 


 Settings
  General
  Theme
  Languages
  Navigation
  SEO
  CMS Connect
  Advanced
  Security & Privacy
  Developer
  Updates

Clickjack Protection

Clickjack Protection Level

Secure your site and help prevent user interface redress attacks by controlling where your pages can be framed on a website. [More Details](#)

Allow framing by any page (No protection) ▼

Content Security Policy (CSP)

Security Level

Adjust your site's security by selecting the appropriate level of control over scripts and the communication between components. [More Details](#)

Relaxed CSP: Permit Access to Inline Scripts and Allowed Hosts ▼

Lightning Locker  On

To enhance security, Lightning Locker isolates the Lightning components that belong to one namespace from components that belong to other namespaces.

Trusted Sites for Scripts

Third-party hosts listed here can be accessed by scripts in your site. Third-party hosts required for non-script resources such as images, videos, and stylesheets must be added to your [CSP Trusted Sites](#) in Salesforce Setup. [More Details](#)

+ Add Trusted Site

CSP Errors

View and resolve resources that are blocked due to conflicts with your site's CSP settings.
Note: This page lists new CSP issues from the last 30 days.



Member Directory Settings

Track and manage members and information visible on the community.

Community Users Directory Settings

AC Member Directo...

AC Member Directory Enterprise Se...

Community Users Directory SettingsCustom Admin Filters

Community Users Directory Settings

Save settings for Default (without zone)

Select zone for setting

Default (without zone)

Create new Zone

User information field set

AC User information field set

Full Name

Email

Phone

URL test

test text

test text1

Test picklist

picklist with text

Test number

Test date

User filtering field set

AC User filtering field set

Language

Test picklist

User general field set

AC User general field set

Alias

Created Date

User contact field set

AC User contact field set

Full Name

Email

Phone

URL test

User additional field set

AC User additional field set

Alias

Active

Show inactive users☒

User sort order

Last Name ↑

Zone Settings

If you have multiple communities, you can use zones and easily apply different profile users for a specific zone.

Create Zones and set up different settings for each zone.

Community Users Directory SettingsCustom Admin Filters

Community Users Directory Settings

Save settings for Default (without zone)

Select zone for setting

Default (without zone)

Create new Zone

User information field set

AC User information field set

Full Name

Email

Phone

URL test

test text

test text1

Test picklist

picklist with text

Test number

Test date

User filtering field set

AC User filtering field set

Language

Test picklist

User general field set

AC User general field set

Alias

Created Date

User contact field set

AC User contact field set

Full Name

Email

Phone

User additional field set

AC User additional field set

Alias

Active

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You can also customize which fields are displayed within a specific zone by choosing appropriate user info and the user filtering field set (see how to create custom field sets here [Custom Fields and Labels](#)).

If field sets are not specified for a zone, the default ones will be used.

To edit or delete zones, go to Setup - Custom Metadata Types.

Click “Manage Records” next to the “User directory Zones”.

Setup

Home

Object Manager

custom met

Custom Code

Custom Metadata Types

Didn't find what you're looking for?

Try using Global Search.

SETUP

Custom Metadata Types

All Custom Metadata Types

Custom metadata types enable you to create your own setup objects wh that need to be migrated from one environment to another, or packaged .

Rather than building apps from data records in custom objects or custom that comes with metadata: package, deploy, and upgrade. Querying cust

New Custom Meta

Action	Label	Installed Package
Manage Records	API Key	Community Members Management
Manage Records	Admin Filters Value	Community Members Management
Manage Records	Country	Community Members Management
Manage Records	State	Community Members Management
Manage Records	User Directory Admin Filter	Community Members Management
Manage Records	User directory Zone	Community Members Management

Create a new zone or edit/delete the existing one.



SETUP

Custom Metadata Types

Members Zone Settings

Help for this Page ?

View: All Create New View

New

Action	Label ↑	Members Zone Setting Name	Namespace Prefix
Edit Del	Customer Community	Customer_Community	
Edit Del	Partner Community	Partner_Community	

User Information Field Set

User Information field set is provided by default with the package. The following field set is used to display specific contact information on the member list view and contains fields such as: Full Name, Email, Phone.

Community Users Directory Settings

Custom Admin Filters

Community Users Directory Settings

Save settings for Default (without zone)

Select zone for setting Default (without zone)

Create new Zone

User information field set AC User information field set

- Full Name
- Email
- Phone
- URL test
- test text
- test text1
- Test picklist
- picklist with text
- Test number
- Test date

User filtering field set AC User filtering field set

- Language
- Test picklist

User general field set AC User general field set

- Alias
- Created Date

User contact field set AC User contact field set

- Full Name
- Email
- Phone

User additional field set AC User additional field set

- Alias
- Active

This field set is sufficient to show standard user fields on the list view. If you want to show custom fields, create your own field sets. See the [Custom Fields and Labels](#) section.

User Filtering Field Set

User filtering by language is provided by default. To create custom member filtering, for example by level or industry, add a picklist or multi-select picklist field with appropriate values to the User object. Then create a custom field set and add these fields. See also the [Custom Fields and Labels](#) section.

Community Users Directory Settings Custom Admin Filters

Community Users Directory Settings [Save settings for Default \(without zone\)](#)

Select zone for setting **Default (without zone)** [Create new Zone](#)

User information field set **AC User information field set**

- Full Name
- Email
- Phone
- URL test
- test text
- test text1
- Test picklist
- picklist with text
- Test number
- Test date

User filtering field set **AC User filtering field set**

- Language
- Test picklist

User general field set **AC User general field set**

- Alias
- Created Date

User contact field set **AC User contact field set**

- Full Name
- Email
- Phone

User additional field set **AC User additional field set**

- Alias
- Active

User general field set

When clicking on the user's card, a pop-up window with the user information is displayed. You can define what fields you would prefer to display on the General Information section with the fieldset.

Community Users Directory Settings Custom Admin Filters

Community Users Directory Settings [Save settings for Default \(without zone\)](#)

Select zone for setting **Default (without zone)** [Create new Zone](#)

User information field set **AC User information field set**

- Full Name
- Email
- Phone
- URL test
- test text
- test text1
- Test picklist
- picklist with text
- Test number
- Test date

User filtering field set **AC User filtering field set**

- Language
- Test picklist

User general field set **AC User general field set**

- Alias
- Created Date

User contact field set **AC User contact field set**

- Full Name
- Email
- Phone
- URL test

User additional field set **AC User additional field set**

- Alias
- Active

User contact field set

When clicking on the user's card, a pop-up window with the user information is displayed. You can define what fields you would prefer to display on the Contact Information section with the fieldset.

Community Users Directory Settings Custom Admin Filters

Community Users Directory Settings Save settings for Default (without zone)

Select zone for settingDefault (without zone) Create new Zone

User information field setAC User information field set

Full Name

Email

Phone

URL test

test text

test text1

Test picklist

picklist with text

Test number

Test date

User filtering field setAC User filtering field set

Language

Test picklist

User general field setAC User general field set

Alias

Created Date

User contact field setAC User contact field set

Full Name

Email

Phone

URL test

User additional field setAC User additional field set

Alias

Active

User additional field set

When clicking on the user’s card, a pop-up window with the user information is displayed. You can define what fields you would prefer to display on the Additional Information section with the fieldset.

