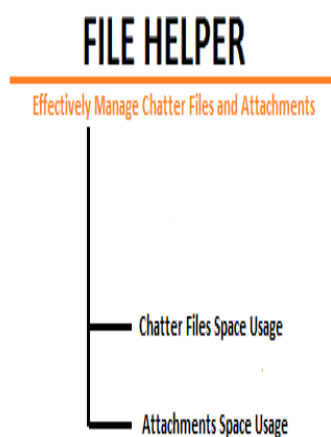


File Helper

A Salesforce AppExchange solution
Email: filehelper@astreait.com

Installation Guide (Version 1.0)

Introduction

File helper is a tool which helps user to effectively manage their Chatter files and attachments. It can be used by Salesforce administrators to manage space utilization of Salesforce files and attachments. User can monitor all released versions of a Chatter file and attachments with detailed information like released date, space occupied, number of likes etc.

This app has four tabs:

- 1) My Documents
- 2) All Documents
- 3) User Data
- 4) Attachment Details

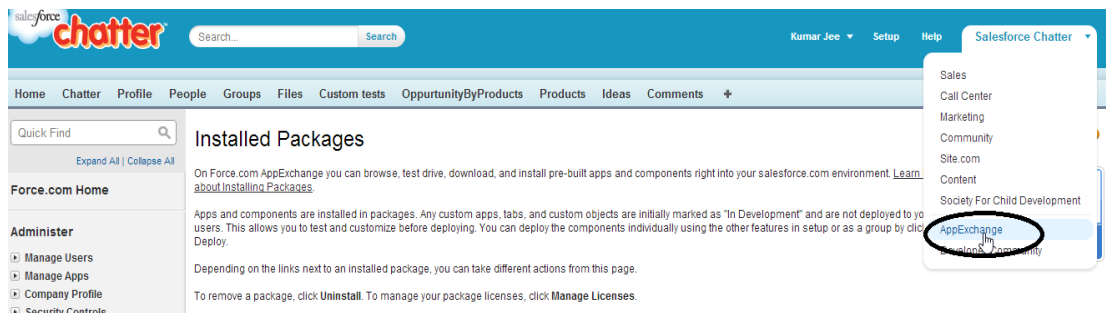
The first two tabs allow users to view details about Chatter files. User Data has consolidated information about Chatter and Attachments. Attachment Details tab has information about space consumed by user for Attachments.

The user may delete multiple Chatter files along with their revisions together.

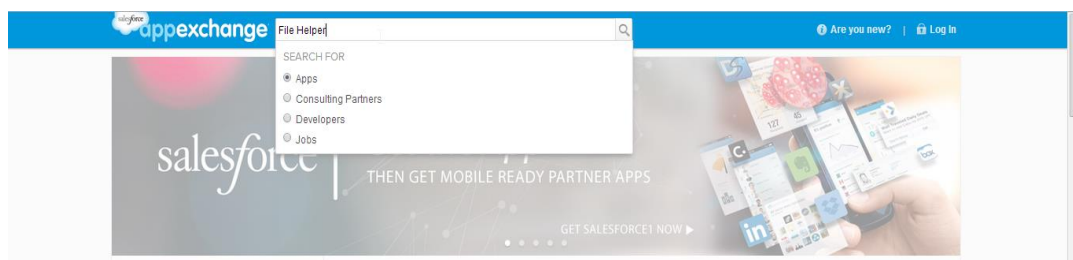
How To Install

File Helper, is available as a free app in AppExchange. This guide will walk you through installing File Helper into your Salesforce Org.

