



Multi App Utility

Multiple Applications Under Single Product Feature For Increased Productivity,
Multitasking, Fast Collaboration & Much More.

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User Guide

/ Multi Utility /

Version 1.5.0
Updated June 2015



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1. Introduction

Welcome to “Multi Utility” for Salesforce. This document will guide you through the quick And easy installation and configuration process to help get your teams use Application’s amazing features.

Multi Utility App is a collection of several small and useful tools which help a Manager, sales rep or any Salesforce user in their every workday. All the applications are beautifully placed on the side bar where it is most visible and easily accessible.

➡ If not interested in reading so much, you can also checkout our **Video on Youtube to “Install Multi Utility Application On Salesforce”** [Here](#):

If you have any questions regarding these steps, please contact us as apps@cloudanalogy.com

2. Requirements

Available for Enterprise, Unlimited, Force.com, Developer, Performance Editions.

Works for latest Browsers version of Chrome, Firefox, Internet Explorer and Safari. App may not work in Safari 5 Windows.

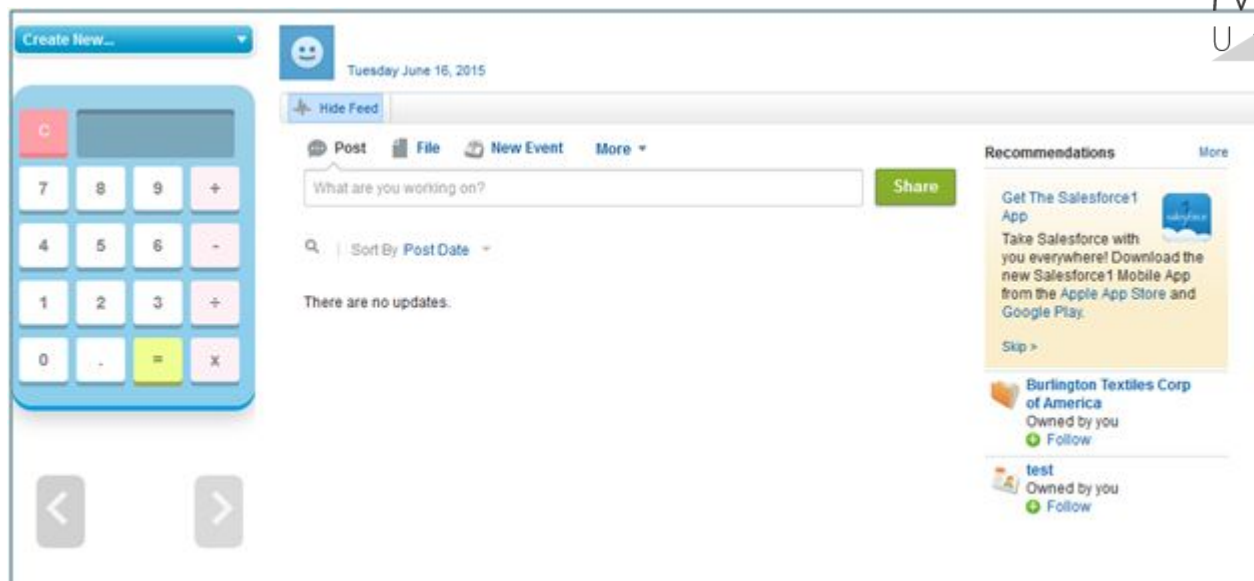
NOTE: Please make that you complete the Installation and Post Installation Steps mentioned in the Installation Guide available at Appexchange.