Community Users Directory Settings Custom Admin Filters

Community Users Directory Settings Save settings for Default (without zone)

Select zone for settingDefault (without zone) Create new Zone

User information field setAC User information field set

Full Name

Email

Phone

URL test

test text

test text1

Test picklist

picklist with text

Test number

Test date

User filtering field setAC User filtering field set

Language

Test picklist

User general field setAC User general field set

Alias

Created Date

User contact field setAC User contact field set

Full Name

Email

Phone

URL test

User additional field setAC User additional field set

Alias

Active

Show active/inactive users

You have an option to include your inactive users on the user directory page although you probably won’t need it.

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Show inactive users ☒

User sort order

Last Name ↑

Select All profiles ☒

Please, select profiles of users to be shown on user directory page

☒ Analytics Cloud Integration User
☒ B2B Reordering Portal Buyer Profile
☒ Contract Manager
☒ Custom: Sales Profile
☒ Customer Community Plus Login User test
☒ Customer Portal Manager Standard
☒ Force.com - Free User
☒ High Volume Customer Portal User
☒ My Customer Community Plus Login User
☒ Partner Community User
☒ Solution Manager
☒ Test Gold Partner User
☒ 2 Profile

☒ Analytics Cloud Security User
☒ Chatter External User
☒ CPQ Integration User
☒ Custom: Support Profile
☒ Customer Community Plus User
☒ External Apps Login User
☒ Gold Partner User
☒ Identity User
☒ My Customer Community User
☒ ReadOnly
☒ Standard Platform User
☒ Verification Customer Community
☒ 3 Profile

☒ Authenticated Website
☒ Chatter Free User
☒ Cross Org Data Proxy User
☒ Customer Community Login User
☒ Customer Community User
☒ External Identity User
☒ Guest License User
☒ Marketing User
☒ Partner App Subscription User
☒ Salesforce API Only System Integrations
☒ Standard User
☒ Work.com Only User

☒ Authenticated Website
☒ Chatter Moderator User
☒ Custom: Marketing Profile
☒ Customer Community Plus Login User
☒ Customer Portal Manager Custom
☒ Force.com - App Subscription User
☒ High Volume Customer Portal
☒ Minimum Access - Salesforce
☒ Partner Community Login User
☒ Silver Partner User
☒ System Administrator
☒ 1 Profile

Save settings for Default (without zone)

User sort order

Admins can now sort community user lists alphabetically. This feature applies to both tile and list views. Admins can choose from sorting options like first name, last name and more in ascending or descending order.

Show inactive users ☒

User sort order

Last Name ↑

Select All profiles ☒

Please, select profiles of users to be shown on user directory page

☒ Analytics Cloud Integration User
☒ B2B Reordering Portal Buyer Profile
☒ Contract Manager
☒ Custom: Sales Profile
☒ Customer Community Plus Login User test
☒ Customer Portal Manager Standard
☒ Force.com - Free User
☒ High Volume Customer Portal User
☒ My Customer Community Plus Login User
☒ Partner Community User
☒ Solution Manager
☒ Test Gold Partner User
☒ 2 Profile

☒ Analytics Cloud Security User
☒ Chatter External User
☒ CPQ Integration User
☒ Custom: Support Profile
☒ Customer Community Plus User
☒ External Apps Login User
☒ Gold Partner User
☒ Identity User
☒ My Customer Community User
☒ ReadOnly
☒ Standard Platform User
☒ Verification Customer Community
☒ 3 Profile

☒ Authenticated Website
☒ Chatter Free User
☒ Cross Org Data Proxy User
☒ Customer Community Login User
☒ Customer Community User
☒ External Identity User
☒ Guest License User
☒ Marketing User
☒ Partner App Subscription User
☒ Salesforce API Only System Integrations
☒ Standard User
☒ Work.com Only User

☒ Authenticated Website
☒ Chatter Moderator User
☒ Custom: Marketing Profile
☒ Customer Community Plus Login User
☒ Customer Portal Manager Custom
☒ Force.com - App Subscription User
☒ High Volume Customer Portal
☒ Minimum Access - Salesforce
☒ Partner Community Login User
☒ Silver Partner User
☒ System Administrator
☒ 1 Profile

Save settings for Default (without zone)

Profile Showing Settings.

In this section, you can manage which user profiles will be shown on the Community Members' page.

Note These profiles also should be added as community members.

Show inactive users ☒

User sort order Last Name ↑

Select All profiles ☒

Please, select profiles of users to be shown on user directory page

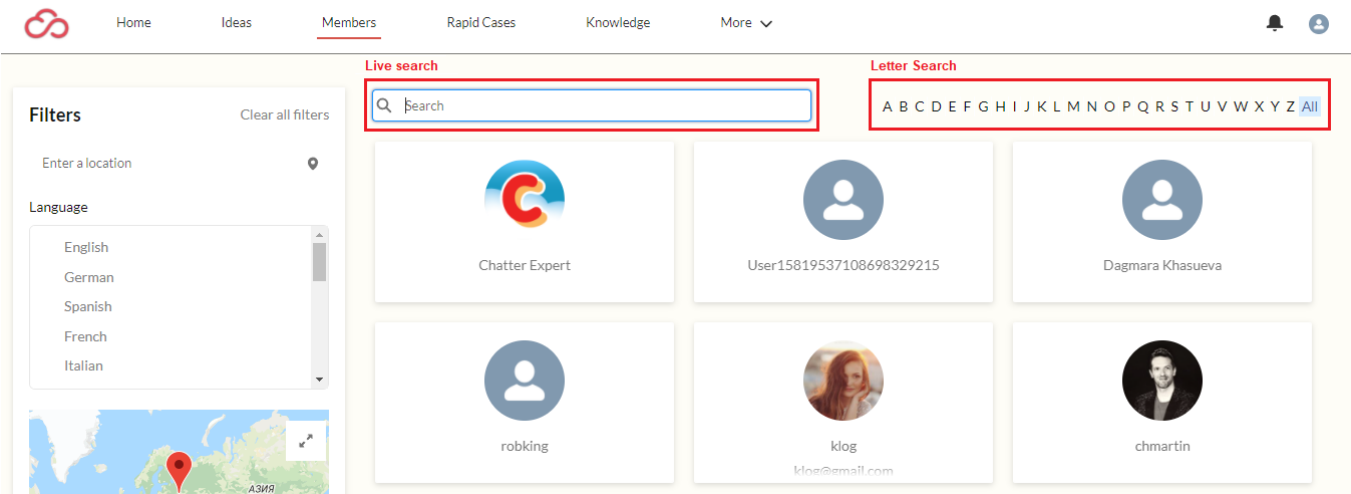
☒ Analytics Cloud Integration User	☒ Analytics Cloud Security User	☒ Authenticated Website	☒ Authenticated Website
☒ B2B Reordering Portal Buyer Profile	☒ Chatter External User	☒ Chatter Free User	☒ Chatter Moderator User
☒ Contract Manager	☒ CPQ Integration User	☒ Cross Org Data Proxy User	☒ Custom: Marketing Profile
☒ Custom: Sales Profile	☒ Custom: Support Profile	☒ Customer Community Login User	☒ Customer Community Plus Login User
☒ Customer Community Plus Login User test	☒ Customer Community Plus User	☒ Customer Community User	☒ Customer Portal Manager Custom
☒ Customer Portal Manager Standard	☒ External Apps Login User	☒ External Identity User	☒ Force.com - App Subscription User
☒ Force.com - Free User	☒ Gold Partner User	☒ Guest License User	☒ High Volume Customer Portal
☒ High Volume Customer Portal User	☒ Identity User	☒ Marketing User	☒ Minimum Access - Salesforce
☒ My Customer Community Plus Login User	☒ My Customer Community User	☒ Partner App Subscription User	☒ Partner Community Login User
☒ Partner Community User	☒ ReadOnly	☒ Salesforce API Only System Integrations	☒ Silver Partner User
☒ Solution Manager	☒ Standard Platform User	☒ Standard User	☒ System Administrator
☒ Test Gold Partner User	☒ Verification Customer Community	☒ Work.com Only User	☒ 1 Profile
☒ 2 Profile	☒ 3 Profile		

Save settings for Default (without zone)

Custom Admin Filters

Search settings

Configure live and letter search settings by creating separate fieldsets for each search type.