1. Click on 'AppExchange' from list of application at right top corner of your page.

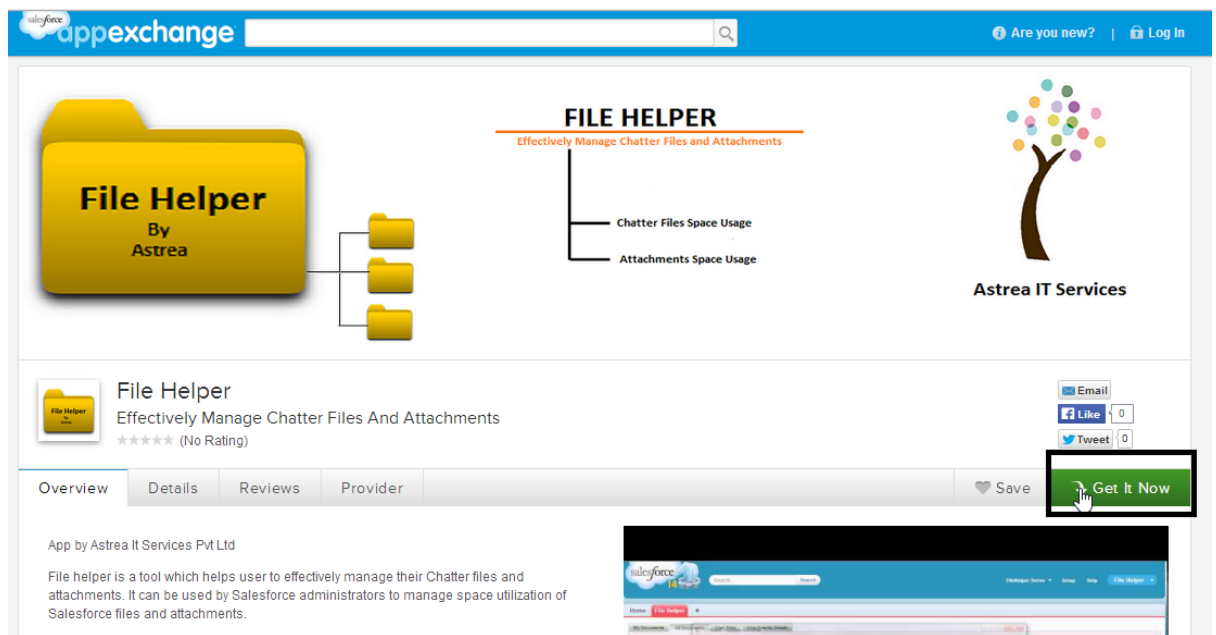


2. Type 'File Helper' in AppExchange search box.

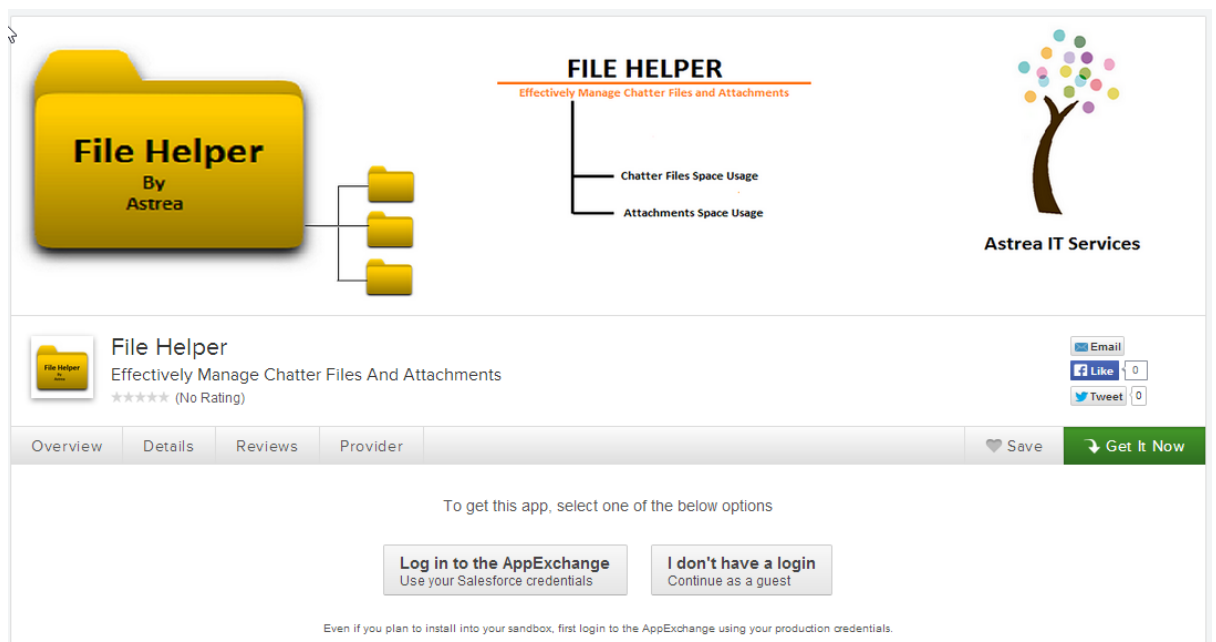


