

Bean Trail

User Guide

Contact

beantrail@infobeans.com

Table of Contents

1. Document Revision History	3
2. Introduction	5
3. Setting up Field History	5
3.1 Choosing the object	5
3.2 Setting up Field History visibility for standard objects	6
3.3 Setting up Field criticality and Email notification	7
3.4 Configure Special Action Rule and Email notification	8
3.5 Setting up Deleted Record History	9
3.5 Saving field history tracker	9
3.6 Viewing the tracked fields	10
4. View History	12
4.1 View Modified Field History	12
4.1.1 Viewing field history with no criterion	12
4.2 View Deleted Records History	15
4.2.1 Viewing deleted records history with no criterion	15
4.3 Viewing field/deleted records history based on specific search criteria and filters	15
4.4 Viewing field/deleted records history within a specific time frame	17
4.5 Viewing updated field/deleted records history without reloading the entire page	18
4.6 Viewing field history of modified and deleted records	19
4.7 Viewing contextual field history	20
4.8 Export to PDF/Excel	20
4.9 Creating Report Filters	21
4.10 Viewing Report Data Source	25
5. Dashboard & Reports	27
5.1 Sample Reports	27
5.2 Sample Dashboard	31
6. Encryption of Tracked Data	32
6.1 Configure Encryption	32
6.2 Enable Encryption	32
6.3 Change Encryption Key	35
6.4 Disable Encryption	37
Glossary	39

1. Document Revision History

Version	Modified By	Modified Date (MM/DD/YYYY)	Description
1.0	Eternus Solutions	05/09/2016	Initial Draft
2.0	Eternus Solutions	02/08/2018	Added Release features for Version 1.23 • Reports and Dashboard • Encryption of tracker data
3.0	Eternus Solutions	04/25/2018	Reduced the time taken by record with tracked fields, to get saved.
4.0	Eternus Solutions	09/19/2018	Added Release features for Version 1.26 • Critical fields selection and email notification on updates • View tracked fields only on history tracker • Showcase deleted records in tracker data history
5.0	Eternus Solutions	12/10/2018	Added Release features for Version 1.29 • Enable/disable tracking of deleted records. • Option for viewing both 'Modified field history' and 'Deleted record history'. • Pdf , CSV for Deleted Record History. • Date range filter in Report filter.
6.0	Eternus Solutions	03/13/2019	Added Release features for Version 1.30 • Provided compatibility with "Shield Platform Encryption". • Provided reporting feature for "Deleted Record History". • Supporting display and selection of upto 7K users on report filter page. • Supporting display and selection of upto 7K users on Setup Page for sending email notification on Critical fields update. • Export tracked data based on the 'History Type' and relevant fields on Report Filter.

7.0	Eternus Solutions	05/21/2019	Added Release features for Version 1.31 - Tracking fields with cross-object formula datatype. - Supporting field history tracking in case of multiple active complex automations present on an object.
8.0	Eternus Solutions	12/23/2019	Added Release features for Version 1.34 - Added 'Special Action' feature - Allowing user to create rules on object's field specifying certain conditions and email notification on respective field updates. - Configure Email signature for critical field update and special action email notification. - Track changes in packaged custom object '<i>Ultra Track Container</i>' records
9.0	InfoBeans CloudTech Limited	03/15/2023	- Added Release features for Version 1.36 • Updated record Id redirection URL in UFHT Reports. - Configure email alert for pending data process. - Added Email address configuration for failed modified data. - Added lightning component to display record-specific changes on the record detail page.
10.0	Infobeans Technologies	07/3/2025	Added Release features for Version 1.36 Migrated from VF to LWC

2. Introduction

BeanTrail is a native Force.com utility that facilitates Salesforce users that help track changes to field data and keeps a history of deleted records, without using up your org's data storage space.

It captures changes to all types of fields, including formula fields, text areas, roll-up summary, multi-select picklists, and cross-object formulas. The history of these changes can be viewed anytime, with no time limits, so you can keep the data forever.

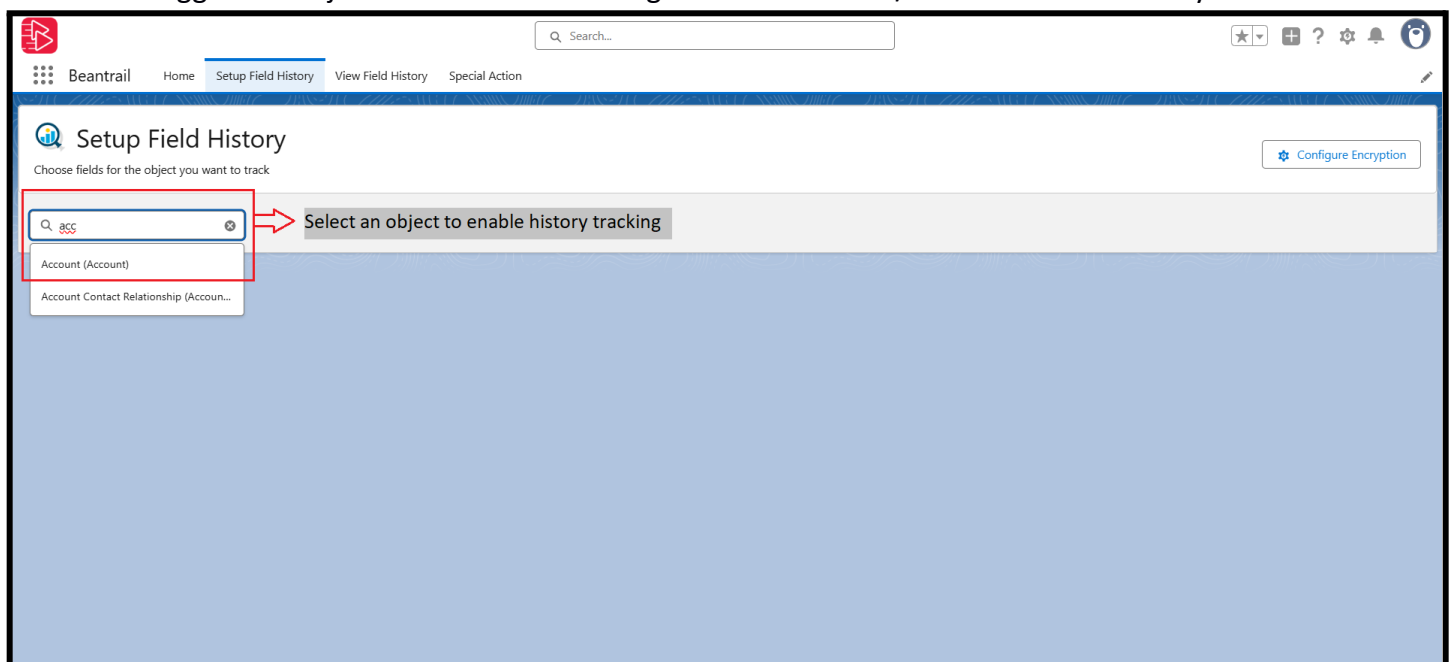
The tool also sends email notifications to users when important fields are updated or when updates meet certain special conditions. Additionally, it shows the history of deleted records and includes pre-built reports and dashboards to make the data easier to view.

3. Setting up Field History

Enable standard and custom fields for tracking from the Setup **Field History** tab.

3.1 Choosing the object

1. Click on '**Setup Field History**' Tab. Type object name and select the object from auto suggestion object list to enable tracking of modified fields/deleted records history.



2. Page will display the list of all respective fields. If there are more than 40 fields, the remaining fields will be displayed on the next page. All field pages can be accessed by

using 'Next', 'Last', 'Previous' or 'First' buttons.

3. Select the fields which are required to track for history. Fields can be sorted by their label in alphabetical order or vice versa.

The screenshot displays the 'Setup Field History' page in the Beantrail application. The page title is 'Setup Field History' with a subtitle 'Choose fields for the object you want to track'. The breadcrumb navigation shows 'Home > Setup Field History > View Field History > Special Action'. A search bar at the top right contains 'Search...'. The main content area features a search input 'Account (Account)', a dropdown 'visible to all salesforce user', and a 'Field label/API Name' search box (highlighted with a red box labeled 5). To the right of the search box is a 'Sort Z-A' dropdown (highlighted with a red box labeled 3) and a 'Select All' checkbox (highlighted with a red box labeled 4). Below these are checkboxes for 'Tracked Fields' and 'Track Deleted Records'. A table of fields is displayed, each with a checkbox and a label: Account Description, Account Fax, Account Number, Account Phone, Account Rating, Account Site, Account Source, Account Type, Active, Annual Revenue, Billing City, and Billing Country. At the bottom left, it says 'Showing 1-40 of 90 Fields'. A 'Save' button is centered at the bottom. On the bottom right, there are navigation buttons: 'First', 'Previous', 'Next', and 'Last'. A 'Configure Encryption' button is in the top right corner. A toggle for 'Field Criticality' is also visible.

4. 'Select All' or 'Deselect All' fields by using the corresponding checkbox. Though 'Select All' is not a recommended option if the requirement is to track only certain fields.
5. Search for a specific field based on its label or the API name.

3.2 Setting up Field criticality and Email notification

1. Field Criticality indicates the priority of the fields selected for Historical Data Tracking. Select severity of the fields via toggle field criticality indicator.
2. On the selection of critical field/s, 'Enable Notification for users' checkbox will appear at the top right corner of the page. By default, email notification is disabled.



HomeSetup Field HistoryView Field HistorySpecial Action

Search...

Setup Field History

Enable Notifications For UsersConfigure Encryption

Choose fields for the object you want to track

Use a toggle to set Field Criticality

Account (Account)