Create and choose an appropriate fieldset to look for the fields defined in a fieldset when searching for a member, or use the existing ones.

AC Member Directo... AC Member Directory Enterprise Se...

Community Users Directory Settings Custom Admin Filters

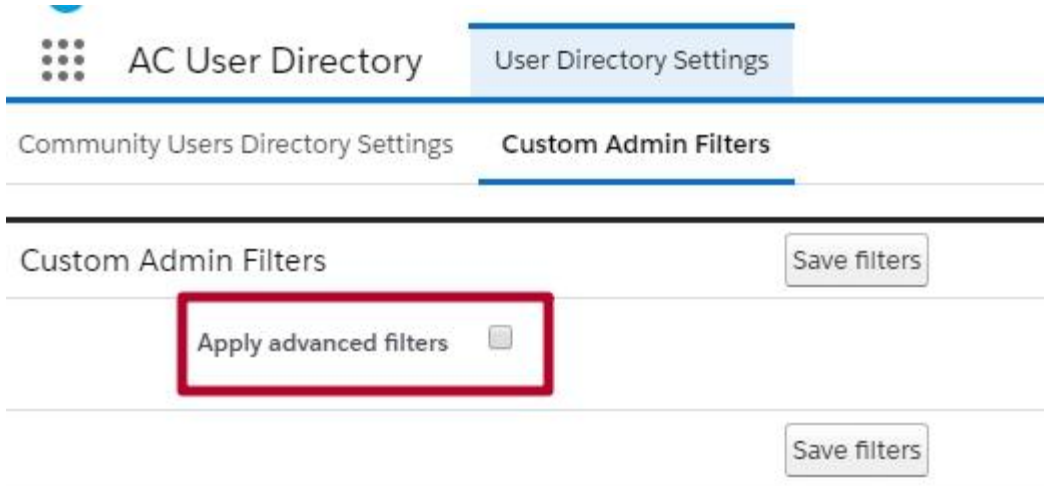
Custom Admin Filters Save filters

Fieldset for live search AC User information field set	Fieldset for letter search AC User information field set
- Full Name - Phone - Email - Additional e-mail - Status	- Full Name - Phone - Email - Additional e-mail - Status
Apply advanced filters ☒	

Advanced filters

Create and use custom filters available only for admins. Control and manage the list of members visible on the community.

To start using custom admin filters, enable the “Apply advanced filters” checkbox.



The screenshot shows the 'AC User Directory' settings page. The 'User Directory Settings' tab is active. Under the 'Custom Admin Filters' section, there is a checkbox labeled 'Apply advanced filters' which is highlighted with a red rectangular box. To the right of this checkbox is a 'Save filters' button. Below this section, another 'Save filters' button is visible.

Create custom admin filtering by adding a picklist or multi-select picklist fields with appropriate values to the User object. Then create a custom field set and add these fields. See also the [Custom Fields and Labels](#) section.

Choose an appropriate field set and specific values to display only a specific group of members on the community.



Custom Admin Filters

Save filters

Apply advanced filters ☒Select Field set for custom Admin
filtering

Status ▼

User Status ☒ Junior
☐ Middle
☐ Senior

Save filters

Custom Fields and Labels

Custom Fields and Field Sets

If you want to show custom fields on the member list view, you have to add new fields and create your own field set on the User object.

- 1) Add custom fields in Setup – Object Manager - Users - Fields and Relationships.

Remember: create only picklist and multi-select types of fields for user filtering.

- 2) Create a new field set in Setup – Object Manager - Users – Field Sets, and include custom fields in the newly created field set.
- 3) Choose an appropriate field set for a certain zone in the User Directory Settings tab.

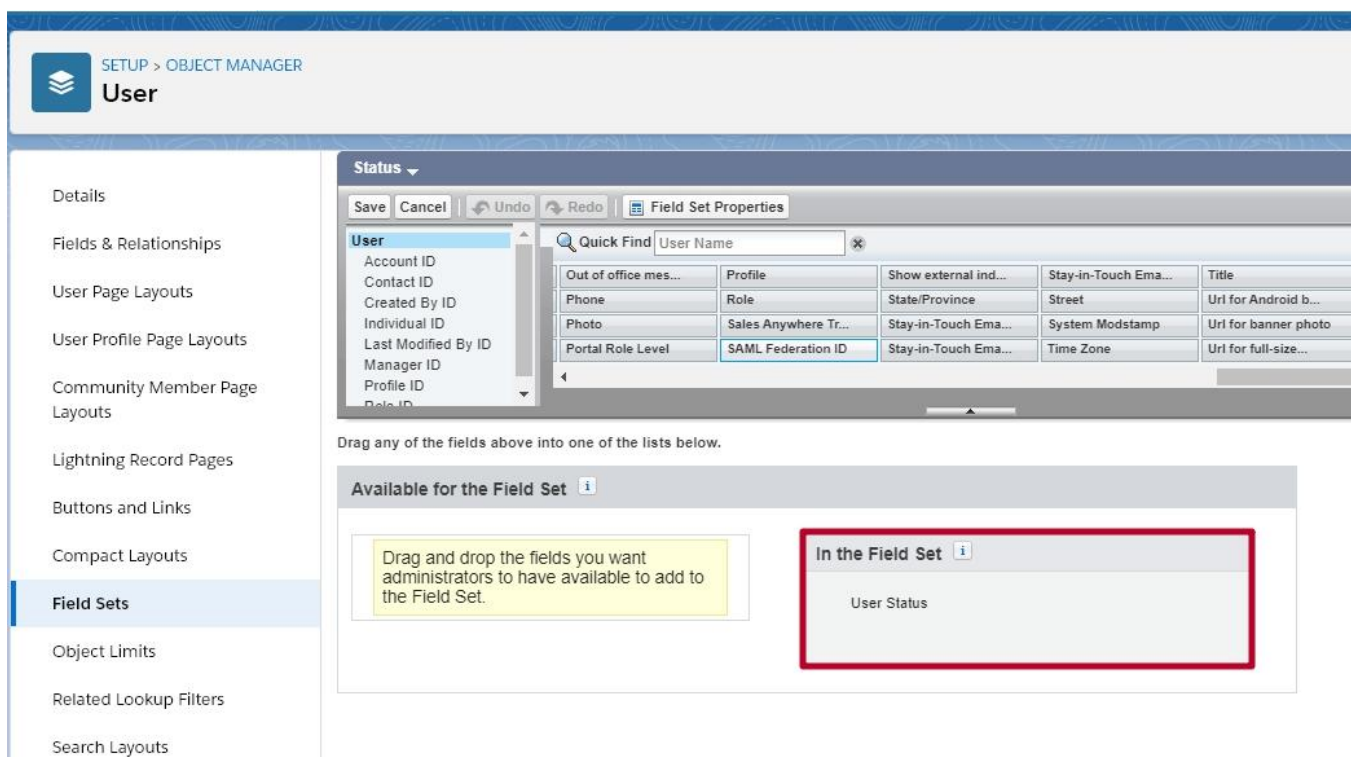


Table View

Define what fields should be displayed on the table view with the following fieldset:

AC User information field set

When clicking on the user's card, a pop-up window with the user information is displayed. You can define what fields you would prefer to display with these fieldsets:

AC User general field set - General Information section

AC User additional field set - Additional Information section

AC User contact field set - Contact Information section

Number Range Custom Field



You can setup a number range field that will be displayed on the sidebar with filters. Users are able to move sliders and see a number value. For example, use the field to search members by their age range.