3. Click on 'File Helper'.

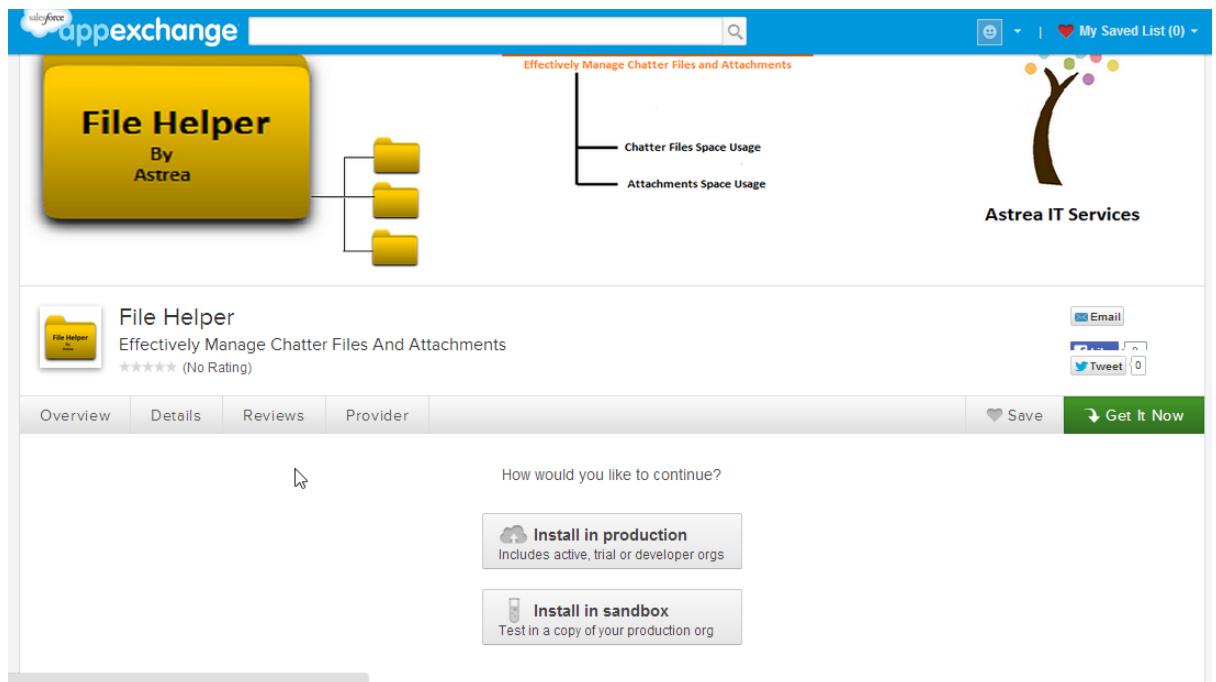
4. Click on the “Get IT Now” on the product listing of AppExchange.



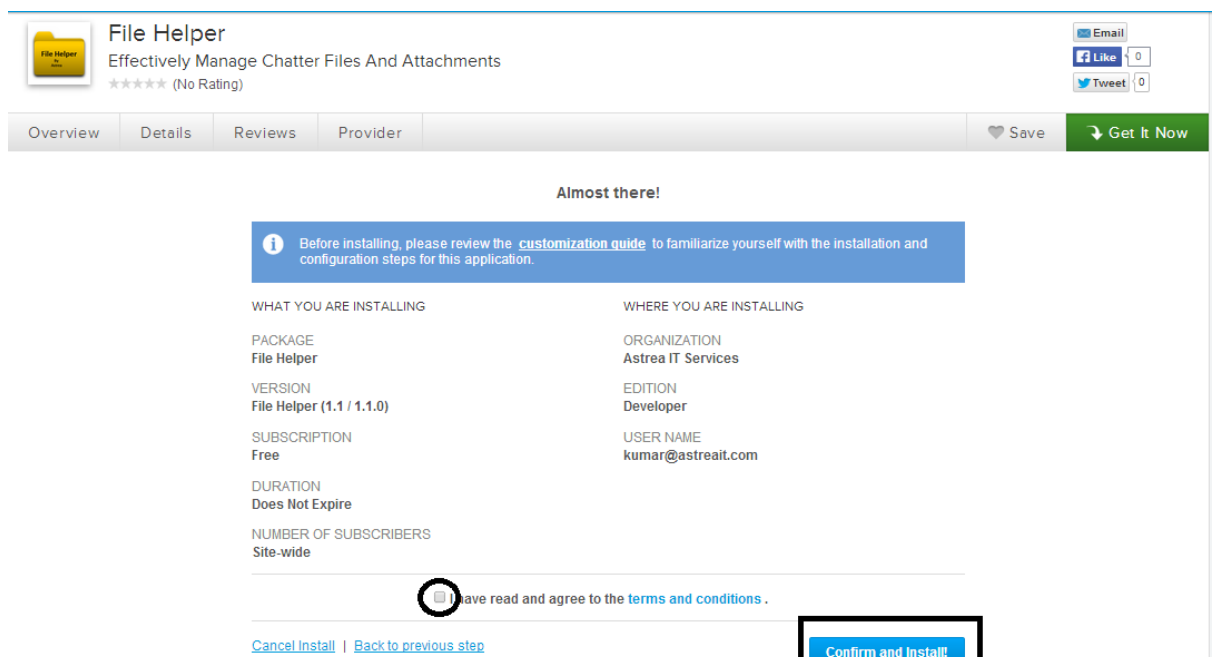
5. Answer the question's asked for installing the App.