3. How to Use App?

If you have done the post installation steps correctly then you can easily access the app by just navigating to any of the “Tabs”

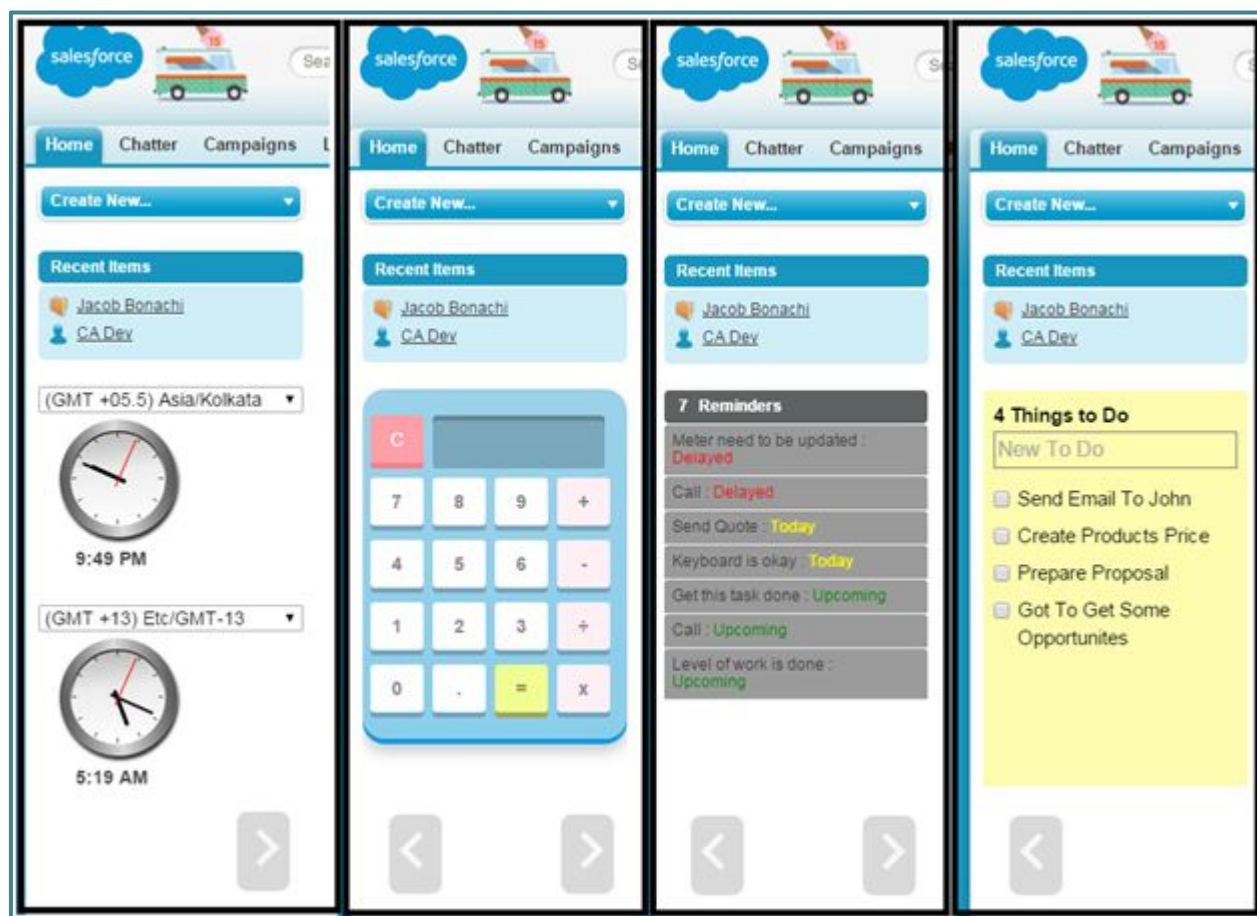
Here we have navigated to Home Tab





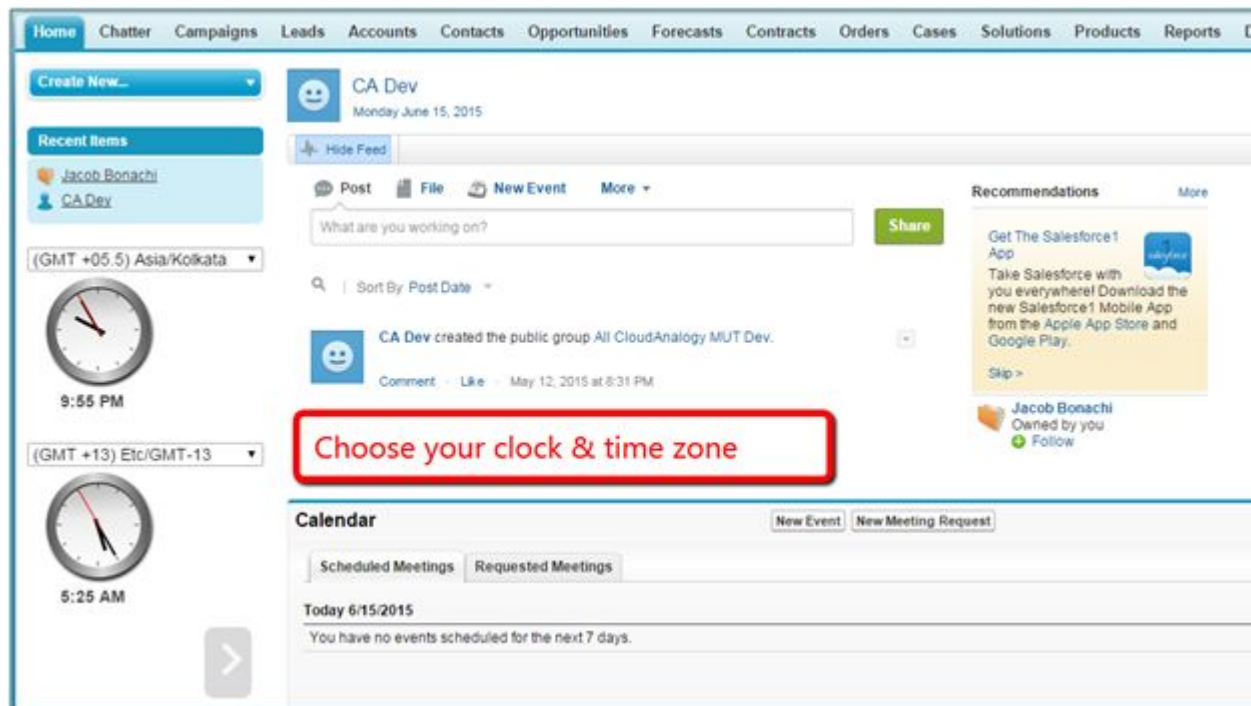
4. Calculator, Time Zone Clock, Task Viewer.You Ask We Develop