To do so, simply add a number field to the fieldset with filters (by default – User filtering field set). It is important that at least one user has a value in the number field.

Changing Custom Labels

To change custom labels, go to Setup – Create – Custom Labels. (To find labels among existing ones, it is better to filter the list by category or package name).

Custom Labels A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Other All

Action	Name ↑	Short Description	Value	Language	Categories	Installed Package
Edit	Additional Information	Additional Information	Additional Information	English	udir	AC Community Users Directory
Edit	Contact Information	Contact Information	Contact Information	English	udir	AC Community Users Directory
Edit	General	General	General	English	udir	AC Community Users Directory
Edit	labelSearch	labelSearch	Search	English	udir	AC Community Users Directory
Edit	Loading	Loading	Loading	English	udir	AC Community Users Directory
Edit	Next	Next	Next	English	udir	AC Community Users Directory
Edit	No results	No results	No results	English	udir	AC Community Users Directory
Edit	of	of	of	English	udir	AC Community Users Directory
Edit	Page	Page	Page	English	udir	AC Community Users Directory
Edit	Please select user	Select user for details	Select user for details	English	udir	AC Community Users Directory
Edit	Prev	Prev	Prev	English	udir	AC Community Users Directory
Edit	Previous	Previous	Previous	English	udir	AC Community Users Directory
Edit	Search in	Search in	Search in	English	udir	AC Community Users Directory
Edit	Settings	Settings	Settings	English	udir	AC Community Users Directory
Edit	View full profile	View full profile	View full profile	English	udir	AC Community Users Directory

Show me [fewer](#) ▲ records per list page

Open the custom label record by clicking on the name and choose the “New Local Translations/Overrides” button.

 This Custom Label is managed, meaning that you may only edit certain attributes. [Display More Information](#)

[Local Translations / Overrides \(0\)](#) | [Packaged Translations \(0\)](#)

Custom Label Detail[Edit](#)

Short Description	Additional Information	Name	Additional_Information
Language	English	Protected Component	✓
Namespace Prefix	acdir		
Installed Package	AC Community Users Directory		
Categories	udir		
Value	Additional Information		
Created By	AC Community Users Directory, 6/27/2018 2:49 AM	Modified By	AC Community Users Directory, 6/27/2018 2:49 AM

[Edit](#)**Local Translations / Overrides**[New Local Translations / Overrides](#)

 These translations were created by administrators in your company. Local translations override packaged ones.

No records to display

Packaged Translations

 These translations were automatically created when the upgradeable AppExchange package containing this custom label was installed. Although you cannot delete packaged translations, you can override them with your own text by clicking the Override link next to the desired language. Overridden translations appear in gray.

No records to display

After entering the value for the corresponding language, it will be displayed on the component side.

Set up Site Pages and Components

AC Member Directory Enterprise package comes with three lightning components:

- AC Member Directory allows your site members to find, filter and collaborate with other users.
- AC User Location is used on the User Profile community page and displays the user location on the map.
- AC User Management allows your members to hide themselves from the Member Directory.

AC Member Directory

Please follow these steps to add AC Member Directory component to the community:

1. Create a new page.

Go to the Community Builder – New Page – Standard Page – Save and Publish.

2. Add the page to the Navigation Menu.

Edit Default Navigation

* Menu Name

Default Navigation

Menu Structure

+ Add Menu Item

- ≡ New Ideas ×
- ≡ Events ×
- ≡ Old Events ×
- ≡ New Events ×
- ≡ Knowledge ×
- ≡ CoBrand ×
- ≡ Rapid Cases ×
- ≡ Members ×