visible to all salesforce user

Field label/API Name

Sort Z-A

Select All

Tracked Fields

Track Deleted Records

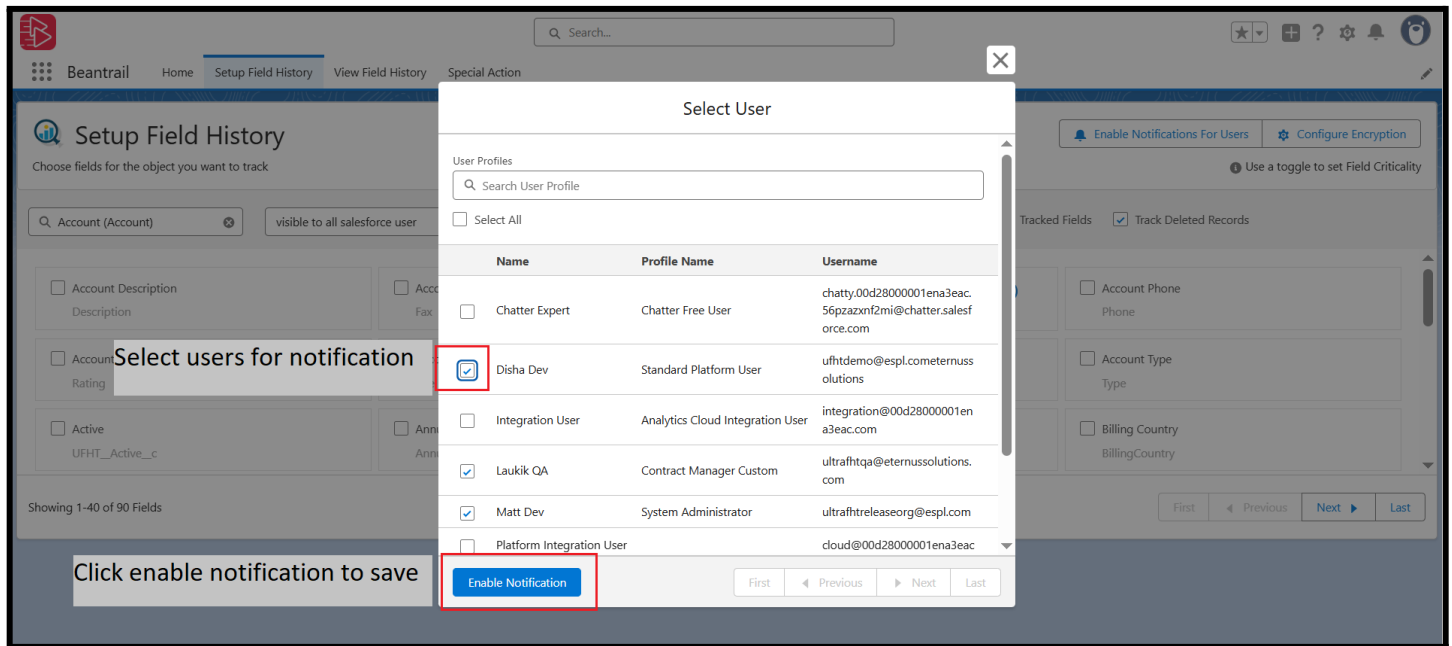
☐ Account Description Description	☐ Account Fax Fax	☒ Account Number AccountNumber	Critical	☐ Account Phone Phone
☐ Account Rating Rating	☐ Account Site Site	☐ Account Source AccountSource		☐ Account Type Type
☐ Active UFHT_Active_c	☐ Annual Revenue AnnualRevenue	☐ Billing City BillingCity		☐ Billing Country BillingCountry

Showing 1-40 of 90 Fields

Save

FirstPreviousNextLast

- When notifications are enabled, a list of existing users will appear, allowing you to select the recipients who will be notified about updates to critical fields.



- Email notification is enabled and selected users are set as recipients. The recipients can be added/removed through the “Enable email notification for users” button.

3.3 Configure Special Action Rule and Email notification

- Using the Special Action feature, rules can be created on the object's field specifying certain conditions.
- Whenever a field update satisfies the rule criteria, selected users will receive email notification along with attached CSV that contains the complete audit information.

3. Steps to create a rule (Refer attached file) :

1. Go to '*Special Action*' tab (or navigate to '*All Tabs*' option and click on '*Special Action*' tab)
2. Select Object on which you want to create special action rule
3. Select '*Field Label*'
4. The field API name will be auto populated
5. Select appropriate '*Operator*'
6. Select '*Value*' for which email notification should be sent
7. Check '*Active*' checkbox to activate the rule
8. Select Users to whom email should be sent
9. Click Save

4. After creating rules, whenever any related field update satisfies the rule, selected users will receive email notification along with the CSV containing complete audit information.

3.4 Setting up Deleted Record History

1. To enable tracking of deleted records, check the Track ***Deleted Record*** checkbox.

The screenshot shows the 'Setup Field History' page in the Beantrail application. The page title is 'Setup Field History' with a subtitle 'Choose fields for the object you want to track'. The object selected is 'Account (Account)'. The visibility is set to 'visible to all salesforce user'. The field label/API name is empty. The sort order is 'Sort Z-A'. The 'Track Deleted Records' checkbox is checked and highlighted with a red box. The 'Account Number' field is checked and marked as 'Critical'. The 'Account Description', 'Account Fax', 'Account Rating', 'Account Site', 'Account Source', 'Account Type', 'Active', 'Annual Revenue', 'Billing City', and 'Billing Country' fields are unchecked. The 'Save' button is at the bottom center. The page shows 'Showing 1-40 of 90 Fields'.

3.5 Saving field history tracker

Click on Save.

Congratulations! You have successfully set up BeanTrail record for selected objects. The application is ready to track historical information, and historical data can be viewed in **View History Tab**, explained further.

Note:

1. While enabling field history tracking for any object, make sure the object has at least one existing record.

2. Field history tracking can be enabled for any custom object even if the Salesforce's standard "Track Field History" permission is disabled for respective objects.

3.6 Viewing the tracked fields

1. After successfully setting up fields of respective objects for tracking, **Tracked Fields** checkbox will appear on the 'Setup Field History' page. On selecting this checkbox, the list of all fields which are set to be tracked will be displayed.

The screenshot shows the 'Setup Field History' page in the Beantrail application. The page title is 'Setup Field History' with a subtitle 'Choose fields for the object you want to track'. The object selected is 'Account (Account)'. The page has a search bar, a 'visible to all salesforce user' dropdown, and a 'Field label/API Name' input. There are checkboxes for 'Select All', 'Tracked Fields' (highlighted with a red box), and 'Track Deleted Records'. Below these are several field cards, each with a checkbox, a field name, and a 'Critical' toggle. The fields are: Account Description, Account Number, Account Phone, Account Source, Account Type, Active, Annual Revenue, Campaign, and Clean Status. At the bottom, there is a 'Save' button and a 'Showing 1-9 of 9 Fields' indicator.

Field	API Name	Critical
☒ Account Description	Description	☐ Critical
☒ Account Number	AccountNumber	☐ Critical
☒ Account Phone	Phone	☐ Critical
☒ Account Source	AccountSource	☐ Critical
☒ Account Type	Type	☐ Critical
☒ Active	UFHT_Active_c	☐ Critical
☒ Annual Revenue	AnnualRevenue	☐ Critical
☒ Campaign	UFHT_Campaign_c	☐ Critical
☒ Clean Status	CleanStatus	☐ Critical

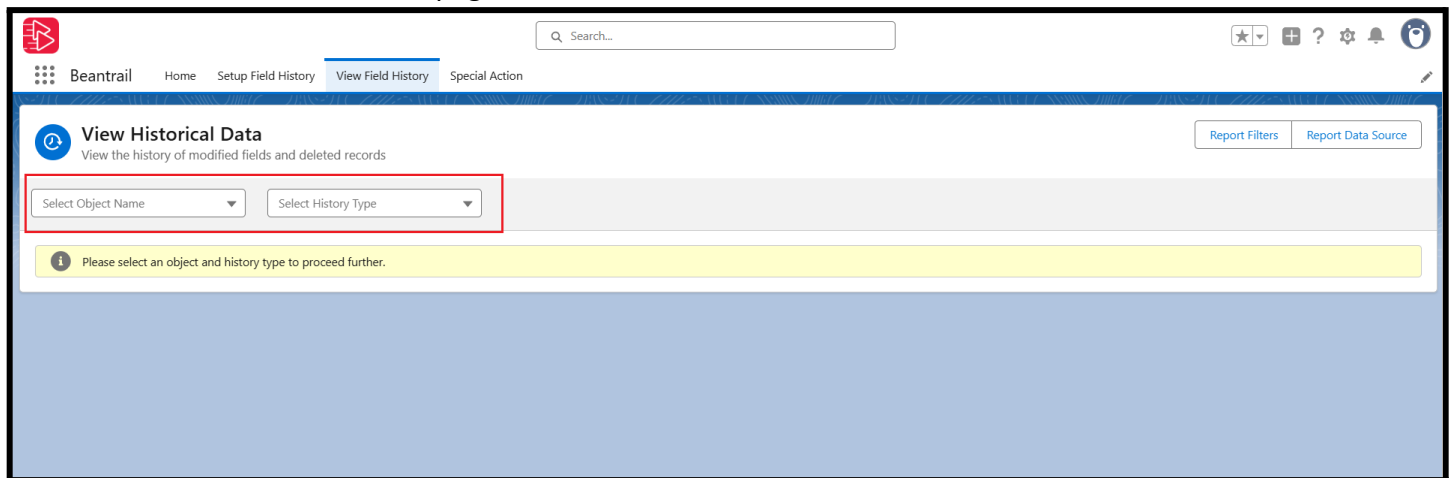
4. View History

For any object that has been configured with Ultra Field History Tracker, both '**Modified Field History**' and '**Deleted Records History**' data can be viewed in the View **History** tab.

4.1 View Modified Field History

4.1.1 Viewing field history with no criterion

1. Click on the '**View History**' tab.
2. Type any object name and select the object from the auto suggestion object list for which field history tracking has been enabled in the **Setup Field History** tab.
3. Select '**Modified Field History**' option from the '**History Type**' picklist to view related records on the detail page.



The screenshot displays the 'View Historical Data' interface. At the top, there is a search bar and a navigation menu with options: Home, Setup Field History, View Field History (selected), and Special Action. The main heading is 'View Historical Data' with a subtitle 'View the history of modified fields and deleted records'. Below the heading, there are two dropdown menus: 'Select Object Name' and 'Select History Type'. A yellow message bar below these dropdowns states: 'Please select an object and history type to proceed further.' The page is currently empty of data records.

4. By default, the system will display 200 recent records of the selected object within the applied date range. Those 200 records are displayed on multiple pages and can be accessed by using 'Next', 'Last', 'Previous' or 'First' buttons.

Beantrail Home Setup Field History View Field History Special Action

View Historical Data

View the history of modified fields and deleted records

Note: 200 recent records are displayed below. Please Click on View More Data button for a complete view of your data.

Account (Account) Modified Field History Search... Start Date... End Date... View More Data

Filters Record Name : Select Modified Field : Select Modified By : Select Severity : Select

Record Name	Modified Field	Old Value	New Value	Modified On	Modified By	Data Type	Severity
Demo test 4964	Account Site	Site A 4964	Site B4964	22/04/2025, 6:59 pm	Laukik Gade	Text	High
Demo test 4965	Account Name	Demo test	Demo test 4965	22/04/2025, 6:59 pm	Laukik Gade	Text	High
Demo test 4965	Account Site	Site A 4965	Site B4965	22/04/2025, 6:59 pm	Laukik Gade	Text	High
Demo test 4966	Account Name	Demo test	Demo test 4966	22/04/2025, 6:59 pm	Laukik Gade	Text	High
Demo test 4966	Account Site	Site A 4966	Site B4966	22/04/2025, 6:59 pm	Laukik Gade	Text	High

Showing 1 - 100 of 200 Records

First Previous Next Last

- The changes made are queued in the async process. So the tracking is not real time. It may take a few minutes (3 to 5 minutes) to display the latest data.
- For objects that contains more than 200 history records, **View More Data** button appears. After clicking **View More Data** button, it will ask for confirmation. Once confirmed, the recent 10k records are shown on the page.

Beantrail Home Setup Field History View Field History Special Action

Note: 200 recent records are displayed below. Please Click on View More Data button for a complete view of your data.

