Agentic Drawdown — Prompt Engineering Guide

AGENTIC DRAWDOWN | SALESFORCE AGENTFORCE | ILPA STANDARD | NOXTARA LLC

A practical reference for writing effective natural language prompts with the Agentic Drawdown AI agent.

Quick Start: Minimum Viable Prompt

The simplest valid prompt requires just 3 parameters:

```
Create a $10,000,000 capital call for Apex Ventures Fund IV due August 15, 2026
```

The agent extracts: - **fundName:** "Apex Ventures Fund IV" (matched to an existing Fund record) - **totalCallAmount:** 10,000,000 - **dueDate:** 2026-08-15

Methodology defaults to **Granular** when not specified.

Granular Category Breakdown

Specify any combination of the 8 ILPA categories. Their amounts **must sum to the total** exactly.

```
Create a $10M capital call for Apex Ventures Fund IV due August 15, 2026
using Granular methodology with:
- $7,000,000 Investments
- $2,000,000 Management Fees for Q3 2026
- $750,000 Partnership Expenses
- $250,000 Working Capital
```

You don't need to specify all 8 categories — only the ones applicable to this call.

Valid ILPA Categories

Category	Inside/Outside Commitment	Excusable
Investments	Inside	✅ Yes
Management Fees	Outside	❌ No
Partnership Expenses	Outside	❌ No
Working Capital	Inside	✅ Yes
Placement Agent Fees	Outside	✅ Yes
Subscription Facility Fees	Outside	✅ Yes
Subsequent Close Interest	Outside	✅ Yes
Other	Configurable	✅ Yes

> **Warning:** Carried Interest Clawback is a **distribution** type (money from GP back to Fund). If you mention it, the agent will note it in the deal description but will **NOT** add it as a category.

Deal Disclosure Fields

ILPA requires 7 deal parameter fields. Include them naturally in your prompt:

```
Create a $15M capital call for Apex Ventures Fund IV due September 1, 2026
with $12M Investments and $3M Management Fees.

The deal is the acquisition of TechCorp Inc., a SaaS analytics platform
with $18.5M TTM EBITDA and $250M total enterprise value.
Anticipated closing is September 30, 2026.
Geography: North America. Industry: Software and Technology. Strategy: Buyout.
```

The agent extracts all 7 fields: | Field | Extracted Value | |---|---| | `dealName` | TechCorp Inc. | | `dealDescription` | SaaS analytics platform | | `totalEnterpriseValue` | $250,000,000 | | `ttmEbitda` | $18,500,000 | | `anticipatedClosingDate` | 2026-09-30 | | `dealGeography` | North America | | `dealIndustry` | Software and Technology | | `dealStrategy` | Buyout |

ILPA Transparency Fields

Include fee and expense details for maximum ILPA compliance:

```
Create a $12M capital call for Apex Ventures Fund IV due August 15, 2026
using Granular methodology with:
- $8M Investments for the TechCorp acquisition
- $3M Management Fees for the period January 1 to June 30, 2026
  with a $50,000 fee waiver applied
  and a monitoring fee offset of $25,000 from ABC Corp per Section 8.3 of LPA
- $750,000 Partnership Expenses including legal fees $10,000,
  audit fees $8,000, and insurance premium $7,000
- $250,000 Working Capital

$2M of this capital call is recallable.
Per Section 3.1 of the Limited Partnership Agreement.
```

Transparency Field	Extracted Value
`feePeriodStart`	2026-01-01
`feePeriodEnd`	2026-06-30
`feeWaiverAmount`	50,000
`feeOffsetDescription`	Monitoring fee offset of $25,000 from ABC Corp per Section 8.3 of LPA
`partnershipExpenseDescription`	Legal fees $10,000, audit fees $8,000, insurance premium $7,000
`recallableAmount`	2,000,000

Subscription Facility Fees

When calling Subscription Facility Fees, include the fee detail:

```
Create a $5M capital call for Apex Ventures Fund IV due August 15, 2026
with $4.5M Investments and $500,000 Subscription Facility Fees
representing interest accrued at SOFR + 1.75% ($350,000)
plus a $150,000 annual facility maintenance fee for 2026.
```

> **ILPA Requirement:** The `subscriptionFacilityFeeDetail` must state the exact expense type and amount — never use generic terms like "fees and/or interest."

Excuse Rights

Exclude specific LPs from excusable categories:

```
Create a $10M capital call for Apex Ventures Fund IV due August 15, 2026
with $8M Investments and $2M Management Fees.
Excuse LP Investor 2 due to ESG restriction in their side letter Section 4.2.
```

Multiple Excused LPs with Different Reasons

```
Create a $10M capital call for Apex Ventures Fund IV due August 15, 2026
with $8M Investments and $2M Management Fees.
Excuse California Teachers Pension due to ESG restriction per side letter Section 4.2
and excuse Nordic Sovereign Fund due to geopolitical compliance.
```

What Happens

- Excused LPs receive **$0** for excusable categories (Investments) but still owe non-excusable categories (Management Fees, Partnership Expenses)
- Non-excused LP allocations are **recalculated** using Active LP commitments as the denominator
- Excuse reasons appear in the Command Center and notice letters

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Targeted Capital Calls

Call specific LPs instead of the entire fund.