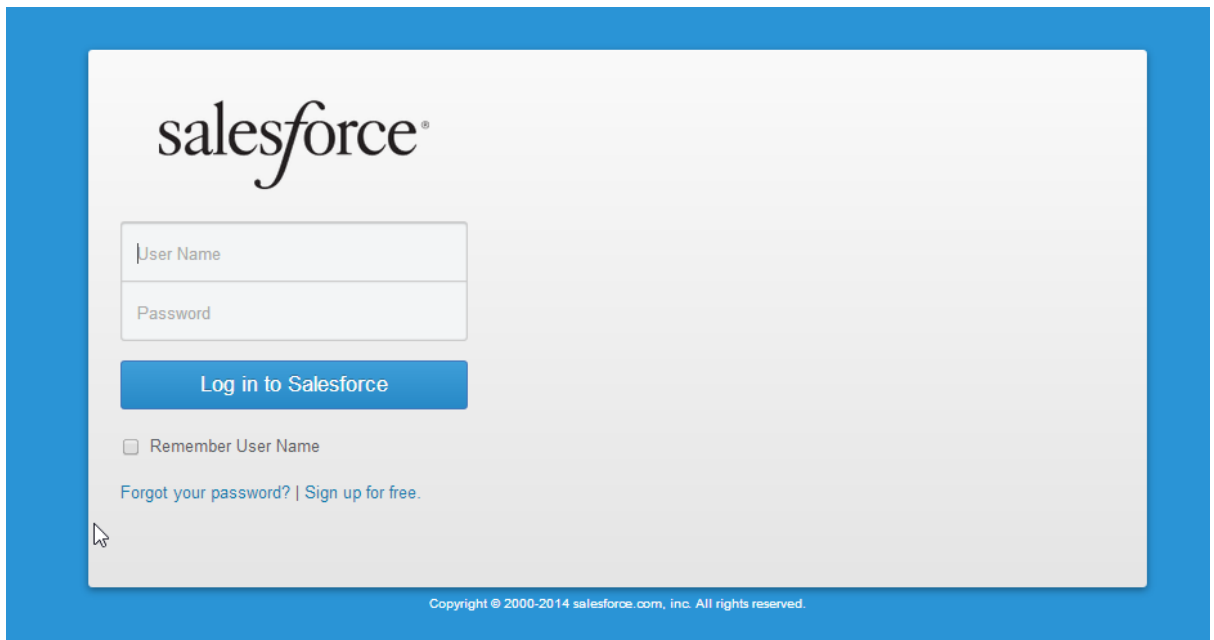
6. As per the requirement install the app either in Sandbox or Production.



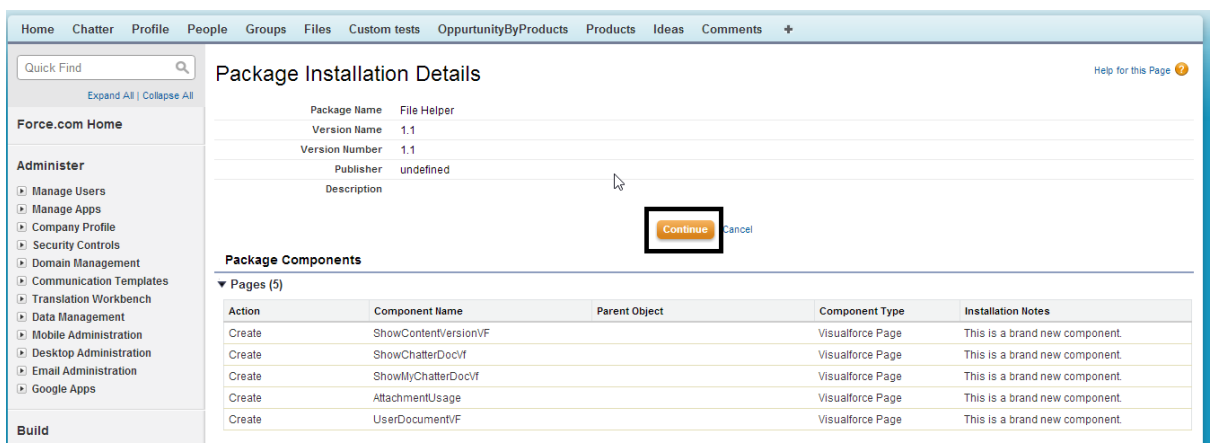
7. Check the checkbox for Terms and Condition and proceed by clicking on Confirm and Install button.