Menu Item

* Name

Members

* Type

Site Page ▼

* Page

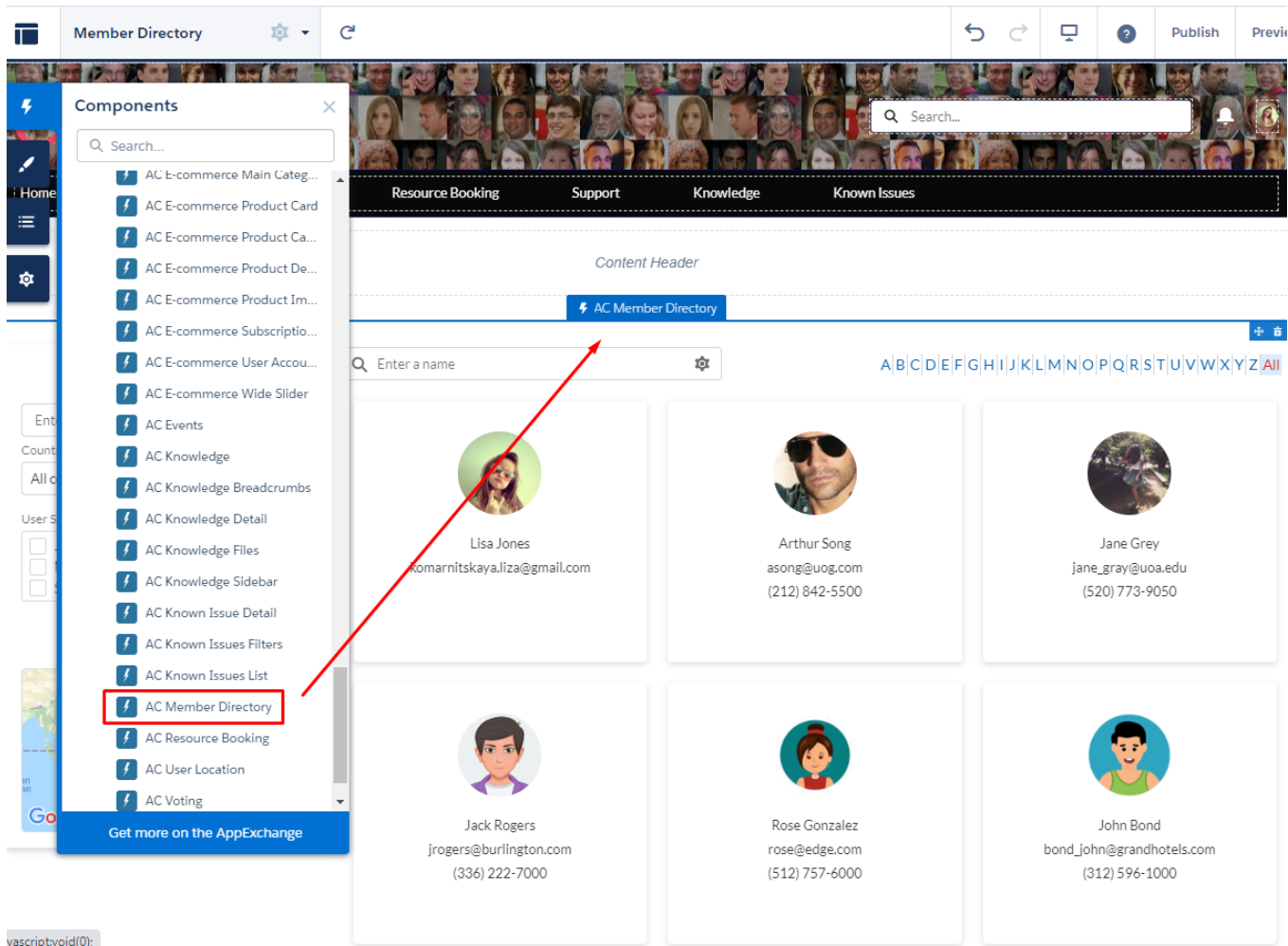
Members ▼

☐ Publicly available

> Optional

Cancel Save Menu

- Find the **AC Member Directory** from the list of components and drag and drop to the page.



Member Directory

Components

Search...

- AC E-commerce Main Categ...
- AC E-commerce Product Card
- AC E-commerce Product Ca...
- AC E-commerce Product De...
- AC E-commerce Product Im...
- AC E-commerce Subscriptio...
- AC E-commerce User Accou...
- AC E-commerce Wide Slider
- AC Events
- AC Knowledge
- AC Knowledge Breadcrumbs
- AC Knowledge Detail
- AC Knowledge Files
- AC Knowledge Sidebar
- AC Known Issue Detail
- AC Known Issues Filters
- AC Known Issues List
- AC Member Directory**
- AC Resource Booking
- AC User Location
- AC Voting

Get more on the AppExchange

Resource Booking Support Knowledge Known Issues

Content Header

AC Member Directory

Enter a name

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All

Lisa Jones
komarnitskaya.liza@gmail.com

Arthur Song
asonog@uog.com
(212) 842-5500

Jane Grey
jane_gray@uoa.edu
(520) 773-9050

Jack Rogers
jrogers@burlington.com
(336) 222-7000

Rose Gonzalez
rose@edge.com
(512) 757-6000

John Bond
bond_john@grandhotels.com
(312) 596-1000

Component Settings are available in Community Builder:

AC Member Directory



Configure:

* Items Per Page

* Items Height

Items Radius

Select Zone

SideBar Position

☒ Enable search by name

☒ Enable search by Country and State

☐ Enable advanced location search
(DEPRECATED)

Default radius for location search
(DEPRECATED)

Miles steps for radius (DEPRECATED)

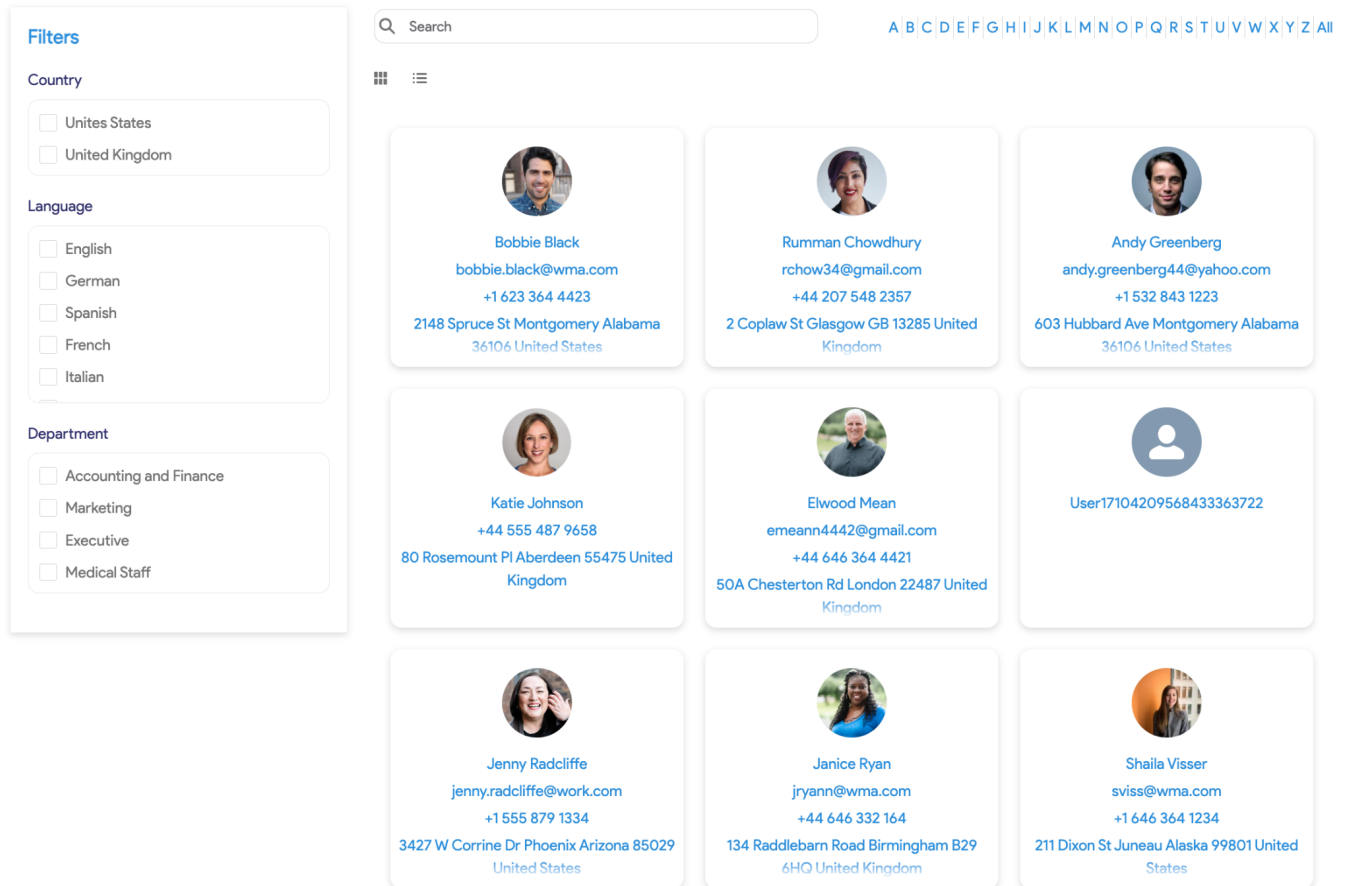
☒ Whole card clickable

Open full profile by clicking on these fields ⓘ

- Items per Page - set the number of items per page
- Items Height - set up a pixel-perfect item height
- Item Radius - set up a pixel-perfect item radius
- Select Zone - define a zone for the site, and show only those users whose profiles were added to this specific zone
- SideBar Position - choose whether to show the sidebar on the right or on the left hand either to hide it at all
- Enable search by name
- Enable search by Country and State
- Whole card clickable - decide if site users can click anywhere on a member card to be transferred to the user profile, or leave the default setting (click on a photo to open the user profile)
- Open full profile by clicking on these fields - define by clicking on what fields you prefer to be transferred to a user profile page when table view is selected
- Load users on component initialization - disable if you prefer not to display list of users when no filters are selected
- Enable custom filters - disable default filters and apply custom filtering

Click "Publish" to save changes.

