



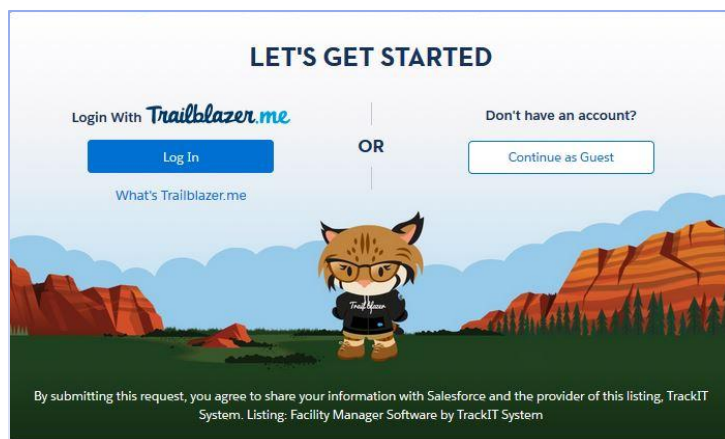
Facility Manager Free 30 Day Trial Setup Instructions

<https://appexchange.salesforce.com/appxListingDetail?listingId=a0N3A00000EcrpzUAB>

Click the “Get It Now” button to start the process.

Select ‘Log In’ with your Salesforce credentials if you have a Salesforce account. Install in either Production or Sandbox.

Select the ‘Continue as Guest’ button if you need to create a new trial account. This link will create a Salesforce account which is limited to a 30 day trial period.



If you are an existing Salesforce customer, log in using your Salesforce login credentials.

If you are not an existing Salesforce customer or want to use Facility Manager in a separate organization, follow the steps below.

Select the ‘Continue as Guest’ button; fill in the form to receive a 30 day trial edition to be used to install Facility Manager.

A screenshot of a registration form titled "Ready to start your trial?". The subtitle says "Fill out this form and we'll set you up with a free trial of Facility Manager Software by TrackIT System." The form has two columns of input fields. The left column includes: * Username, * First Name, * Last Name, Job Title, * Email, and Phone. The right column includes: * Company, * Country (dropdown menu), * State/Province (dropdown menu with "-- Not Required --"), and * Salesforce.com Relationship (dropdown menu). Below the fields is a checkbox with the text "I have read and agree to the terms and conditions." and another checkbox with the text "Allow the provider to contact me by email, phone, or SMS about other products or services I might like". At the bottom right are two buttons: "Cancel" and "Start Free Trial".

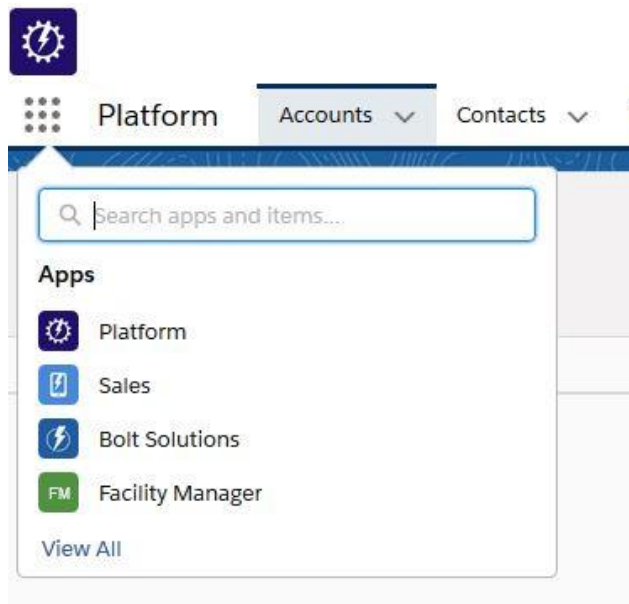
Fill in all required fields. Enter the Username in the form of an email address. It does not have to be a valid email address; it is just used to log in to your new application. This username must be unique to Salesforce. Check the box for 'I have read and agree to the terms and conditions'.

Note: The username can be different then the email address used to receive the login information. The email address used to receive the login information must be a valid email address.

Notes: If you receive an error after filling in the information, please go back to the Facility Manager listing and restart the process using the Get It Now button again. You should receive the email notification message. If you do not receive the email within an hour of filling in the form, please contact TrackIT System @404-850-9955 for assistance.

After completing the information, a verification email will be received with login information. Click the link to 'Verify Account' in the welcome email. The email will also contain a link to the login page and the username created for you to login in the future. Keep for your records.