Account (Account) Modified Field History Search... Start Date... End Date... View More Data

Filters Record Name : Select Modified Field : Select Modified By : Select Severity : Select

Record Name	Modified Field	Old Value	New Value	Modified On	Modified By	Data Type	Severity
Demo test 4996	Account Name	Demo test	Demo test 4996	22/04/2025, 6:59 pm	Laukik Gade	Text	High
Demo test 4996	Account Site	Site A 4996	Site B4996	22/04/2025, 6:59 pm	Laukik Gade	Text	High
Demo test 4997	Account Name	Demo test	Demo test 4997	22/04/2025, 6:59 pm	Laukik Gade	Text	High
Demo test 4997	Account Site	Site A 4997	Site B4997	22/04/2025, 6:59 pm	Laukik Gade	Text	High

7. To see more than 10k records, Reports feature can be used. Refer [section 4.8](#) for more information.

View Historical Data
View the history of modified fields and deleted records

Create report filters, execute them and then go to report data source to view more data

Report Filters Report Data Source Export

Account (Account) Modified Field History Search...

Filters Record Name : Select Modified Field : Select Modified By : Select Severity : Select

Record Name	Modified Field	Old Value	New Value	Modified On	Modified By	Data Type	Severity
Demo test 4961	Account Name	Demo test	Demo test 4961	22/04/2025, 6:59 pm	Laukik Gade	Text	High
Demo test 4961	Account Site	Site A 4961	Site B4961	22/04/2025, 6:59 pm	Laukik Gade	Text	High
Demo test 4962	Account Name	Demo test	Demo test 4962	22/04/2025, 6:59 pm	Laukik Gade	Text	High
Demo test 4962	Account Site	Site A 4962	Site B4962	22/04/2025, 6:59 pm	Laukik Gade	Text	High
Demo test 4963	Account Name	Demo test	Demo test 4963	22/04/2025, 6:59 pm	Laukik Gade	Text	High
Demo test 4963	Account Site	Site A 4963	Site B4963	22/04/2025, 6:59 pm	Laukik Gade	Text	High

Showing 1 - 100 of 9998 Records

First Previous Next Last

4.2 View Deleted Records History

4.2.1 Viewing deleted records history with no criterion

1. Click on **'View History'** tab.
2. Select an object for which deleted records history tracking has been enabled in **Setup Field History** tab.

The screenshot shows the Beantrail application interface. The top navigation bar includes 'Home', 'Setup Field History', 'View Field History' (selected), and 'Special Action'. The main header is 'View Historical Data' with a subtitle 'View the history of modified fields and deleted records'. Below the header, there's a filter section with 'Account (Account)' and a dropdown menu. The dropdown menu is open, showing 'Deleted Record History' (selected), 'Modified Field History', and 'Deleted Record History' (with a checkmark). The main table displays a list of records with columns: Record Name, Record Id, Record Data, Deleted On, and Deleted By. The table shows 5 records, all deleted by 'Matt Dev' on various dates in 2024 and 2025. The bottom of the page shows 'Showing 1 - 5 of 5 Records' and navigation buttons: First, Previous, Next, Last.

Record Name	Record Id	Record Data	Deleted On	Deleted By
Test update again 269	0010100001gwF76QAE	{"attributes":{"type":"...}	3/31/2025 5:33 PM	Matt Dev
Test update again 259	0010100001gwF6wQAE	{"attributes":{"type":"...}	11/14/2024 12:42 PM	Matt Dev
Test update again 259	0010100001gwF6wQAE	{"attributes":{"type":"...}	11/14/2024 12:42 PM	Matt Dev
Test update again 399	0010100001gwF9CQAU	{"attributes":{"type":"...}	6/25/2024 12:33 PM	Matt Dev
Test update again 393	0010100001gwF96QAE	{"attributes":{"type":"...}	6/25/2024 12:32 PM	Matt Dev

3. Select **'Deleted Records History'** option from the **'History Type'** picklist to view related records on the detail page.
4. Refer [section 4.1.1](#) pointers 4 to 7 for more information.

4.3 Viewing field/deleted records history based on a specific search criteria and filters

1. Search the field history records on the basis of name, modified field, modified by, and severity.



Search...



HomeSetup Field HistoryView Field HistorySpecial Action

View Historical Data

View the history of modified fields and deleted records

Report FiltersReport Data SourceExport

Lead (Lead)Modified Field HistorySearch...🔄📅Start Date...End Date...

Filters

Record Name : Select

Modified Field : Select

Modified By : Select

Severity : Select

Record Name	Modified Field	Old Value	New Value	Modified On	Modified By	Data Type	Severity
Violet Maccleod	Product Interest	GC1000 series	GC3000 series	22/04/2025, 1:13 pm	Neha Lad	Picklist	Low
Patricia Feager	Product Interest	GC5000 series	GC1000 series	22/04/2025, 1:13 pm	Neha Lad	Picklist	Low
Violet Maccleod	Product Interest	GC3000 series	GC1000 series	22/04/2025, 1:12 pm	Neha Lad	Picklist	Low

Showing 1 - 3 of 3 Records

FirstPreviousNextLast

2. Search the deleted history records on the basis of Name and Deleted By.



Search...



HomeSetup Field HistoryView Field HistorySpecial Action

View Historical Data

View the history of modified fields and deleted records

Report FiltersReport Data SourceExport

Lead (Lead)Deleted Record HistorySearch...🔄📅Start Date...End Date...

Filters

Record Name : Select

Deleted By : Select

Record Name	Record Id	Record Data	Deleted On	Deleted By
Mr Jeff Glimpse	00QWU00000EzXMs2AN	{"attributes":{"type&qu...	22/04/2025, 1:01 pm	Neha Lad
Ms Shelly Brownell	00QWU00000EzXMz2AN	{"attributes":{"type&qu...	22/04/2025, 1:01 pm	Neha Lad
Ms Betty Bair	00QWU00000EzplV2AR	{"attributes":{"type&qu...	22/04/2025, 1:01 pm	Neha Lad

Showing 1 - 3 of 3 Records

FirstPreviousNextLast

4.4 Viewing field/deleted records history within a specific time frame

1. Use the Date Range filter to have the filtered historical data displayed, where the filter provides predefined date values such as today, yesterday, current week, last N days, etc.

The screenshot displays the 'View Historical Data' page in the Beantrail application. The page title is 'View Historical Data' with a subtitle 'View the history of modified fields and deleted records'. The navigation bar includes 'Home', 'Setup Field History', 'View Field History' (active), and 'Special Action'. The main content area features a table with columns: Record Name, Record Id, Record Data, and Deleted On. The table contains five records, all with the same Record Id (0010I00001gwF6wQAE) and Record Data. A date range filter dropdown is open, showing options: Today, Yesterday, Today and Yesterday, Current Week, Previous Week, Current and Previous Week, Current Month, Previous Month, Current and Previous Month, Last N Days (highlighted), and Custom. The footer shows 'Showing 1 - 5 of 5 Records' and navigation buttons: First, Previous, Next, Last.

Record Name	Record Id	Record Data	Deleted On
Test update again 269	0010I00001gwF6wQAE	{"attributes":{"type":"qu...	3/31/2025 5:33 PM
Test update again 259	0010I00001gwF6wQAE	{"attributes":{"type":"qu...	11/14/2024 12:42 PM
Test update again 259	0010I00001gwF6wQAE	{"attributes":{"type":"qu...	11/14/2024 12:42 PM
Test update again 399	0010I00001gwF9CQAU	{"attributes":{"type":"qu...	6/25/2024 12:33 PM
Test update again 393	0010I00001gwF96QAE	{"attributes":{"type":"qu...	6/25/2024 12:32 PM

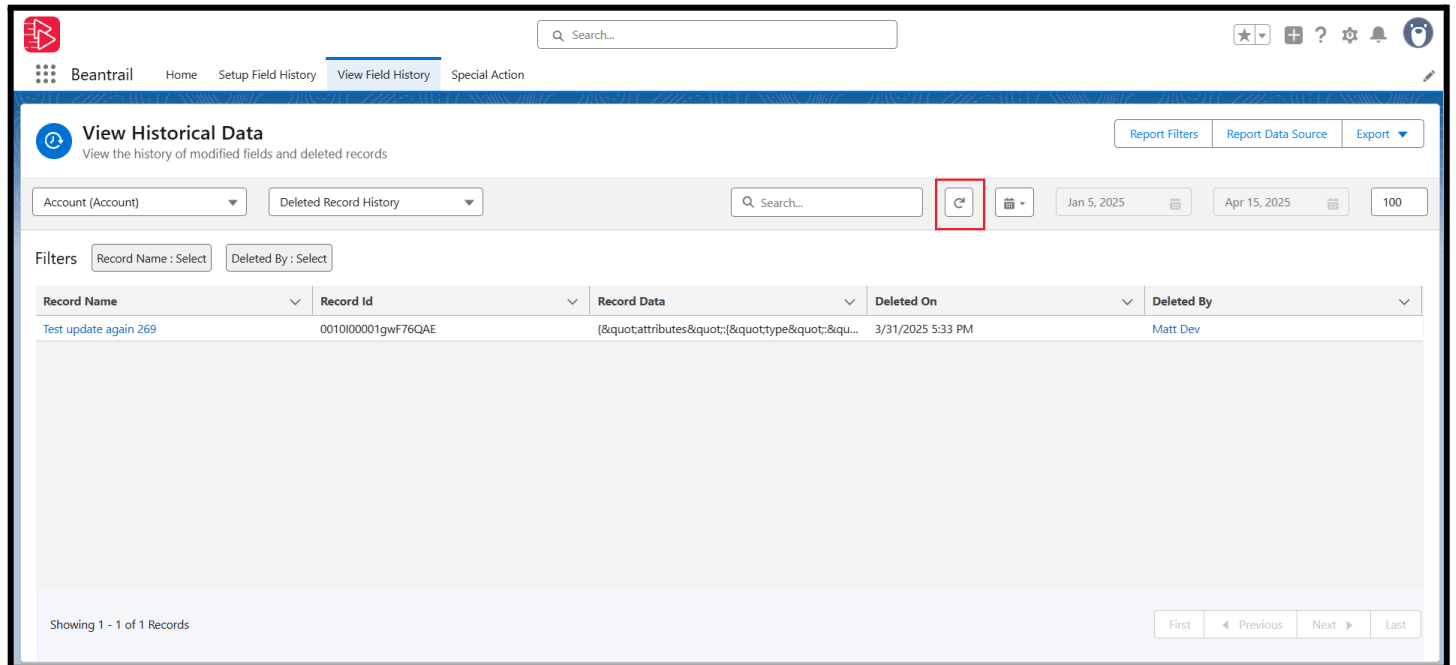
2. On Selecting **N days** as date range filter, users will be allowed to populate the number of days as desired.

The screenshot shows the 'View Historical Data' page in the Beantrail application. The page title is 'View Historical Data' with a subtitle 'View the history of modified fields and deleted records'. There are tabs for 'Report Filters', 'Report Data Source', and 'Export'. Below the tabs, there are filters for 'Account (Account)' and 'Deleted Record History'. A search bar is present. The main table has columns: 'Record Name', 'Record Id', 'Record Data', 'Deleted On', and 'Deleted By'. The first row shows a record named 'Test update again 269' with ID '0010100001gwF76QAE', deleted on '3/31/2025 5:33 PM' by 'Matt Dev'. At the bottom, it says 'Showing 1 - 1 of 1 Records'. A red box highlights the '100' value in the 'Additional Days' input field.

3. On selecting '**Last N Days**' as date filter, the dates in the **FROM & TO** dates will be populated by date picker automatically and it cannot be changed manually. Input box for **Additional Days** will be enabled where user can input in a range of **1-1,825 Days**. By default, N' days range is considered as 30 days.