Exact Amount Mode

Each targeted LP has a specific amount. Amounts must sum to the total.

```
Create a $5M targeted capital call for Apex Ventures Fund IV due August 15, 2026
with LP Investor 1 receiving $3,000,000 and LP Investor 3 receiving $2,000,000.
```

Relative Pro-Rata Mode

No individual amounts — the system allocates using targeted LP commitments as the denominator.

```
Create a $5M targeted capital call for Apex Ventures Fund IV due August 15, 2026
targeting LP Investor 1 and LP Investor 3.
```

Rules

- **All or none:** Either ALL targeted LPs have amounts, or NONE do. Mixed mode is rejected.
- **Mutually exclusive with excuse rights:** You cannot target specific LPs AND excuse others in the same call.
- **LP names must match Contact records exactly** — any unresolved targeted LP name causes a hard abort.

Gross Up Methodology

For GPs who cannot itemize individual ILPA categories:

```
Create a $10M capital call for Apex Ventures Fund IV due August 15, 2026
using Gross Up methodology.
```

Under Gross Up: - The entire amount is allocated as a single `Total Amount` - SCI (Subsequent Close Interest) is automatically remapped to `Total Amount` with Outside Fund classification - The ILPA Excel output **expands** the lump sum into per-category rows using each LP's scaling fraction (presentation-only)

Deal Non-Disclosure

When the deal name cannot be disclosed:

```
Create a $15M capital call for Apex Ventures Fund IV due August 15, 2026
with $12M Investments and $3M Management Fees.
The deal name cannot be disclosed due to regulatory approval requirements
and a non-disclosure agreement with the target company.
```

> **Rule:** When `dealNonDisclosureReason` is provided, do NOT include a `dealName` — they are mutually exclusive. The notice letter will state the non-disclosure reason explicitly per ILPA requirements.

Complete Parameter Reference

Required (3)

Parameter	Type	Description
`fundName`	Text	Fund name (matched to existing Fund record)
`totalCallAmount`	Number	Total capital call amount
`dueDate`	Date	Payment due date (YYYY-MM-DD)

Category Amounts (8)

Parameter	Type	Description
`investmentAmount`	Number	Investments
`managementFeeAmount`	Number	Management Fees
`partnershipExpenseAmount`	Number	Partnership Expenses
`workingCapitalAmount`	Number	Working Capital
`placementAgentFeeAmount`	Number	Placement Agent Fees
`subscriptionFacilityFeeAmount`	Number	Subscription Facility Fees
`subsequentCloseInterestAmount`	Number	Subsequent Close Interest
`otherAmount`	Number	Other

Deal Disclosure (8)

Parameter	Type	Description
`dealName`	Text	Name of the deal or investment
`dealDescription`	Text	Brief description
`totalEnterpriseValue`	Text	Total enterprise value (e.g., "$250,000,000")
`anticipatedClosingDate`	Text	Expected closing (YYYY-MM-DD)
`ttmEbitda`	Text	Trailing twelve months EBITDA
`dealGeography`	Text	Geographic region
`dealIndustry`	Text	Industry sector
`dealStrategy`	Text	Investment strategy (Buyout, Growth Equity, etc.)

ILPA Transparency (9)

Parameter	Type	Description
`feeWaiverAmount`	Number	Fee waiver amount for this period
`feeOffsetDescription`	Text	Fee offset details
`recallableAmount`	Number	Recallable portion of the call
`feePeriodStart`	Text	Fee period start (YYYY-MM-DD)
`feePeriodEnd`	Text	Fee period end (YYYY-MM-DD)
`partnershipExpenseDescription`	Text	Itemized partnership expenses
`subscriptionFacilityFeeDetail`	Text	Sub. facility fee breakdown

Parameter	Type	Description
`otherExpenseDescription`	Text	Other expense explanation
`dealNonDisclosureReason`	Text	Reason deal name is not disclosed

Scope & Methodology (2)

Parameter	Type	Description
`methodology`	Text	"Granular" (default) or "Gross Up"
`targetedLPs`	JSON	LP names → amounts (e.g., `{"LP1": 300000}`)

Excuse Rights (2)

Parameter	Type	Description
`excusedLPs`	Text	Comma-separated LP names
`excuseReasons`	JSON	LP names → reasons (e.g., `{"LP1": "ESG restriction"}`)

Total: 32 parameters (3 required + 29 optional)

Common Mistakes & Fixes

Mistake	What Happens	Fix
Category amounts don't sum to total	Agent rejects or misallocates	Verify math before submitting
Including "Carried Interest Clawback"	Rejected — it's a distribution type	Move to deal description instead
Using both `excusedLPs` and `targetedLPs`	Hard abort — they're mutually exclusive	Use one or the other per call
LP name doesn't match Contact record	Targeted: hard abort; Excused: warning	Check exact Contact LastName spelling
Specifying `dealName` and `dealNonDisclosureReason`	Mutually exclusive — reason overrides	Use one or the other
Mixed targeted amounts (some with, some without)	Hard abort — invalid mixed mode	All targets with amounts, or all without

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