Component behavior on site:



Member Directory component allows your site members to find, filter and collaborate with other users.

- Search
 - Use live search box to identify site members by their first/last name, email, nickname, or use letter search.



- Directory view
 - Tile view. Define in component properties if site users can click anywhere on a member card to be transferred to the user profile, or leave the default setting (click on a photo to open the user profile). The setup is described [here](#). URLs on the cards are displayed as active links, allowing for direct access with a simple click.





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Previous 1 Next

- List (table) view. In the component properties, define by clicking on what fields you prefer to be transferred to a user profile page when table view is selected. The setup is described [here](#).
Also, you can define what fields to display on the table view. See the setup [here](#).



	Name	Email	Phone
	Katie Johnson	salesteam@advancedcommunities.com	+44 7911 123456
	Axl Rose	tatiana.yuchynskaya@advancedcommunities.com	202-555-0195

Previous 1 Next

• User profile

- On the User Profile page, see the AC User Management component. Click on the toggle to hide/show yourself on Member Directory.



Home

Events

Trainings

Show me on Member Directory



• Sidebar with filters

Filters

Country

☐ Unites States

☐ United Kingdom

Language

☐ English

☐ German

☐ Spanish

☐ French

☐ Italian

Department

☐ Accounting and Finance

☐ Marketing

☐ Executive

☐ Medical Staff

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All



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States

Member Directory enables your users to filter users by their location, skills, industry and any other attributes – the filters are totally customizable. See the [Custom Fields and Labels](#) section.

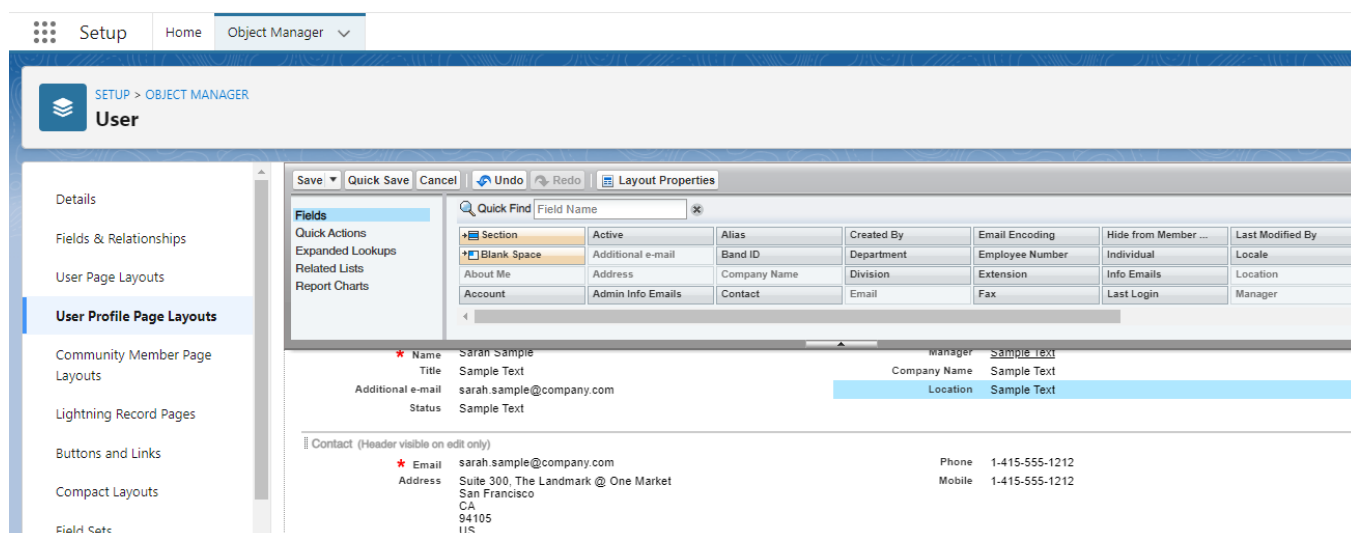
- Logic Related to Maps
 - Saving Users Location
On the User Profile Page Layout, find a field named "Location" (Longitude and Latitude). Community users have the ability to fill in the Longitude and Latitude fields to ensure accurate **pin placement** on the map. The standard address field is utilized for search purposes, while the Longitude and Latitude fields control the placement of the pin.
 - Filtering/Searching Users
Country and State Filtering: Users can filter by Country and State (US).
Custom System Address Field: A custom "System Address Field" (formula - text) has been introduced. The field automatically populates based on the data saved in the standard Address fields and is used **for search and filtering**. The field is not visible on the layout but is added to the AC user information fieldset.

AC User Location

AC User Location component displays user location on the map.

Note The search by states won't work if you enter the name of the state abbreviated. Please, use the full name of the state (California instead of CA).

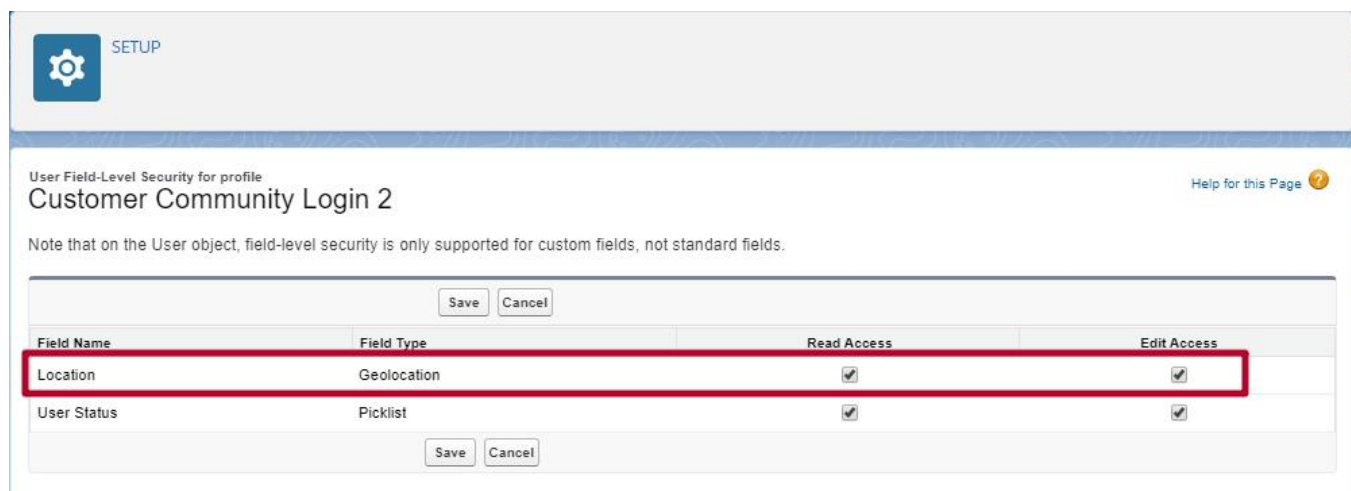
Please do not forget to add the "Location" field to the User Profile Page Layout on the User object.