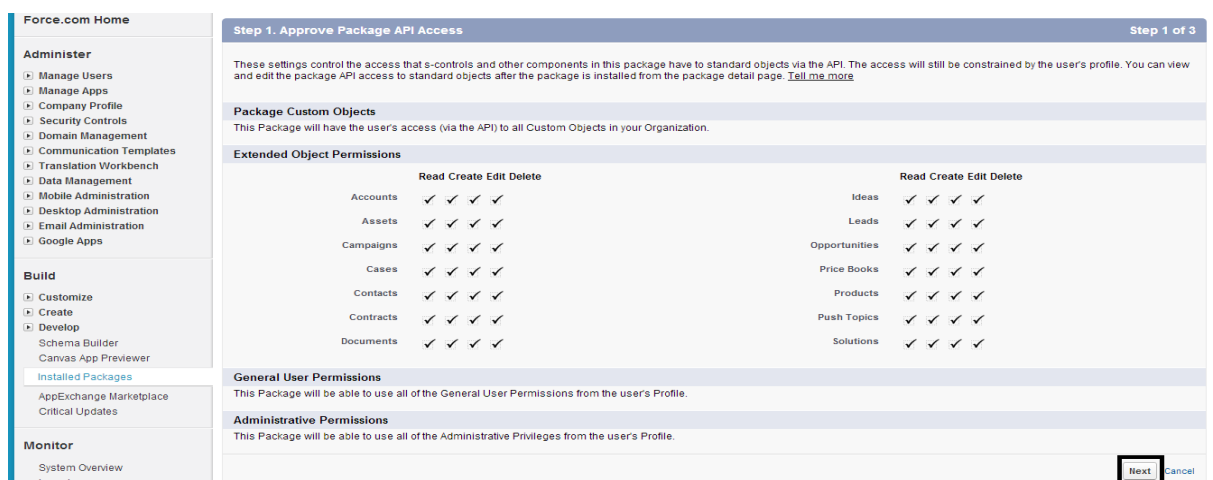
8. Enter your credentials again for confirmation.



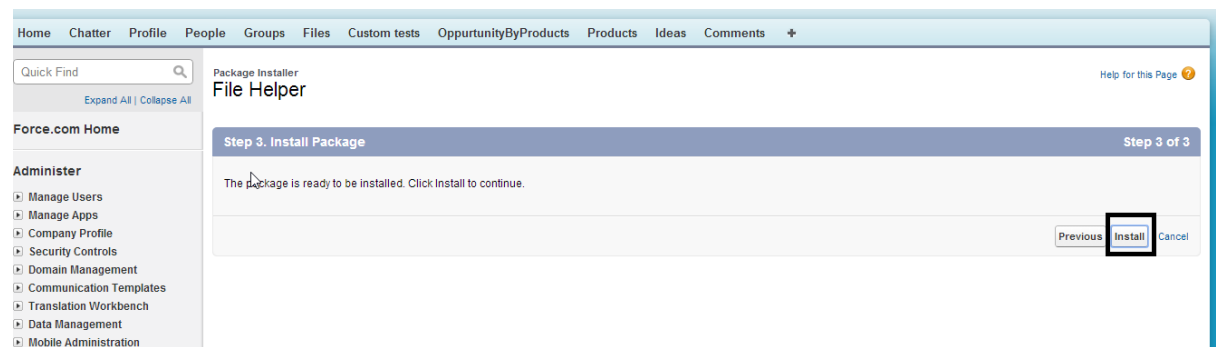
9. Click on 'Continue' to proceed with the installation.



10. Follow Step 1 to 3.



11. Click On the 'Install' Button.



The steps so far are similar to installation steps of any app from AppExchange. The next steps are specific to File Helper.

Please refer User Manual for further information.

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