4.5 Viewing updated field/deleted records history without reloading the entire page

1. Retrieve the updated history records on click of **Refresh** icon without reloading the entire page.
2. Selected filters will be applied to the history records



View Historical Data
View the history of modified fields and deleted records

Account (Account) Deleted Record History Search...

Report Filters Report Data Source Export

Jan 5, 2025 Apr 15, 2025 100

Filters Record Name : Select Deleted By : Select

Record Name	Record Id	Record Data	Deleted On	Deleted By
Test update again 269	0010I00001gwF76QAE	{"attributes":{"type":"qu...	3/31/2025 5:33 PM	Matt Dev

Showing 1 - 1 of 1 Records

First Previous Next Last

4.6 Viewing field history of modified and deleted records

1. What if a record, of an object that has been configured with BeanTrail, was modified previously and now that record is deleted? Will the tracked data be lost? No. The respective record's historical data will be visible on 'View History' page specified as **"Deleted"** in red color, though the record is deleted.
2. On clicking the Id link provided below deleted record, the user is navigated to the details of deleted record.



Beantrail

HomeSetup Field HistoryView Field HistorySpecial Action

★

+

🔄

?

⚙️

🔔

View Historical Data

View the history of modified fields and deleted records

Report FiltersReport Data SourceExport

Lead (Lead)Modified Field History

🔄

📅

Start Date...

End Date...

Filters

Record Name : SelectModified Field : SelectModified By : SelectSeverity : Select

Record Name	Modified Field	Old Value	New Value	Modified On	Modified By	Data Type	Severity
Deleted Record	Product Interest	GC1000 series	GC3000 series	22/04/2025, 1:13 pm	Infobeans	Picklist	Low
Patricia Feager	Product Interest	GC5000 series	GC1000 series	22/04/2025, 1:13 pm	Infobeans	Picklist	Low
Deleted Record	Product Interest	GC3000 series	GC1000 series	22/04/2025, 1:12 pm	Infobeans	Picklist	Low

4.7 Viewing contextual field history

1. On click of record name, the user navigates to the detail page of the respective record.
For more information on how to add field history tracking related list, please view **'BeanTrail - Installation & Setup Guide'** section 5.1.
3. In field history tracking related list, by default the system will display 25 recent field history records on the detail page (This number is configurable and can be changed. To do so contact at beantrail@infobeans.com).

4.8 Export to PDF/Excel

1. Click on the **Excel** icon to export data to CSV format.
2. Click on the **PDF** icon to export data to PDF format.

The screenshot shows the 'View Historical Data' page in the Beantrail application. The page title is 'View Historical Data' with a subtitle 'View the history of modified fields and deleted records'. There are tabs for 'Report Filters', 'Report Data Source', and 'Export'. The 'Export' tab is selected, showing options for 'Export to CSV' and 'Export to PDF'. Below the tabs, there are filters for 'Account (Account)' and 'Deleted Record History'. A search bar is present. The main content area displays a table with columns: Record Name, Record Id, Record Data, Deleted On, and Deleted By. The table contains three records, all with 'Test update again' as the record name and 'Matt Dev' as the deleted by. The 'Deleted On' dates are 3/31/2025 5:33 PM, 11/14/2024 12:42 PM, and 11/14/2024 12:42 PM. At the bottom, it says 'Showing 1 - 3 of 3 Records' and has navigation buttons for 'First', 'Previous', 'Next', and 'Last'.

Record Name	Record Id	Record Data	Deleted On	Deleted By
Test update again 269	0010I00001gwF76QAE	{"attributes":"type":"qu...	3/31/2025 5:33 PM	Matt Dev
Test update again 259	0010I00001gwF6wQAE	{"attributes":"type":"qu...	11/14/2024 12:42 PM	Matt Dev
Test update again 259	0010I00001gwF6wQAE	{"attributes":"type":"qu...	11/14/2024 12:42 PM	Matt Dev

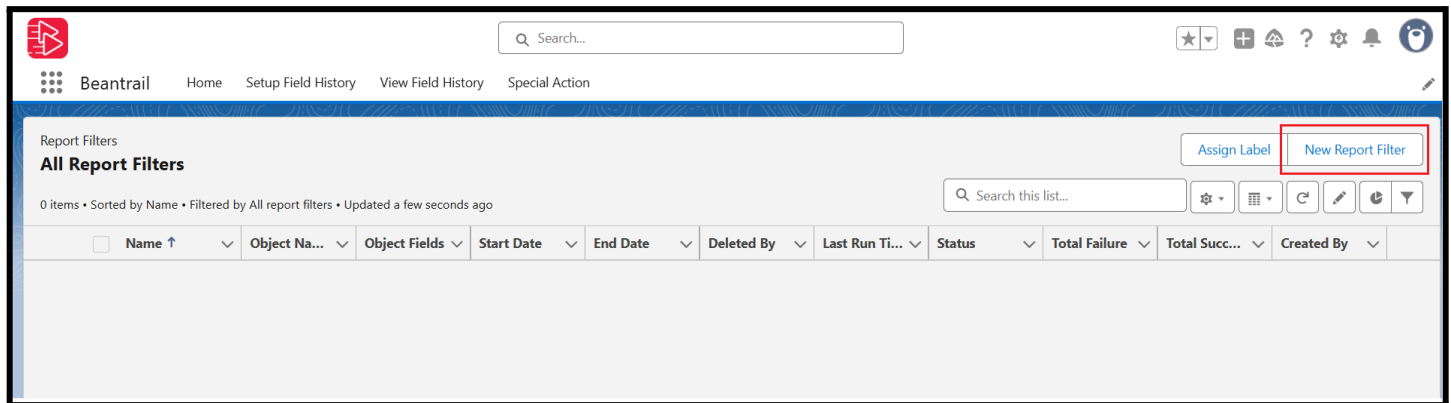
4.9 Creating Report Filters

For any object that has been configured with BeanTrail, create report filters for that object in the Report Filters Page.

1. Click on the **Report Filters** button on the 'View History' tab.

The screenshot shows the 'View Historical Data' page in the Beantrail application. The page title is 'View Historical Data' with a subtitle 'View the history of modified fields and deleted records'. There are tabs for 'Report Filters', 'Report Data Source', and 'Export'. The 'Report Filters' tab is selected and highlighted with a red box. Below the tabs, there are filters for 'Select Object Name' and 'Select History Type'. A message box at the bottom says 'Please select an object and history type to proceed further.' The main content area is empty.

2. Click on the New Filter Button



3. Select an object for which historical tracking has been enabled in Setup Field History tab. Once a specific object is selected, tracked fields of that object will be updated in the 'Tracked Fields' panel of Report Filter page.
4. Select appropriate History Type from 'History Type' picklist.
5. Use the Date Range filter to have the filtered report data source displayed. Refer [4.4 Viewing field/deleted records history within a specific time frame](#) for more information.

Report Filters

Account: [dropdown] Both: [dropdown] Select Date Range: [dropdown] Start Date: [calendar] End Date: [calendar]

Tracked Fields

Search Field Label: [input] [6]

☐ Select All

	Field Name	Field Label	Criticality
☐	AccountNumber	Account Number	Low
☐	AccountSource	Account Source	Low
☐	Active_c	Active	Low
☐	AnnualRevenue	Annual Revenue	Low
☐	BillingCity	Billing City	Low
☐	BillingCountry	Billing Country	Low
☐	BillingGeocodeAccuracy	Billing Geocode Accuracy	Low
☐	BillingLatitude	Billing Latitude	Low
☐	BillingLongitude	Billing Longitude	Low
☐	BillingPostalCode	Billing Zip/Postal Code	Low

Showing 1-10 of 220 Fields

First Previous Next Last

Modified By Users

Search User Profile: [input] [7]

☐ Select All Users

	Name	Profile Name	UserName
☐	Chatter Expert	Chatter Free User	chatty.00dd1000009dv6xuas.g1hpwvprspzo...
☐	Cindy Sanchez	System Administrator	cindy.sanchez1.gedj9lshcel0.2fojmchsoeqp...
☐	Customer Portal for FSC Site Guest User	Customer Portal for FSC Profile	customer_portal_for_fsc3bigel9cfkuj4yvb9...
☐	DataUser	DataProfile	athorthi.lckugzhegyiyiuumsao10b.b1vcy...
☐	Hank Burton	FSC Mortgage Officer	hank@abanking.com
☐	Integration User	Analytics Cloud Integration User	integration@00dd1000009dv6xuas.com
☐	Laukik Gade	System Administrator	laukik@infobeans.com
☐	Platform Integration User		cloud@00dd1000009dv6xuas
☐	Security User	Analytics Cloud Security User	insightssecurity@00dd1000009dv6xuas.com
☐	Sue Berry	FSC Mortgage Officer	sberr@abankingco.com

Showing 1-10 of 11 Users

First Previous Next Last

Cancel Save Execute Schedule

8 9 10 11

6. Select / deselect Fields in 'Tracked Fields' panel to have the filtered report data source for the specific set of fields
7. Select / deselect Users in 'Modified by Users' panel to have the filtered report data source for the specific set of users.
8. There are 2 ways of saving the report filter. Using **Save** button, you can save the report filters and execute it later.
Once the report filter is saved, selected filters will be applied to the selected object.

9. After saving the report filter, click on **Execute** button on filter record explicitly. The reports can't be viewed until and unless Report Filter is executed. Because the report data source record will get generated only after the execution.
10. On click of the Schedule button, the report filter will be saved, and the user will be redirected to the standard *Schedule Apex* page provided by Salesforce to schedule the execution of that report.
11. On the Cancel button, report filters do not get saved.
12. Using the Execute button on the Report *Filters* page, report filter records can be saved and run at the same time. After the processing of this request, report data source records will get generated with respect to selected filter/s.

The screenshot displays the 'Report Filters' page for a specific filter named 'RF-0501'. The page is divided into several sections:

- Header:** Includes the InfoBeans logo, a search bar, and navigation links like 'Home', 'Setup Field History', 'View Field History', and 'Special Action'.
- Filter Details:**
 - Name:** RF-0501
 - Object Name:** Contact
 - History Type:** Modified Field History
 - Start Date:** 3/26/2025
 - End Date:** 3/26/2025
 - Object Fields:** AssistantName, AssistantPhone, Birthdate, Phone
 - Modified By:** 00528000002YcGdAAK
 - Deleted By:**
 - Owner:** Matt Dev
- Data Export Statistics:**
 - Last Run Time:**
 - Status:**
 - Created By:** Matt Dev, 3/27/2025 9:09 PM
 - Total Success:** 0
 - Total Failure:** 0
 - Last Modified By:** Matt Dev, 4/15/2025 11:39 AM
- Activity:**
 - Filters:** All time • All activities • All types
 - Buttons:** Refresh • Expand All • View All
 - Upcoming & Overdue:** No activities to show. Get started by sending an email, scheduling a task, and more.
 - Past Activity:** No past activity. Past meetings and tasks marked as done show up here.

The 'Execute' button is highlighted with a red box in the top right corner of the filter details section.

- There is a provision of scheduling report filters for each object. Provide a job name, select '*ExportDataFromAttachBatch*' as an apex class to run, set *Schedule Apex Execution* and click on 'Save'. Once report filter is scheduled, it will be executed according to schedule time and report data source records will get generated.