Select the 9 dot icon in the upper left in the tool bar. This will display the applications available during the 30 free trial. Select Facility Manager to start using the TrackIT System's Facility Manager application.



Follow the instructions in the link below to complete the installation and use of the application:

<https://partners.salesforce.com/servlet/servlet.FileDownload?file=00P3A00000jWvYHUA0>

Facility Manager for existing Salesforce users. After logging in with your Salesforce credentials, select the appropriate environment to install Facility Manager in. Select the 'Install in Sandbox' if you want to test the application before installing in your production environment.

Where do you want to install this package?

Before you install in a production org, we suggest testing in a sandbox.

Install in a Production Environment
Install where you or your users work, including developer orgs.

Install in Production

Install in a Sandbox
Test in a copy of a production org.

Install in Sandbox

Install in a Trial
Try the product in a free org configured with sample data.

Install in Trial

Cancel

Enter your login credentials again to complete the installation. Select the 'Install for Admins Only'. The installation should take from 5-30 minutes.



Install Facility Manager Software by TrackIT System

By TrackIT System



☒ Install for Admins Only



☐ Install for All Users



☐ Install for Specific Profiles...

Install Cancel

App Name	Publisher	Version Name	Version Number
Facility Manager Software by TrackIT System	TrackIT System	Spring 2020V1.47	1.47

Description

TrackIT System's Facility Manager keeps track of all your assets, files, equipment and inventory. Designed to replace costly hardware, software, and spreadsheets. Inspect and maintain equipment using Facility Manager. Free Training and Support!

Additional Details [View Components](#)

Facility Manager is designed to run on Enterprise Edition level and up. If the current level of your Salesforce edition is lower than Enterprise such as Professional or Essentials, install Facility Manager as a guest into a new org as shown above. This will install into an Enterprise Embedded edition separately from your existing Salesforce edition.

Follow the instructions in the link below to complete the installation and use of the application:

<https://partners.salesforce.com/servlet/servlet.FileDownload?file=00P3A00000jWvYHUA0>

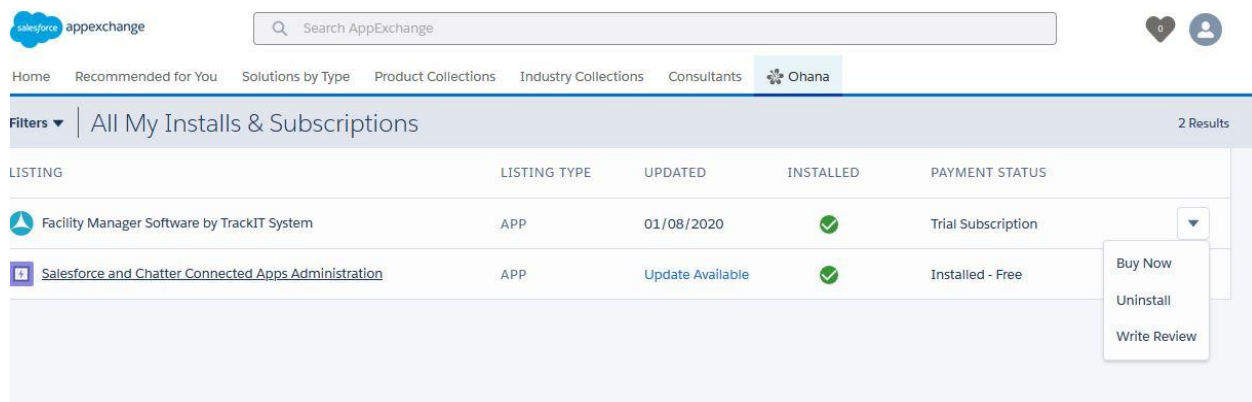
When ready to purchase Facility Manager, login to the appexchange listing for Facility Manager:

<https://appexchange.salesforce.com/appxListingDetail?listingId=a0N3A00000EcrpzUAB>

If you are prompted to link your account to Trailblazer.me, select 'Link and Log In'.

Select the avatar in the upper right to display your menu including the 'My Installs & Subscriptions' item.

Select the dropdown arrow for Facility Manager Software by TrackIT System as shown below. Select 'Buy Now' to enter your billing details and the amount of licenses needed.



LISTING	LISTING TYPE	UPDATED	INSTALLED	PAYMENT STATUS
 Facility Manager Software by TrackIT System	APP	01/08/2020	✓	Trial Subscription
 Salesforce and Chatter Connected Apps Administration	APP	Update Available	✓	Installed - Free

If there are any issues with receiving email links or trouble installing the free trial, please contact us at info@trackitsystem.com or 404-850-9955 for assistance.