On selecting the arrow buttons just below the calculator, you can switch to different apps available. In our app we have Calculator, Time Zone Clock and Task Viewer.

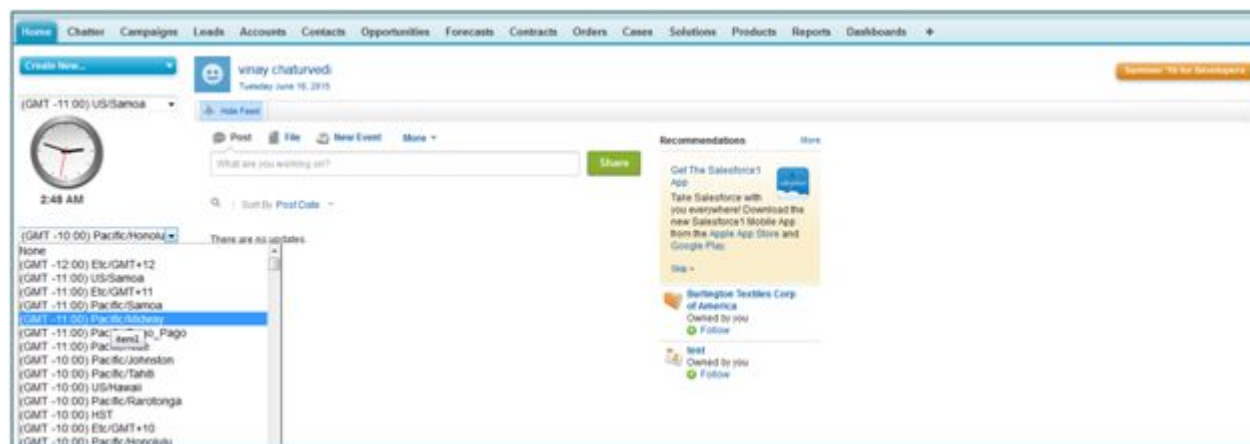


4.1. Time Zone Clock

- Time Zone Clock displays two clocks and user can choose clock and time zone accordingly.



