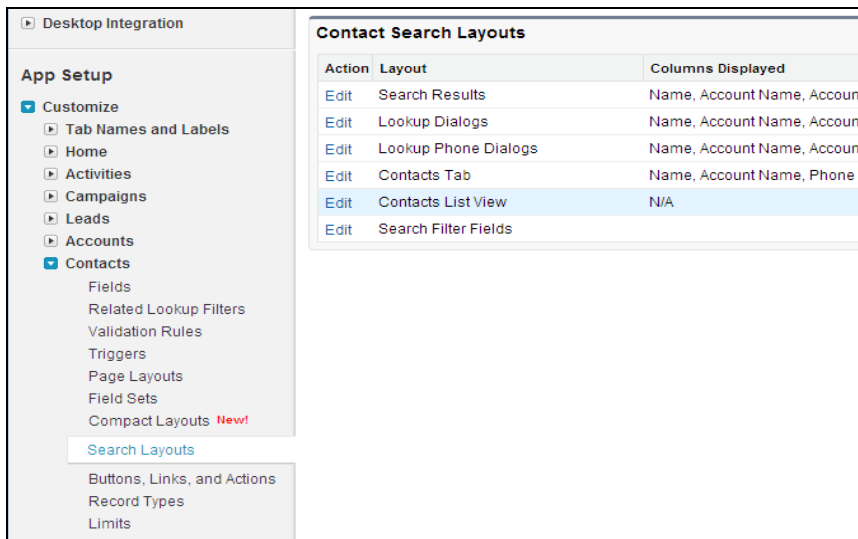


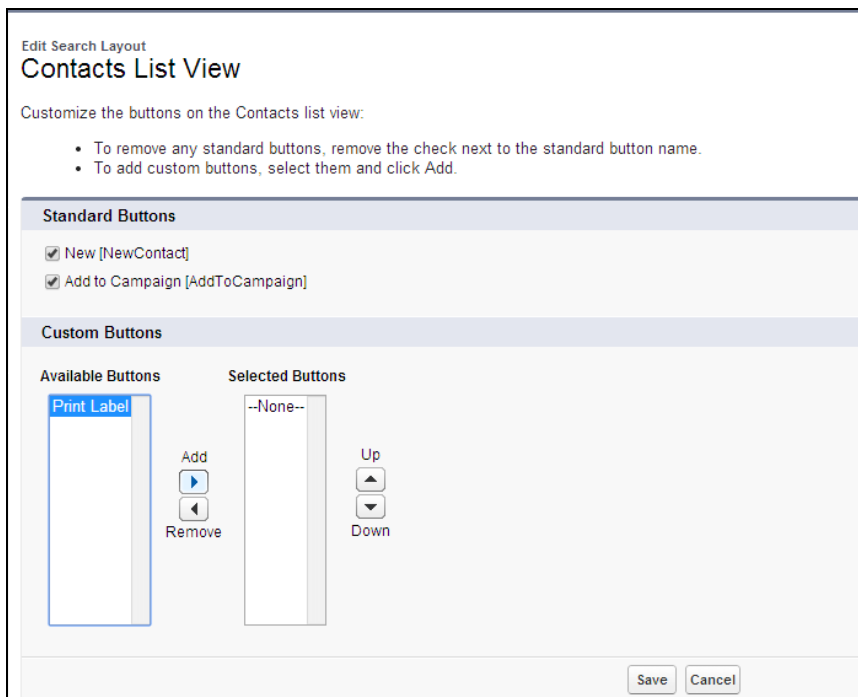
Configuring aiEasyLabel Lite

Once you have installed the package, to use aiEasyLabel you need to make the buttons visible. Lets setup the button for the Contacts list view:

- Firstly, you need to go to 'Setup' (click your username in the upper right corner and choose 'Setup').
- Drill down to 'Customize -> Contacts' and click on 'Search Layouts' as shown:



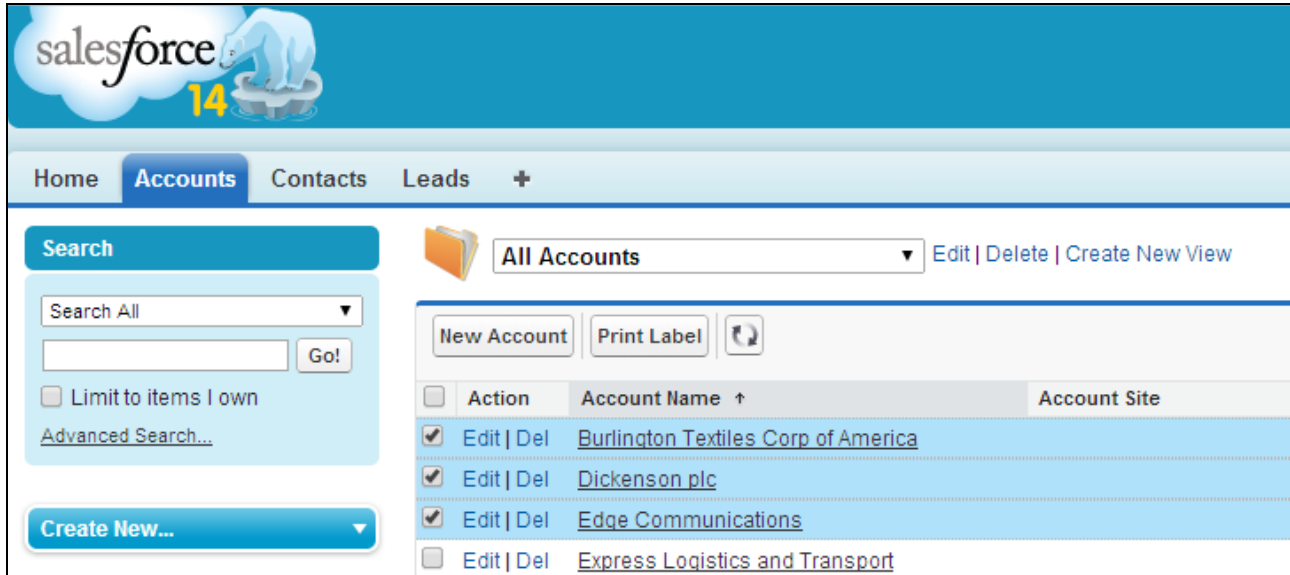
- Click on the [Edit](#) link beside 'Contacts List View'



- Select 'Print Label' in 'Available Buttons' list and click the 'Add' button.
- Then click the 'Save' button
- Finally, you need to repeat these steps for Accounts and Leads.

Using aiEasyLabel Lite

You can either print labels for all records in a list view, or select just the records you want. When you have the records you want, click on the 'Print Label' button.



The screenshot shows the Salesforce 14 user interface. At the top is the Salesforce logo with the number 14. Below it is a navigation bar with tabs for Home, Accounts (selected), Contacts, and Leads. On the left is a search sidebar with a 'Search' section containing a dropdown menu set to 'Search All', a text input field, and a 'Go!' button. Below the search section is a 'Create New...' button. The main content area displays a list view of accounts. At the top of this section is a folder icon, a dropdown menu set to 'All Accounts', and links for 'Edit', 'Delete', and 'Create New View'. Below this are buttons for 'New Account', 'Print Label', and a refresh icon. The list view table has columns for 'Action', 'Account Name', and 'Account Site'. It contains four rows of account data, each with a checkbox in the 'Action' column and a link in the 'Account Name' column.

Action	Account Name	Account Site
☒ Edit Del	Burlington Textiles Corp of America	
☒ Edit Del	Dickenson plc	
☒ Edit Del	Edge Communications	
☐ Edit Del	Express Logistics and Transport	