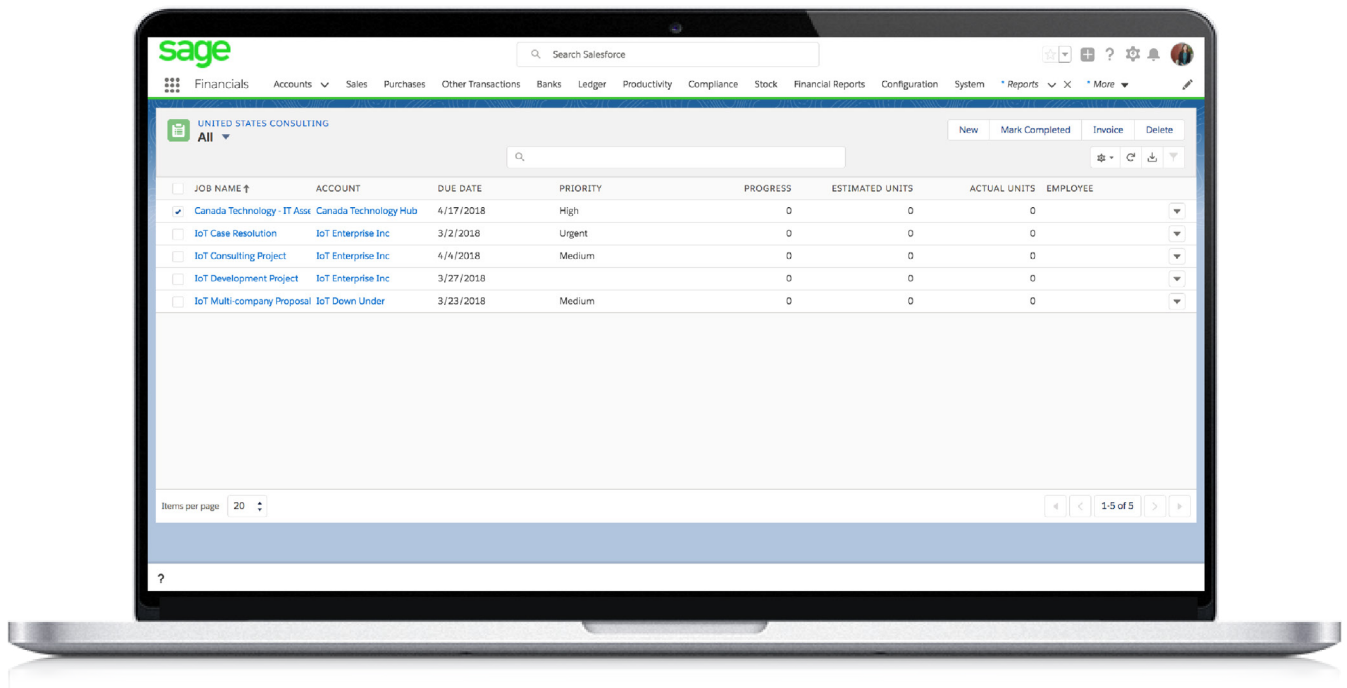




Manage projects efficiently and on-time with Financials



Run your team efficiently and easily manage the day-to-day of your project team.

Manage your project team

Financials Productivity enables you to evolve beyond the inbox to track tasks and events for customers, projects, and more. Create jobs, schedule and assign tasks and enter timesheets. Evaluate team capacity based on available work hours within a given timeframe. Keep tabs on work-in-progress, by job or employee, and jobs that need to be started. Job templates create a list of standard tasks for recurring or frequent jobs to save you time when getting started with managing a new project. Employees can log activities, such as events and calls, to a task to keep team members informed and document progress.

Gain control of customer projects

Financials streamlines the steps between work completed and payment received. Bill customers accurately and as soon as work is finished. Employees can record the amount of hours spent to complete their tasks, the charge rate for their time spent on tasks, and mark tasks as complete. When employees

complete tasks, timesheets are automatically created. Timesheets can be converted to invoices to bill customers for work completed. Connecting your financials and project management tasks saves you time and allows you to bill for completed work sooner.

Monitor team productivity and jobs

Using the company and employee productivity dashboards you can evaluate the performance of your team with key performance indicators such as: aged work-in-progress, uninvoiced work-in-progress, average charge rate, available employee capacity, and more. You can also track tasks by employee or jobs by priority customers so that you stay informed on tasks or projects that may be at risk and can resolve them proactively.

Sage Intelligence productivity reports allow you to analyze the productivity of your team according to the dimensions of your business, such as department, product or type of work.

For more information visit sage.com/financials