Schedule Apex

Schedule an Apex class that implements the Schedulable interface to be automatically executed on a specified interval.

Save Cancel

Job Name

Apex Class

Schedule Using ☒ Schedule Builder ☐ Cron Expression

Schedule Apex Execution

Frequency ☒ Weekly ☐ Monthly

Recurs every week on

☐ Sunday

☒ Monday

☐ Tuesday

☐ Wednesday

☐ Thursday

☐ Friday

☐ Saturday

Start

End

Preferred Start Time

Exact start time will depend on job queue activity.

You can set schedule time here

4.10 Viewing Report Data Source

For any object that has been configured and executed report filter, **report data source** records for them will get created.

- Click on the **Report Data Source** button on 'View History' tab.

View Historical Data
View the history of modified fields and deleted records

Note: 200 recent records are displayed below. Please Click on View More Data button for a complete view of your data.

Report Filters **Report Data Source** Export

View report data source

Account (Account) Modified Field History Search... Start Date... End Date... View More Data

Filters Record Name : Select Modified Field : Select Modified By : Select Severity : Select

Record Name	Modified Field	Old Value	New Value	Modified On	Modified By	Data Type	Severity
Demo test 4961	Account Name	Demo test	Demo test 4961	22/04/2025, 6:59 pm	Laukik Gade	Text	High
Demo test 4961	Account Site	Site A 4961	Site B4961	22/04/2025, 6:59 pm	Laukik Gade	Text	High
Demo test 4962	Account Name	Demo test	Demo test 4962	22/04/2025, 6:59 pm	Laukik Gade	Text	High
Demo test 4962	Account Site	Site A 4962	Site B4962	22/04/2025, 6:59 pm	Laukik Gade	Text	High

Showing 1 - 100 of 200 Records

First Previous Next Last

2. Data records generated after execution of report filter can be viewed here.

Report Data Source

All 50+ items • Sorted by Created Date • Filtered by All reports

Click on any Report Data Source number to view the details

Search this list...

Report Data Source#	Related Filter Configuration	Created Date
RD-0000000621	RF-0043	28/2/2025 3:04 pm
RD-0000000620	RF-0043	28/2/2025 3:04 pm
RD-0000000619	RF-0048	19/2/2025 10:38 pm
RD-0000000618	RF-0048	19/2/2025 10:38 pm
RD-0000000617	RF-0044	19/2/2025 12:00 pm
RD-0000000616	RF-0044	19/2/2025 11:54 am
RD-0000000615	RF-0044	19/2/2025 11:54 am
RD-0000000614	RF-0044	19/2/2025 11:25 am
RD-0000000613	RF-0044	19/2/2025 11:25 am
RD-0000000612	RF-0044	19/2/2025 11:25 am
RD-0000000611	RF-0044	19/2/2025 11:25 am
RD-0000000610	RF-0044	19/2/2025 11:18 am
RD-0000000609	RF-0044	19/2/2025 11:18 am

3. Report Data Source detail page can be viewed by clicking on any existing record.

Report Data Source

RD-0000000621

[New Contact](#)
[New Opportunity](#)
[New Case](#)

Related

Details

Report Data Source Details

Report Data Source#

RD-0000000621

Created By

Emilia Clarke · 28/2/2025 3:04 pm

Related Filter Configuration

RF-0043

Contact

Record Name

Owner

Emilia Clarke

Last Modified By

Emilia Clarke · 10/3/2025 10:00 am

Field Audit Details

Object Name

Account (Account)

Field Name

Account Number (AccountNumber)

Old Value

CD65609312125

Modified/Deleted By

Emilia Clarke

Field Criticality

Low

Hash

jrGAb5HvZwe208Tf0/B5/q6Ee0wrat9ZBFkVjnAaWfVWaa4WjeolePlhLIQ7o+JEHC8v9QFH

Field DataType

TEXT

New Value

CD656093

Modified/Deleted On

25/2/2025 4:07 pm

Activity

Filters: All time · All activities · All types

Refresh · Expand All · View All

Upcoming & Overdue

No activities to show.

Get started by sending an email, scheduling a task, and more.

No past activity. Past meetings and tasks marked as done show up here.

All history tracking details are visible here

- As the historical data for modified and deleted record is shown on 'View History' page, likewise on the list view, *Report Data Source* for modified and deleted record is shown by checkbox "IsDeleted".

Report Data Source

All

50+ items • Sorted by Report Data Source# • Filtered by All report data source • Updated a few seconds ago

Search this list...

Import Change Owner

	☐ Report Data Source# ↑	Related Filter Configuration	Created Date	☒ Is Deleted	Field Criticality	
1	☐ RD-0000000398	RF-0039	7/3/2024 3:14 pm	☒	High	
2	☐ RD-0000000399	RF-0039	7/3/2024 3:14 pm	☒	High	
3	☐ RD-0000000400	RF-0039	7/3/2024 3:14 pm	☒	High	
4	☐ RD-0000000401	RF-0039	7/3/2024 3:14 pm	☒	High	
5	☐ RD-0000000402	RF-0039	7/3/2024 3:14 pm	☒		
6	☐ RD-0000000403	RF-0039	7/3/2024 3:14 pm	☒		
7	☐ RD-0000000404	RF-0039	7/3/2024 3:14 pm	☒		
8	☐ RD-0000000405	RF-0036	7/3/2024 3:57 pm	☐		
9	☐ RD-0000000406	RF-0036	7/3/2024 3:57 pm	☐		
10	☐ RD-0000000407	RF-0036	7/3/2024 3:57 pm	☐	High	
11	☐ RD-0000000408	RF-0035	7/3/2024 4:04 pm	☐	Low	
12	☐ RD-0000000409	RF-0035	7/3/2024 4:04 pm	☐	Low	
13	☐ RD-0000000410	RF-0035	7/3/2024 4:04 pm	☐	Low	
14	☐ RD-0000000411	RF-0035	7/3/2024 4:04 pm	☐	Low	
15	☐ RD-0000000412	RF-0035	7/3/2024 4:04 pm	☐	Low	
16	☐ RD-0000000413	RF-0035	7/3/2024 4:04 pm	☐	Low	
17	☐ RD-0000000414	RF-0035	7/3/2024 4:04 pm	☐	Low	

Checkbox indicates Report Data Source for deleted records

- These data source records cannot be created or edited manually. They are getting generated by the execution of report filters only. Reports and dashboards can be created to view this data.

5. Dashboard & Reports

With the help of report data source records, you can create various reports and dashboards based on specific criteria. Currently, system will have few sample reports and dashboards stored in the report folder and dashboard folder and those folders are named as -

- BeanTrail Reports
- BeanTrail Dashboard

5.1 Sample Reports

By default, the system will contain 7 different sample reports. Click on the Reports tab to view these provided reports.

1. Audit timeline report

- To view this report, go to “*BeanTrail Reports*” folder or search this report by its name in ‘Find reports and dashboards’ search box.

- b. This report summarizes field history modifications made within a current calendar year timeline for each object by Month with respect to logged in user.

Report: Report Data Source Audit timeline report			Enable Field Editing	Q	Add Chart	▼	↺	Edit	▼
Total Records 210									
Modified/Deleted On	Object Name	Report Data Source: Report Data Source#							
December (29)	Task (Task)	RD-0000000423							
	Task (Task)	RD-0000000420							
	Task (Task)	RD-0000000428							
	Task (Task)	RD-0000000427							
	Opportunity (Opportunity)	RD-0000000607							
	Opportunity (Opportunity)	RD-0000000605							
	Opportunity (Opportunity)	RD-0000000604							
	Opportunity (Opportunity)	RD-0000000603							
	Opportunity (Opportunity)	RD-0000000602							
	Opportunity (Opportunity)	RD-0000000601							
	Opportunity (Opportunity)	RD-0000000598							
	Opportunity (Opportunity)	RD-0000000599							

2. Frequent editors report

- a. To view this report, go to “BeanTrail Reports” folder or search this report by its name in ‘Find reports and dashboards’ search box.
- b. This report summarizes the overall field history modifications for each field with respect to logged in user.

Report: Report Data Source Frequent editors report				Enable Field Editing	Q	Add Chart	▼	↺	Edit	▼
Total Records 210										
Modified/Deleted By	Object Name	Report Data Source: Report Data Source#	Field Name							
Emilia Clarke (156)	Opportunity (Opportunity) (76)	RD-0000000582	Stage (StageName)							
		RD-0000000583	Probability (%) (Probability)							
		RD-0000000584	Stage (StageName)							
		RD-0000000585	Probability (%) (Probability)							
		RD-0000000586	Amount (Amount)							
		RD-0000000587	Amount (Amount)							
		RD-0000000588	Stage (StageName)							
		RD-0000000589	Amount (Amount)							
		RD-0000000590	Probability (%) (Probability)							
		RD-0000000591	Stage (StageName)							
		RD-0000000592	Probability (%) (Probability)							
		RD-0000000593	Stage (StageName)							

3. Modified fields by criticality report

- a. To view this report, go to “Ultra Field History Reports” folder or search this report by its name in ‘Find reports and dashboards’ search box.

- b. This report summarizes the overall field history modifications based on criticality of the field.



Report: Report Data Source

Modified fields by criticality report

Enable Field Editing

Q

Add Chart

▼

↺

Edit

Total Records

213

Field Criticality ▼	Field Name ↑	Report Data Source: Report Data Source# ▼
Low (137)	Account Fax (Fax) (1)	RD-0000000473
	Subtotal	
	Account ID (AccountId) (1)	RD-0000000507
	Subtotal	
	Account Number (AccountNumber) (9)	RD-0000000517
		RD-0000000557
		RD-0000000558
		RD-0000000559
		RD-0000000560
		RD-0000000561
		RD-0000000562
		RD-0000000563
		RD-0000000564

4. Modified fields report

- To view this report, go to “*BeanTrail Reports*” folder or search this report by its name in ‘Find reports and dashboards’ search box.
- This report summarizes the overall field history modifications based on the field name with respect to logged in user.



Report: Report Data Source

Modified fields report

Enable Field Editing

Q

Add Chart

▼

↺

Edit

▼

Total Records

209

☐ Field Name ↑ ▼	☐ Object Name ↑ ▼	☐ Report Data Source: Report Data Source# ▼
☐ Account Description (Description) (15)	☐ Account (Account) (15)	RD-0000000437
		RD-0000000438
		RD-0000000439
		RD-0000000469
		RD-0000000471
		RD-0000000481
		RD-0000000482
		RD-0000000483
		RD-0000000484
		RD-0000000485
		RD-0000000488
		RD-0000000433
		RD-0000000434

5. Modified objects report

- To view this report, go to “*BeanTrail Reports*” folder or search this report by its name in ‘Find reports and dashboards’ search box.
- This report summarizes the overall field history modifications based on the object name.