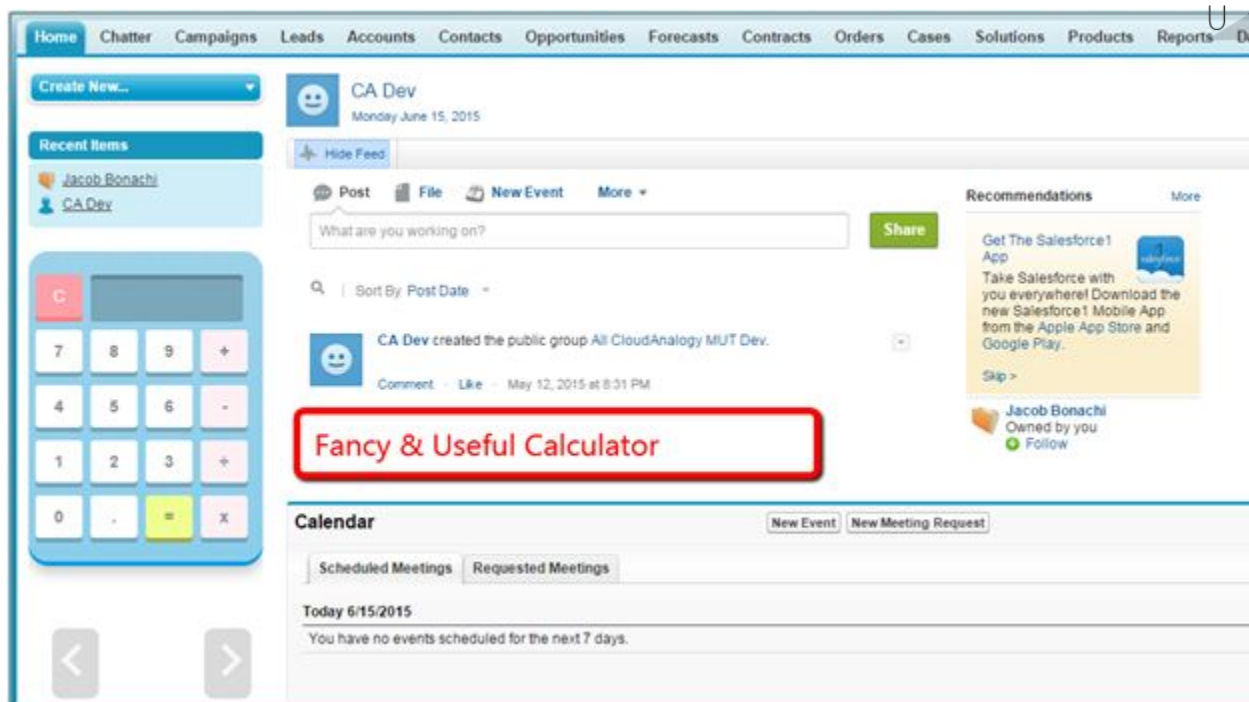
- To set the Clock just select the arrow down of both the clock and select from the drop down:



4.2. Calculator

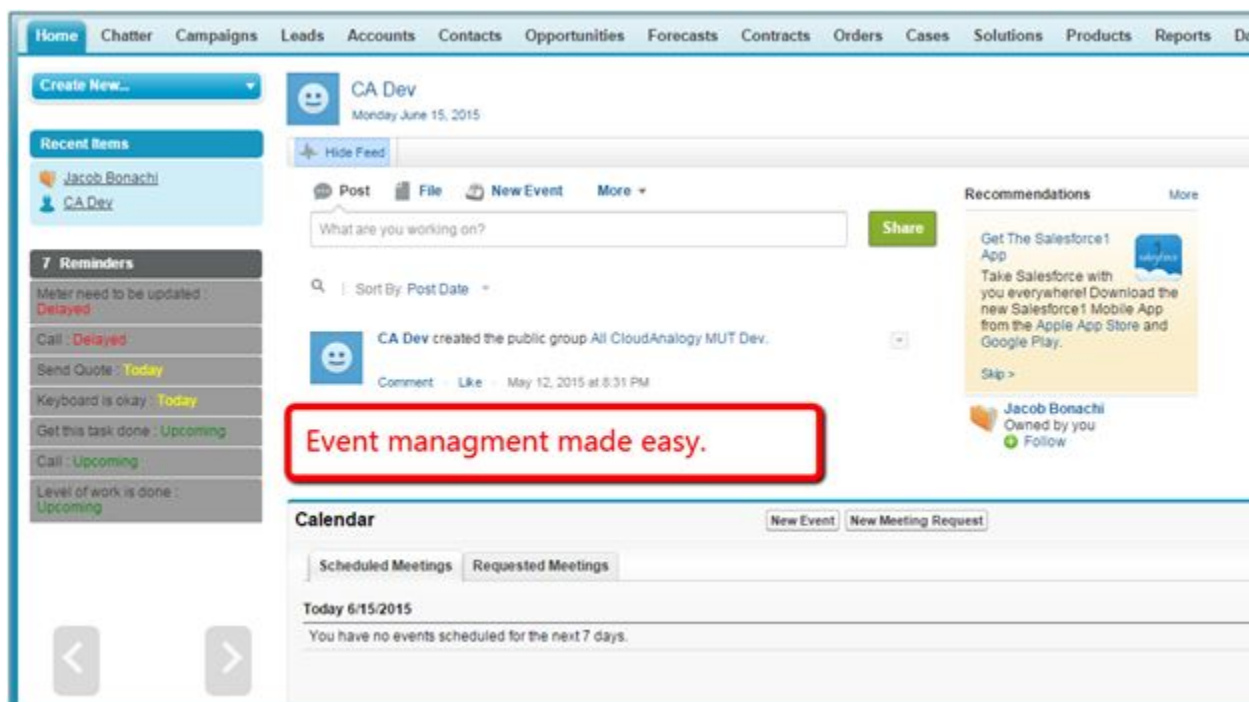
A fancy calculator is available which can be used just by clicking on the buttons available on the calculator.