The screenshot shows the 'Object Manager' interface for the 'User' object. The 'Fields' list on the left includes 'Section', 'Active', 'Alias', 'Created By', 'Email Encoding', 'Hide from Member ...', and 'Last Modified By'. The 'Location' field is highlighted in the 'Fields' list. The 'Quick Find' field is empty. The 'Fields' list also includes 'Additional e-mail', 'Band ID', 'Department', 'Employee Number', 'Individual', 'Locale', 'About Me', 'Address', 'Company Name', 'Division', 'Extension', 'Info Emails', 'Location', 'Account', 'Admin Info Emails', 'Contact', 'Email', 'Fax', 'Last Login', and 'Manager'.

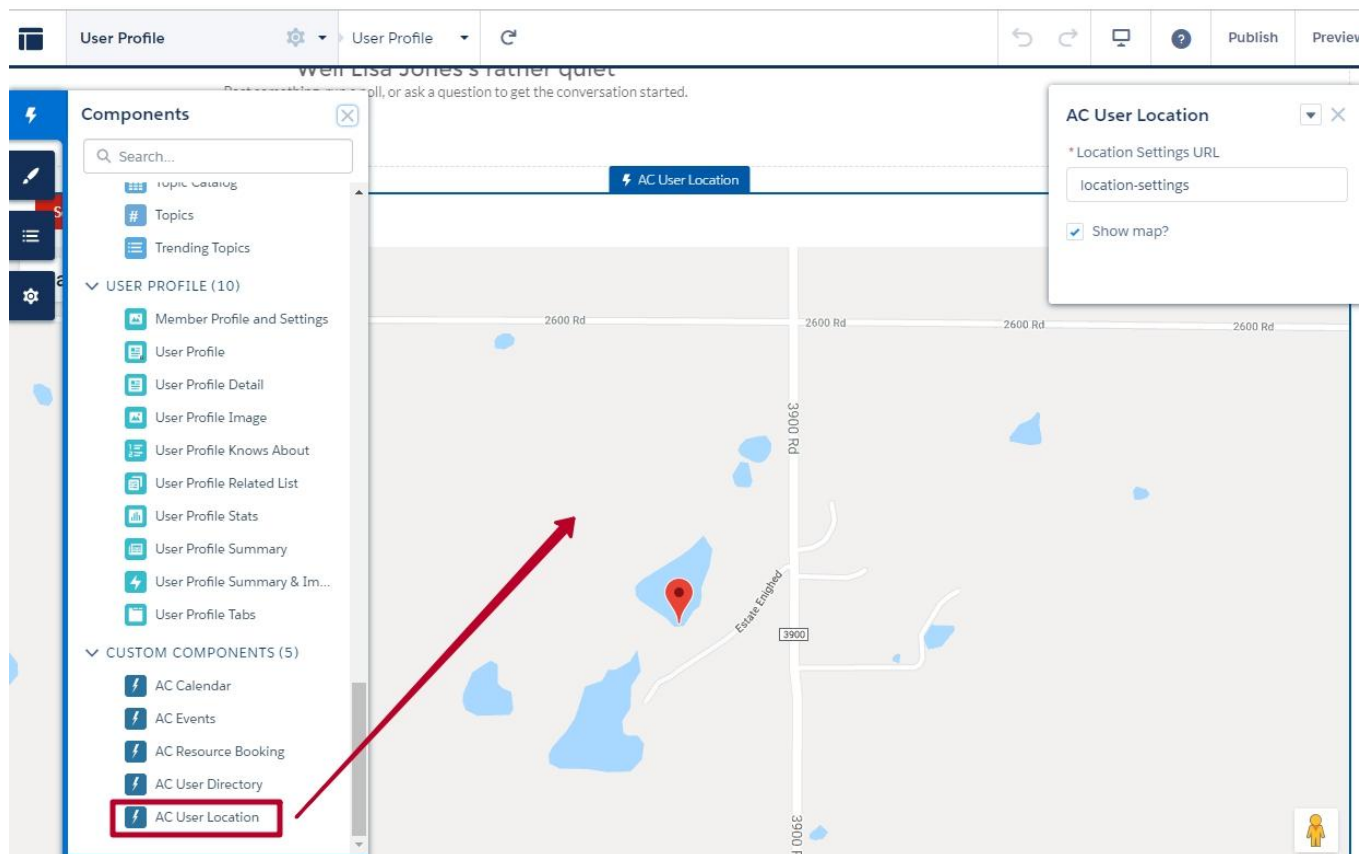
To let users configure their location on the map, do the following:

1. **Important: To use the geolocation feature, provide users with Read/Edit access to the Location field (User object).**



The screenshot shows the 'User Field-Level Security for profile' dialog box. The 'Location' field is highlighted with a red box. The 'Location' field has 'Read Access' and 'Edit Access' both checked. The 'User Status' field has 'Read Access' checked and 'Edit Access' unchecked. The 'Save' and 'Cancel' buttons are visible at the bottom.

2. Add the "AC User Location" component to the User Profile page in the community builder.



AC User Management

Show me on Member Directory ☒

Allow your members to hide themselves in the Member Directory. Each user can self-manage this from their profile by toggling the "Show me on Member Directory" inclusion setting.

To let your site members hide themselves, follow these steps:

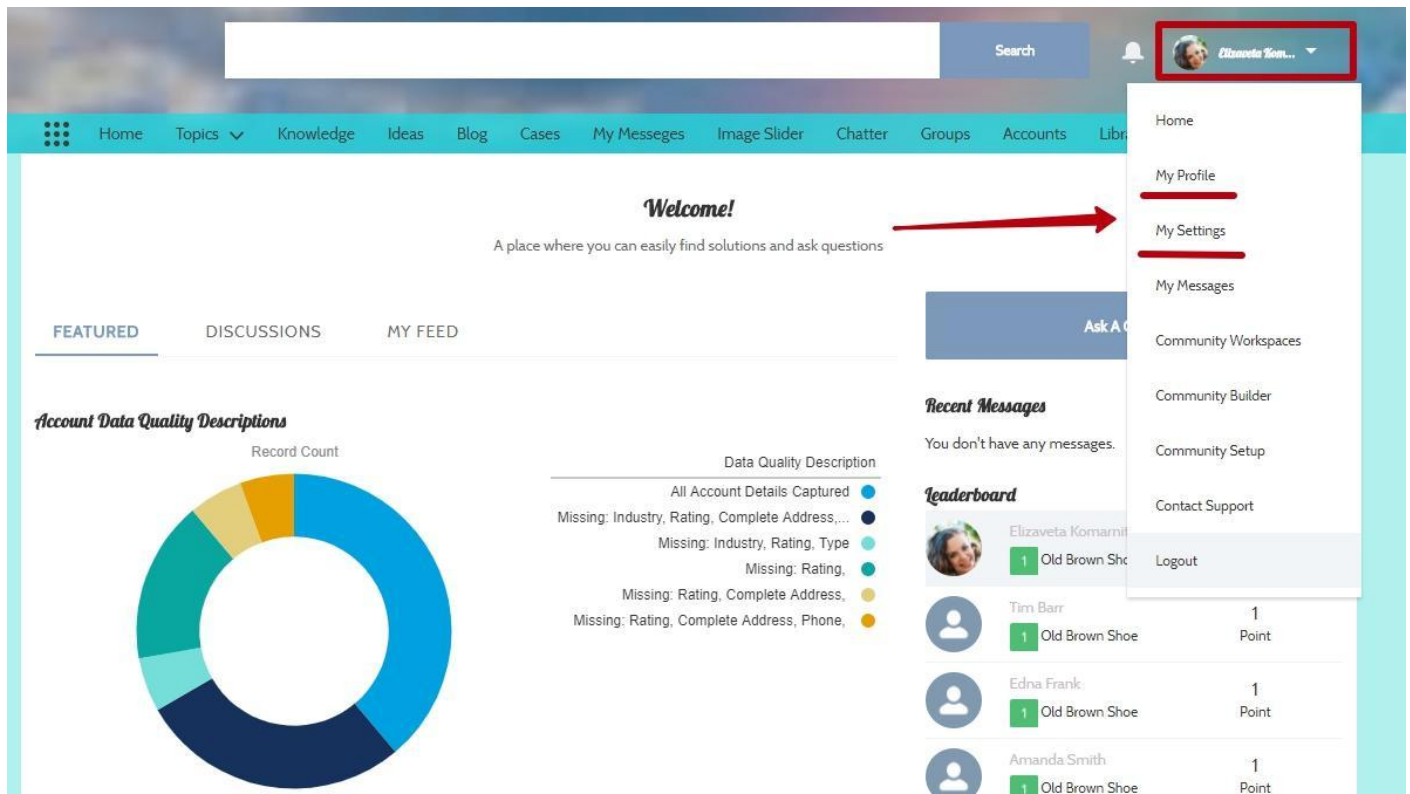
1. Go to the Experience Builder and add the AC User Management component to the User Profile page on Experience Cloud site.
2. Give users permission to hide themselves on a profile level:
Go to a user profile - Object Settings - Users, and give the "read" and "edit" access to the "Hide from Member Directory" field.