Report: Report Data Source Modified objects report			
Total Records 214			
Object Name ↓	Report Data Source: Report Data Source#	Field Name	Modified/Deleted By
Opportunity (Opportunity) (79)	RD-0000000539	Amount (Amount)	John Miller
	RD-0000000582	Stage (StageName)	Emilia Clarke
	RD-0000000583	Probability (%) (Probability)	Emilia Clarke
	RD-0000000584	Stage (StageName)	Emilia Clarke
	RD-0000000585	Probability (%) (Probability)	Emilia Clarke
	RD-0000000586	Amount (Amount)	Emilia Clarke
	RD-0000000587	Amount (Amount)	Emilia Clarke
	RD-0000000588	Stage (StageName)	Emilia Clarke
	RD-0000000589	Amount (Amount)	Emilia Clarke
	RD-0000000590	Probability (%) (Probability)	Emilia Clarke
	RD-0000000591	Stage (StageName)	Emilia Clarke
	RD-0000000592	Probability (%) (Probability)	Emilia Clarke

6. Report By User And Object

- To view this report, go to “*BeanTrail Reports*” folder or search this report by its name in ‘Find reports and dashboards’ search box.
- This report shows the overall field history modifications for each object by each user with respect to logged in user.

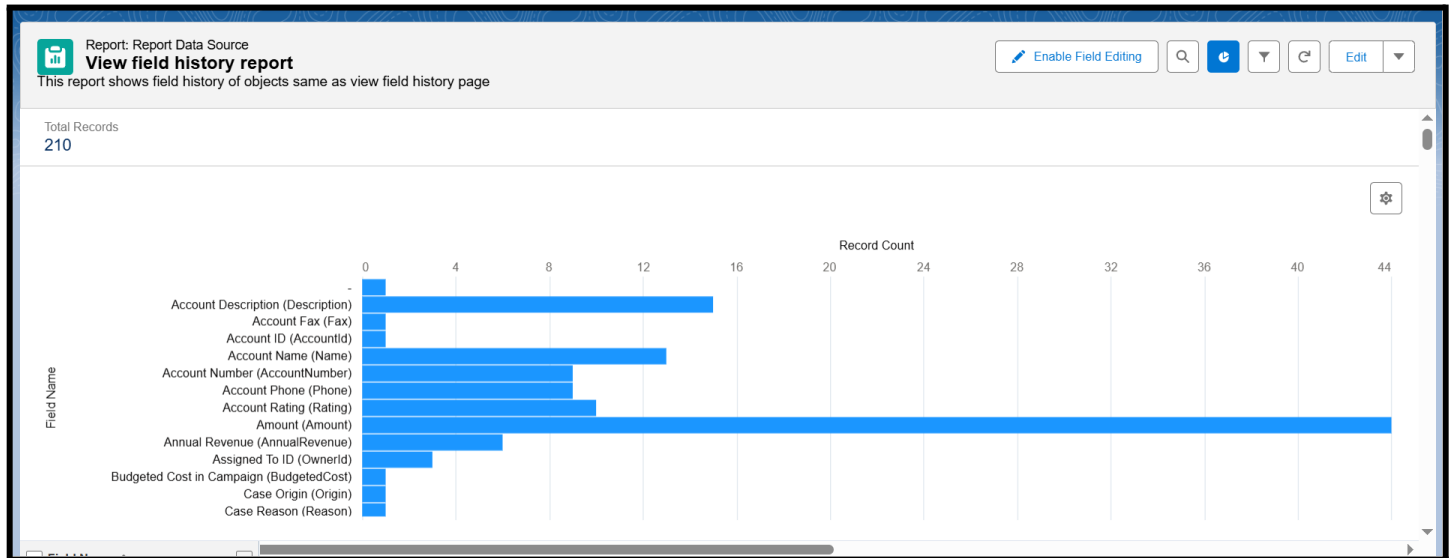
Report: Report Data Source Report By User And Object										
Total Records 210										
Object Name ←	User (User)	Task (Task)	Request For Quote (Request_For_Quote__c)	Opportunity (Opportunity)	Lead (Lead)	Contact (Contact)	Case (Case)	Campaign (Campaign)	Account (Account)	Total
Modified/Deleted By ↑	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count
Elizabeth Baker	1	0	0	0	0	0	0	2	0	3
Emilia Clarke	4	2	2	76	7	21	2	4	38	156
Integration User	0	3	0	0	0	0	0	0	0	3
IT Dept	1	0	0	0	0	0	0	0	0	1

Details (210 Rows) Click an intersection in the table above to filter details.

	Report Data Source: ID	Report Data Source: Report Data Source#	Contact	Field Criticality	Field DataType	Field Name	Hash
1	a0CGB00001Oeg8Q	RD-0000000431	-	Low	TEXT	Company Name (CompanyName)	nSiAPwVR6iCiG1DUtqy1MngAuzhX4IQiZmK2zpSiZVBTFD+/k5NrrlrTQ==
2	a0CGB00001QzhwC	RD-0000000458	-	Low	DATE	End Date (EndDate)	VWoFckLUJL/AD6icAj3Rs/bG12d6MnZJDupQRHYXF7A5gAxopz8iRg==
3	a0CGB00001QzhwD	RD-0000000459	-	Low	PICKLIST	Type (Type)	/7icltBRx9PCltG0cIFExMTMwqdsbuowmZ1NZSCDb+fqm0lfw7Jf+Vcw==

7. View History report

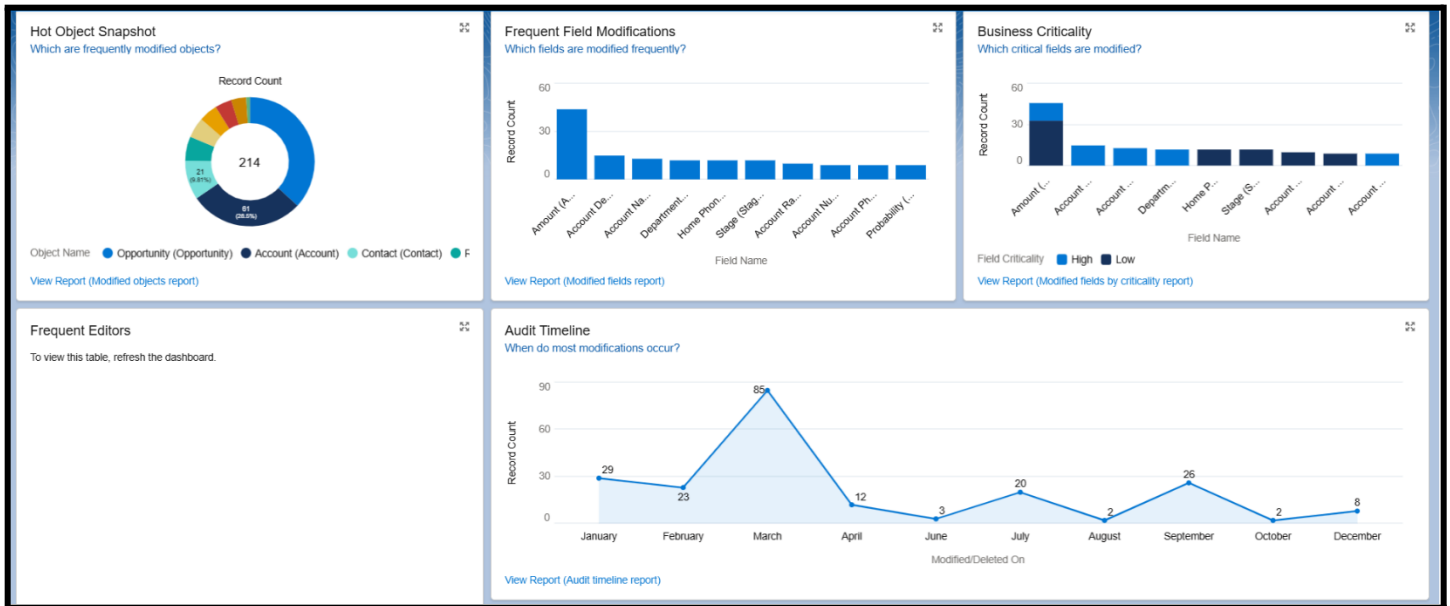
- To view this report, go to “*BeanTrail Reports*” folder or search this report by its name in ‘Find reports and dashboards’ search box.
- This report shows the overall field history modifications for each object with respect to logged in user to replicate the representation of ‘View History’ page.



5.2 Sample Dashboard

System will have a sample dashboard by default. Click on **Dashboards** tab. To view this sample dashboard, go to “*BeanTrail Dashboard*” folder or search this dashboard by name – **BeanTrail Dashboard** in *Find reports and dashboards* search box. This dashboard contains visual representation for reports -

- Frequently modified Objects
- Frequently modified Fields
- Frequently modified Fields by criticality
- Frequent Editors
- Audit Timeline

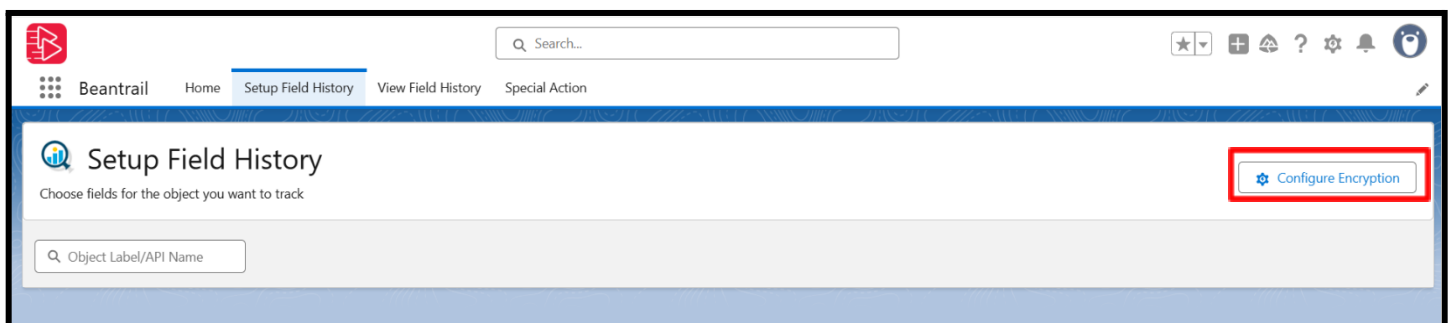


6. Encryption of Tracked Data

The tracked data can now be encrypted by encryption key generated and mailed exclusively to the subscriber, encryption features is optional and for additional security. In case you do not have your encryption key or you misplace it kindly get in touch with beantrail@infobeans.com. AES 256 Algorithm has been used for encryption of tracked data.

6.1 Configure Encryption

1. Click on **Configure** button on 'Setup Field History' tab.

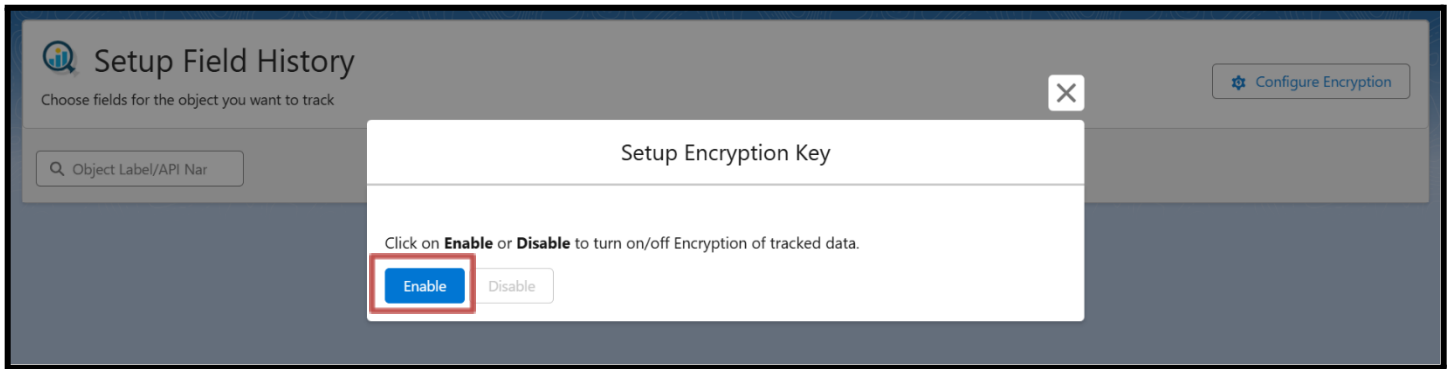


2. It is redirected to configure page where two buttons '**Enable**' as clickable and '**Disable**' as not clickable will be visible.