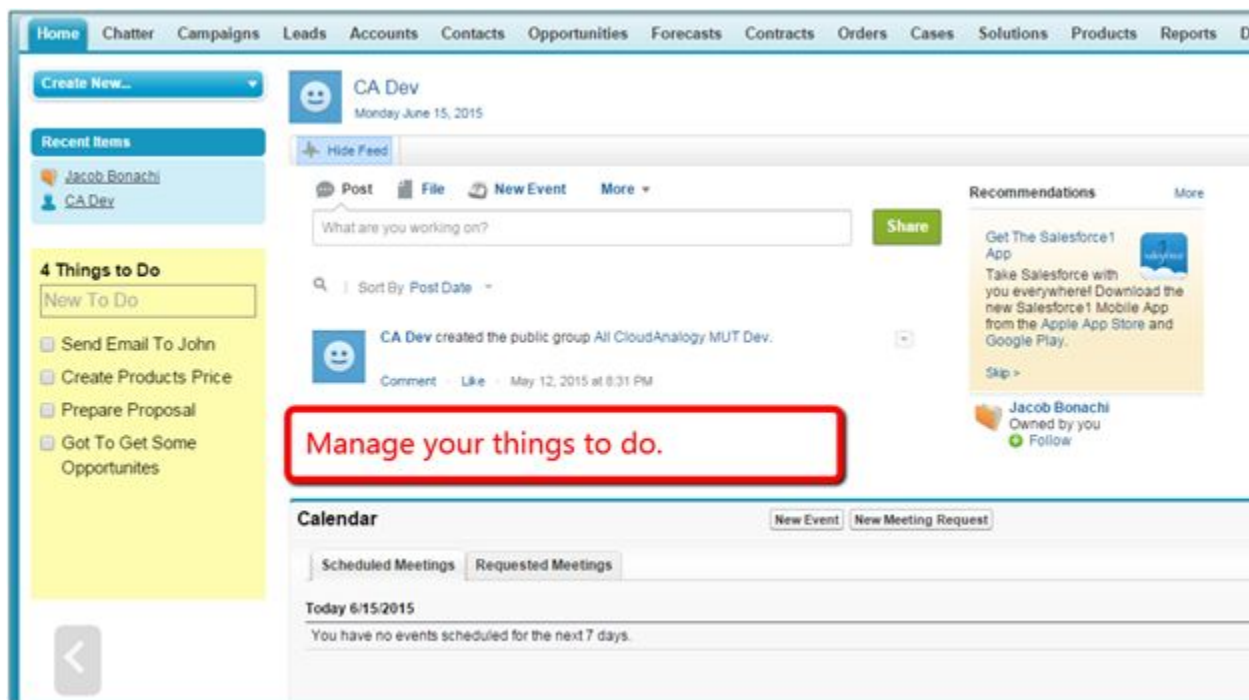
4.3. Task & Event Reminder

Task and Events Reminder is displayed in the Task and Event Reminder which has made event management quite easy.