User Visibility settings

Our component respects community user visibility settings. Community users can configure which fields they want to be visible on a community and our member directory component will respect these settings.

Users can change their visibility settings by following these steps:

Open User Profile Menu and choose “My Profile” or “My Settings”.



Users can then customize what information is visible on their profile. It is possible to choose one of three types of information visibility: restricted, members and public. There is a drop-down list next to each position.

Profile Visibility

Customize who is able to see what on your profile page ⓘ

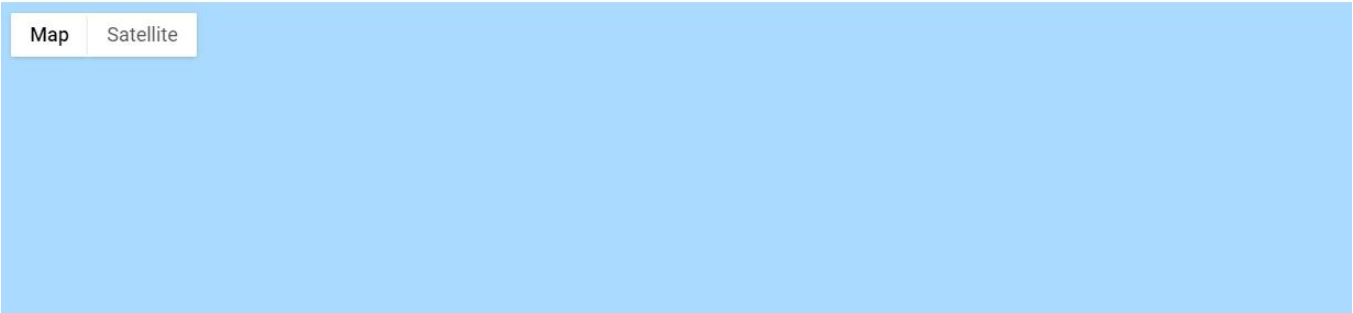
Photo	Members	Manager	Restricted
Title	Members	Email	Restricted
Sales Executive		komarnitskaya.liza@gmail.com	
Phone	Restricted	Cell	Restricted
	☒ Restricted ☐ Members ☐ Public	+380 951736185	
Address			
Kherson, UA			

Click “Save” when all settings are selected.

Users can add the location on their community Profile page.

Set Location on map

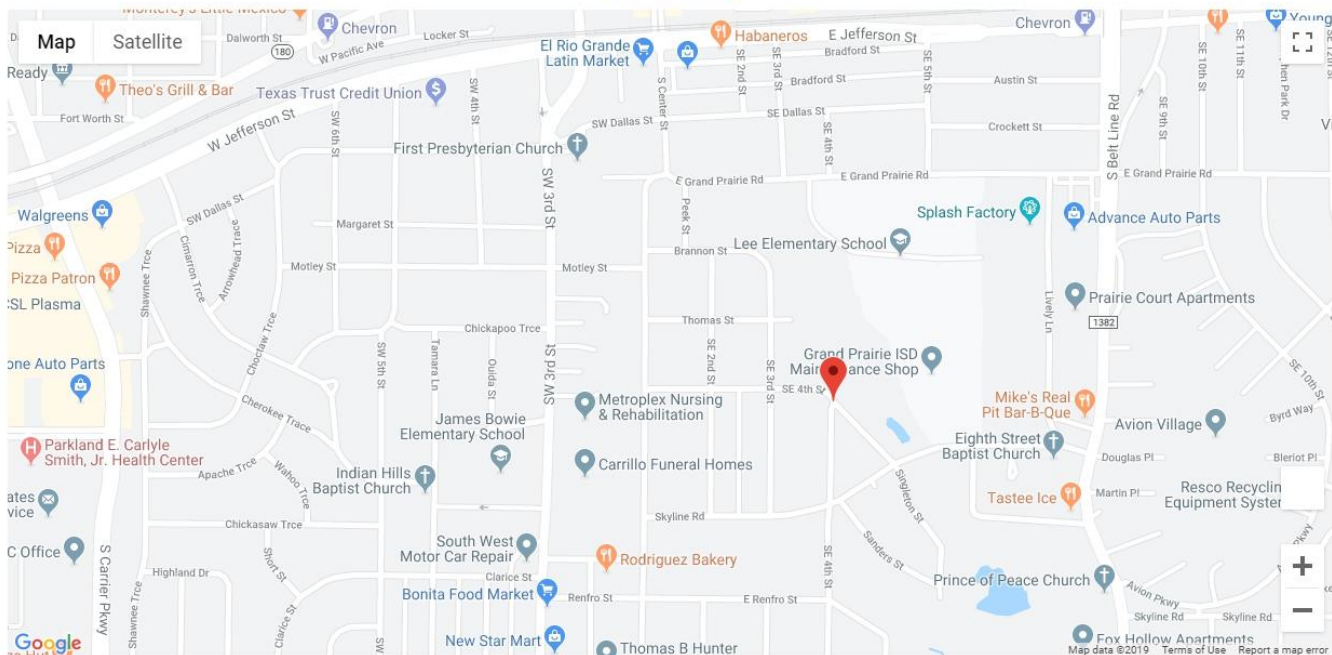
Map Satellite



Scroll to the map and click on the “Set location on the map” button.

[< Back](#)

1. Please type the name of location in search field
2. Drag and drop the marker on the map
3. Save location and don't forget to update the address

[Save Location](#)


Enter the address, check it on the map and save the location.



Get in Touch

AC Member Directory Enterprise is created and maintained by **AdvancedCommunities.com** - Community Cloud experts.

We specialize in Experience Cloud customization, development and consulting.

Feel free to contact us regarding anything related to Experience Cloud.

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