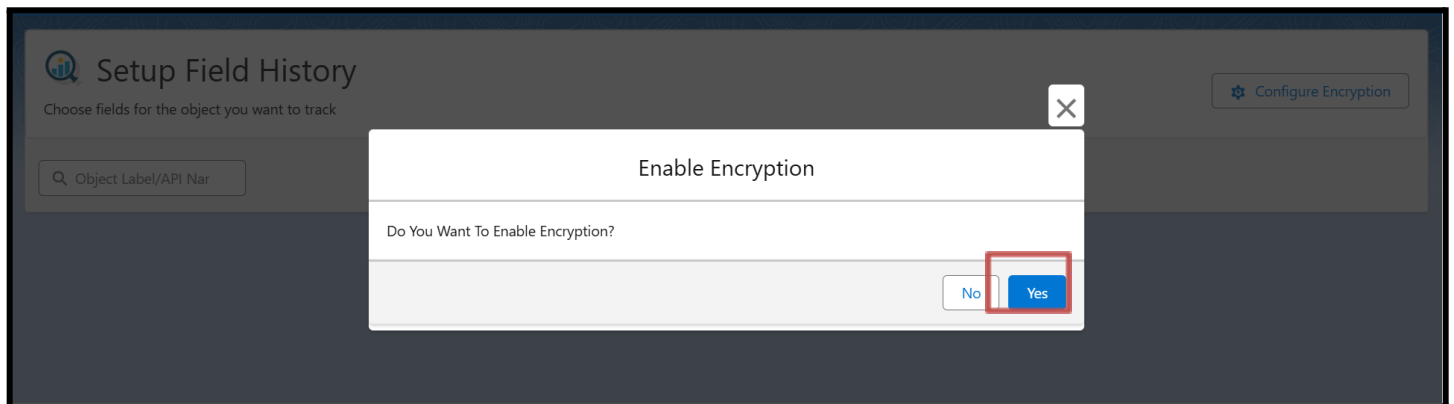
6.2 Enable Encryption

Note: Before Enabling Encryption, please take backup of all the Files under UltraTrackContainer object.

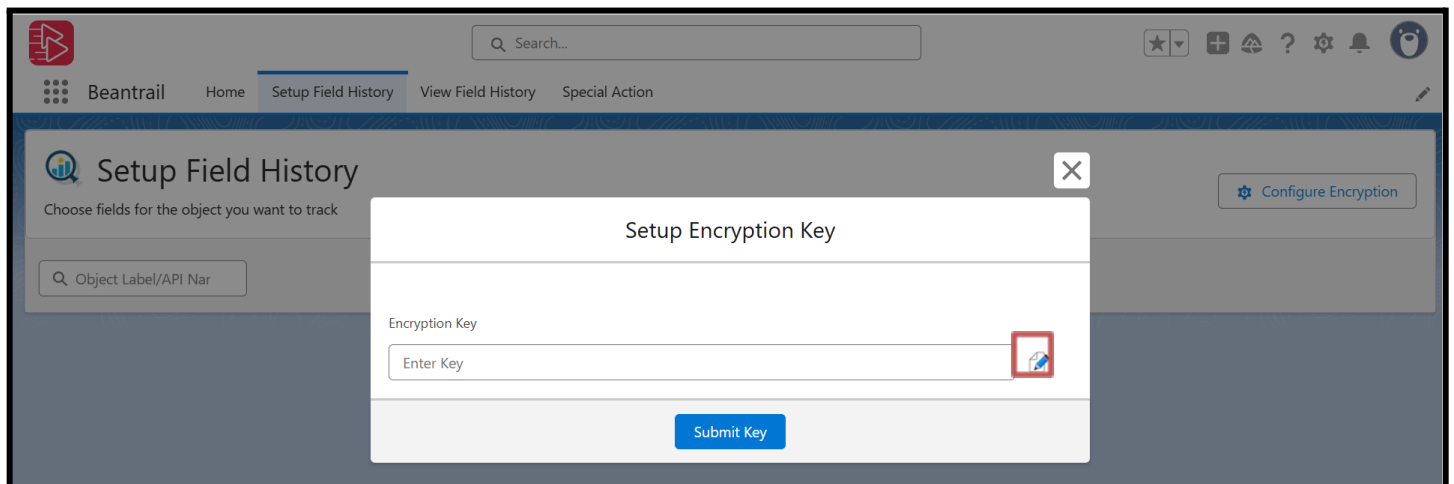
1. Click on '**Enable**' button.



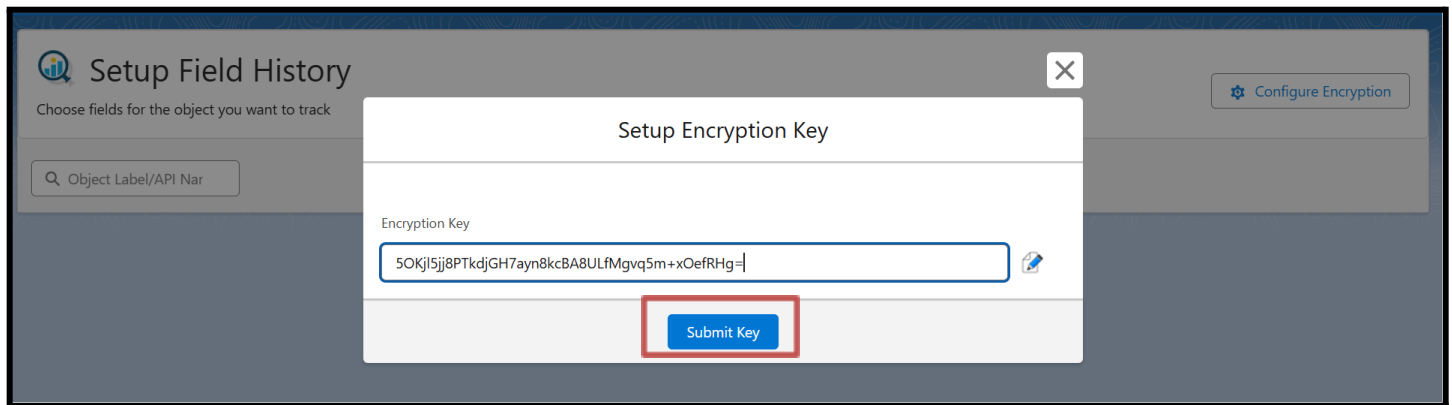
2. On selecting the enable encryption option, a popup window with confirmation message will appear. Click on '**Yes**' to proceed further.



3. You will see disabled Encryption Key text box, along with the editable option. Click on Edit Pencil Icon().

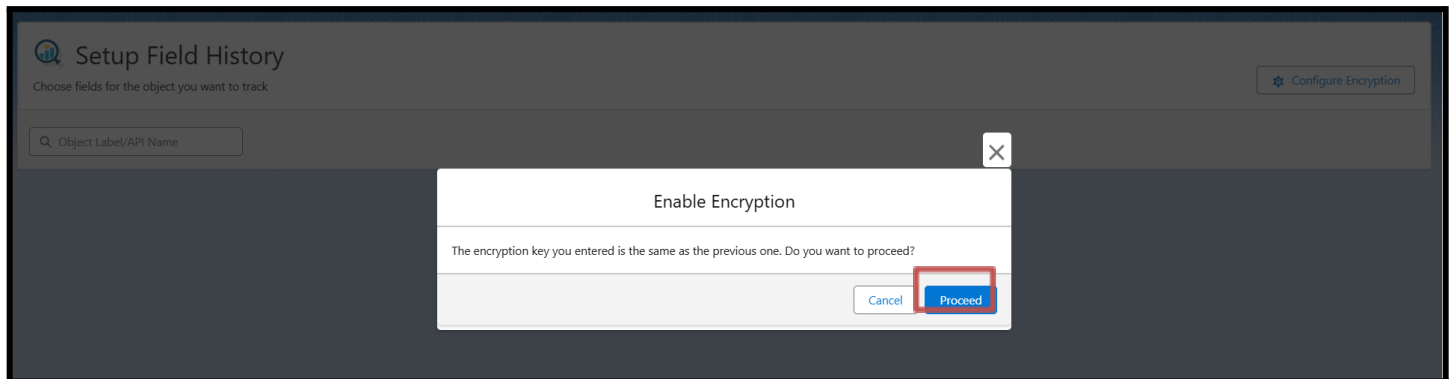


4. Enter the Encryption Key sent through mail at the initial while installing this app. Click on **'Submit'** button.



The screenshot shows the 'Setup Field History' interface. A modal window titled 'Setup Encryption Key' is centered. It contains a text input field labeled 'Encryption Key' with the value '5OKjI5jj8PTkdjGH7ayn8kcBA8ULfMgvq5m+xOefRHg=' entered. Below the input field is a blue button labeled 'Submit Key', which is highlighted with a red rectangular box.

5. A popup window with confirmation message will appear. . Click on **'Procced'**.



The screenshot shows the same 'Setup Field History' interface. A modal window titled 'Enable Encryption' is centered. It contains a confirmation message: 'The encryption key you entered is the same as the previous one. Do you want to proceed?'. At the bottom right of the dialog are two buttons: 'Cancel' and 'Proceed'. The 'Proceed' button is highlighted with a red rectangular box.