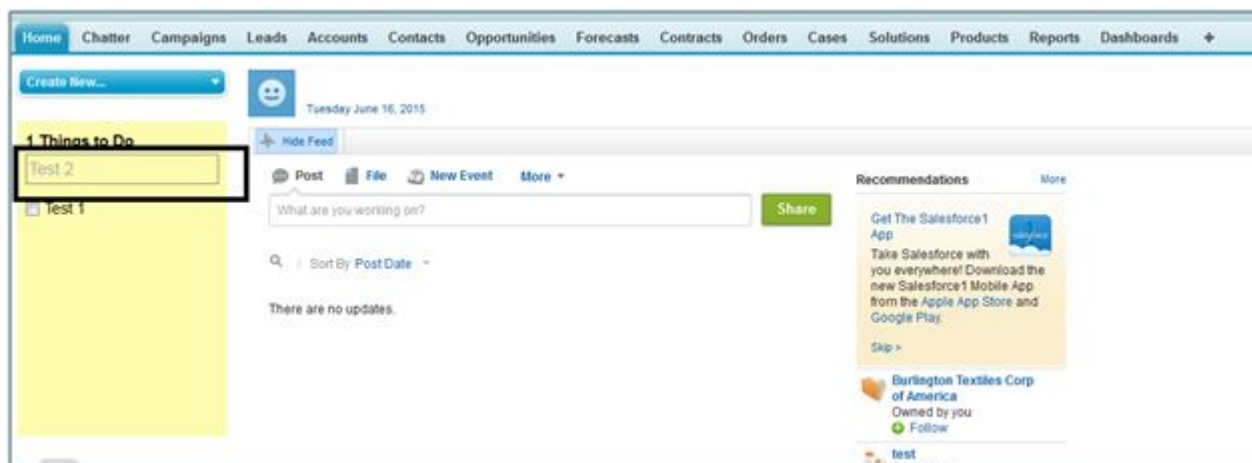


4.4. Things To Do

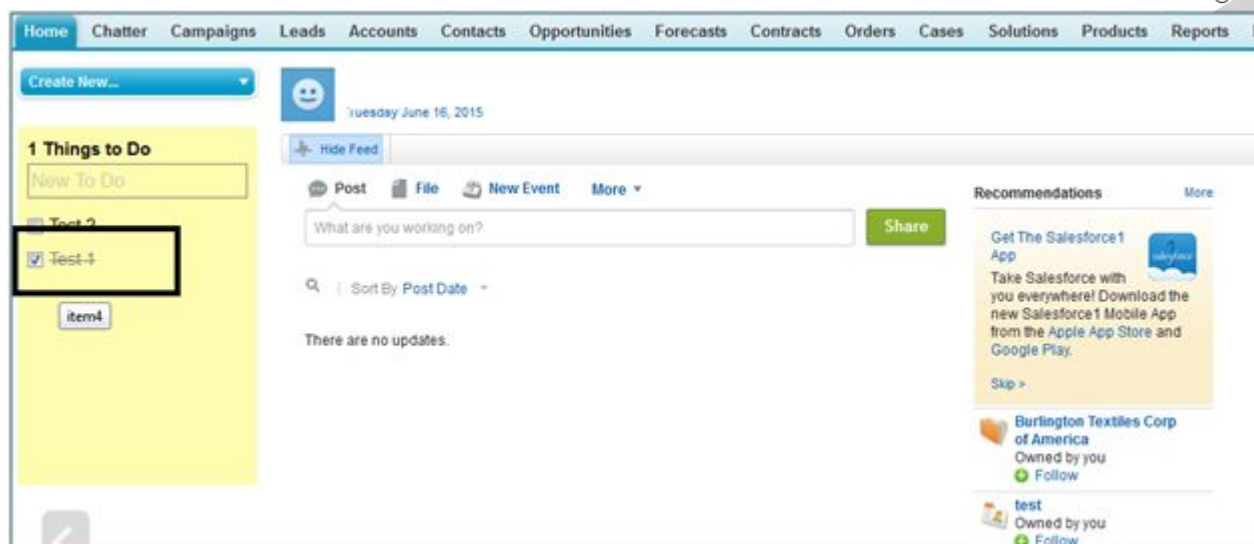
- There is a “Things ToDo” Utility section which helps to manage things easier.



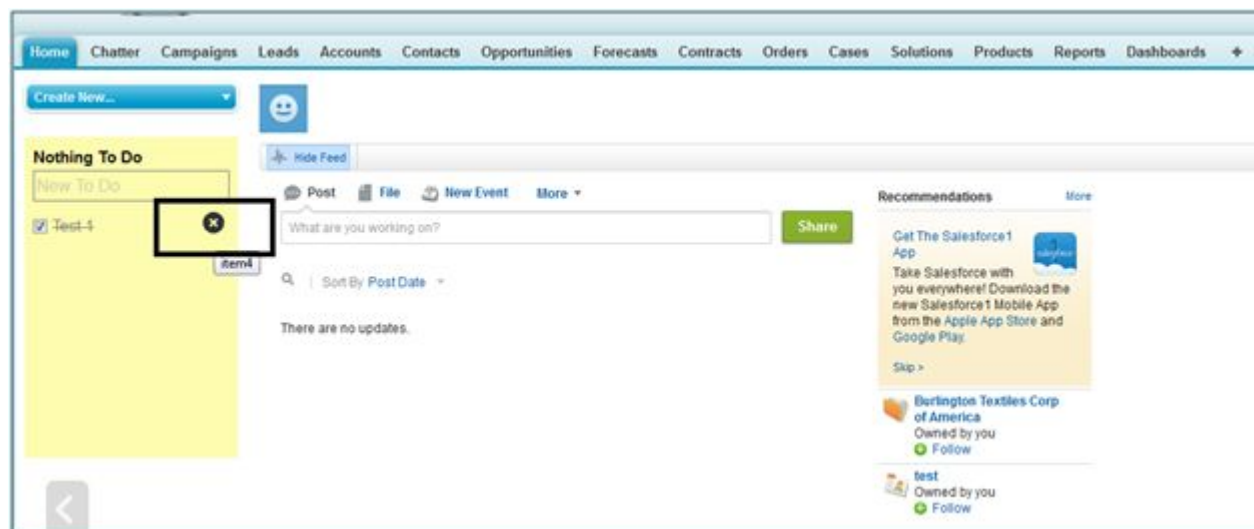
- You can simply manage things to do by just adding the Things To Do by typing in the highlighted text box and press “ENTER” Key as shown in below screen:



You can also mark the item done just checking the checkbox:



Also you can remove the item by just clicking the 'X' button.



For more details on how to use this App, You can always reach to us at apps@cloudanalogy.com

Thanks For Reading!!!

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