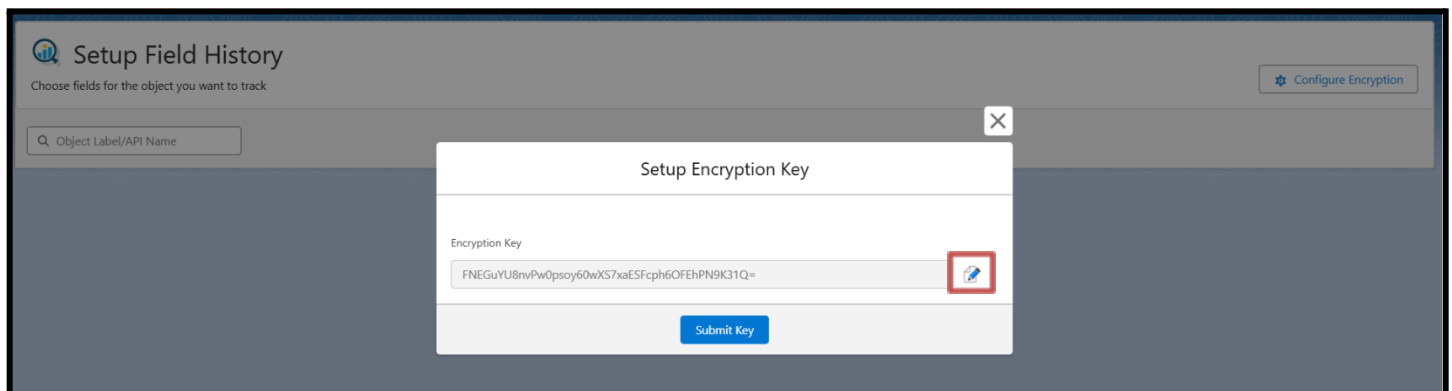
6. If there is no historical tracked data present in the org, before turning on the encryption, then the following message will be displayed - ***'Data Encryption feature has been turned on successfully. All data tracked henceforth will be stored in encrypted format.'***

7. If there is any historical tracked data present in the org, before turning on the encryption, then the following message will be displayed - ***'Data Encryption feature has been turned on successfully. All previously tracked data and data tracked henceforth will be encrypted. You will be intimated via mail as soon as this completes.'***
In this case data which was tracked earlier will also be encrypted by the encryption key.

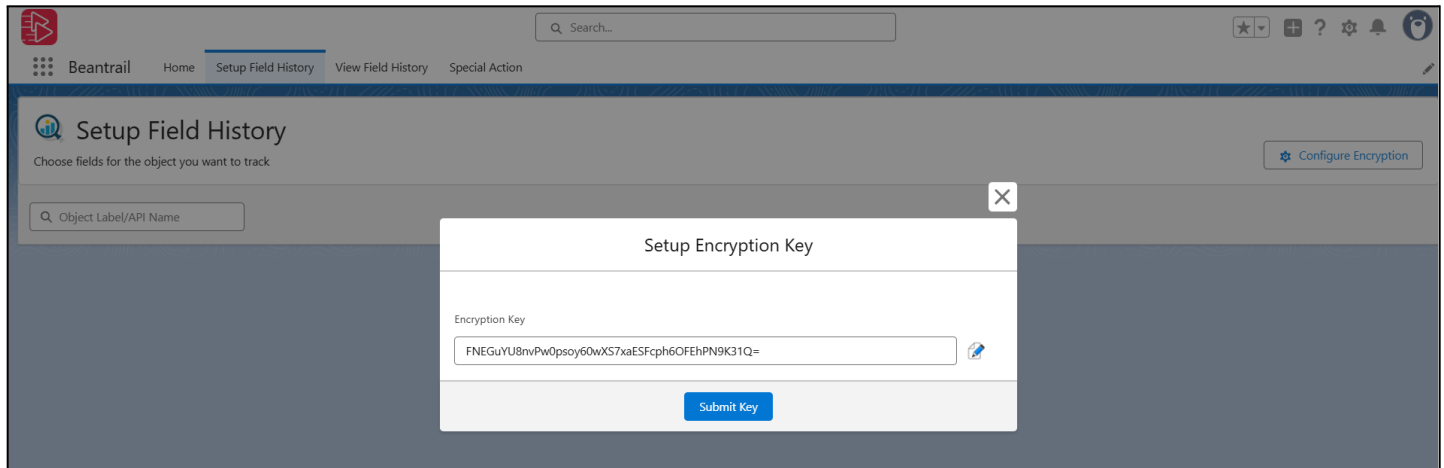
6.3 Change Encryption Key

Note: Before changing the encryption key, please take backup of all the Files under UltraTrackContainer object.

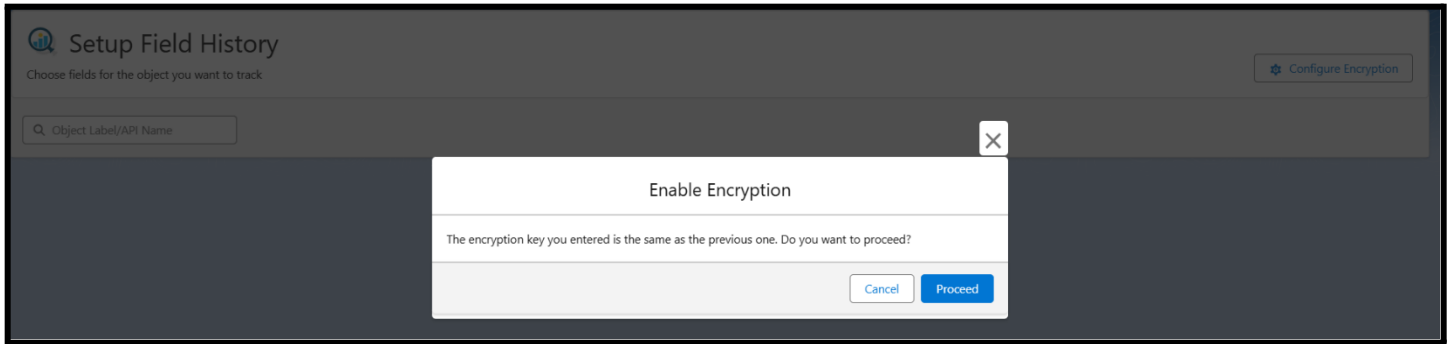
1. Navigate to Configure Page (Explained in '[6.1 Configure Encryption](#)' Section). Now two buttons, ***'Enable'*** as not clickable and ***'Disable'*** as clickable will be visible.
2. Click on ***'Disable'*** button to disable encryption and then enable again to change the key.
3. Click on icon() to edit the key.



4. Remove the existing key and enter new valid Encryption Key which you have received through mail in text box. Click on **'Submit'**.



5. In case you click **'Submit'** button without changing existing encryption key, pop-up window will appear with warning message - ***'Key entered is the same as the previous key.'***



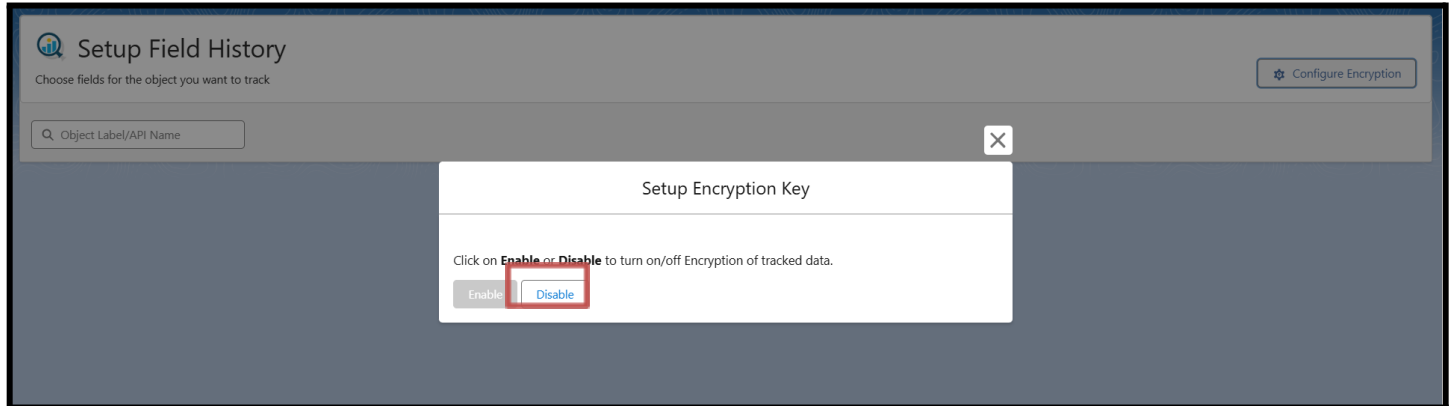
6. In case you enter wrong / invalid encryption key and click 'Submit' button, an error message will pop-up stated as - ***'Invalid key. Kindly enter a valid key mailed to you OR contact beantrail@infobeans.com'***

6.4 Disable Encryption

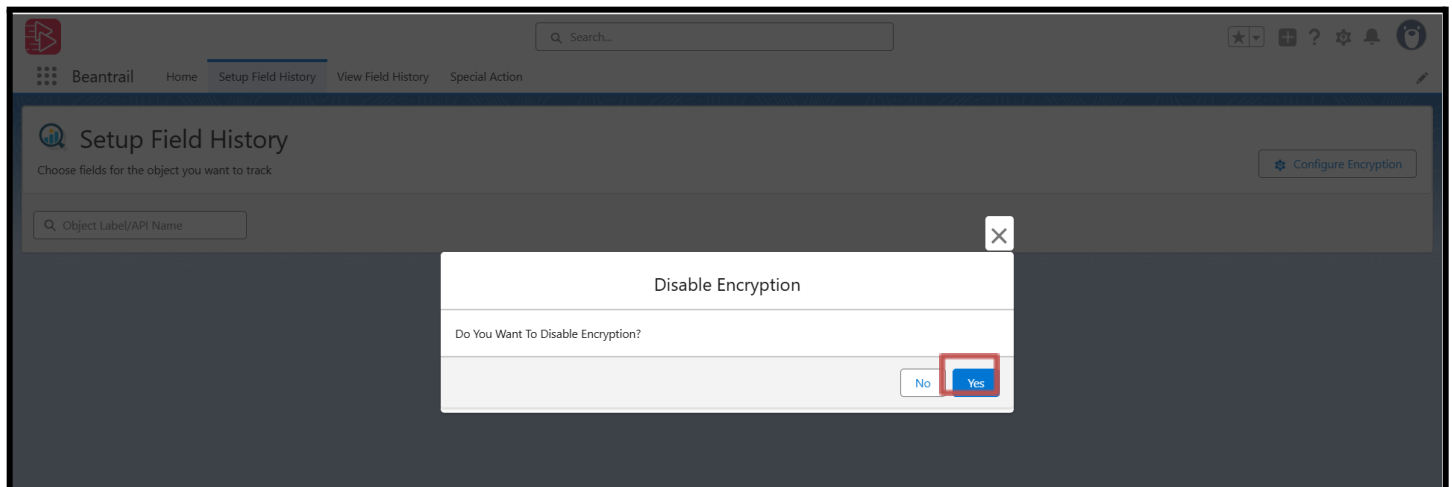
Note: Before disabling encryption feature, please take backup of all the Files under UltraTrackContainer object.

1. Navigate to Configure Page (Explained in '[6.1 Configure Encryption](#)' Section). Now two buttons '**Enable**' as not clickable and '**Disable**' as clickable will be visible.

2. Click on '**Disable**' button.



3. A popup window with confirmation messages will appear. Click on '**Yes**' to proceed further.



4. If there is no historical tracked data present in the org, before turning on the encryption, then the following message will be displayed - '**Data Encryption feature has been turned off successfully. All data tracked henceforth will be stored in decrypted format.**'

5. If there is any historical tracked data present in the org, before turning off the encryption, then it will be decrypted using the configured encryption key. Data tracked henceforth will be stored in clear.

Glossary

Sr. No.	Keyword	Description
1		
2	Object	An object allows you to store information in your Salesforce organization. The object is the overall definition of the type of information you are storing. For each object, your organization will have multiple records that store the information about specific instances of that type of data
3	Record	A single instance of a Salesforce object.
4	Severity	The severity of field is 'Low' or 'High'.