

Product Guide – As a Grant-Receiving Organization

GovGrants is a life-cycle driven, enterprise-level grants management system. All of its key features and capabilities are configurable, allowing for a highly customized deployed solution that works for granting organizations.

Phase	As a Grantee Functionality	Grants SME	Grants Office	Program Office	Fiscal Office
Registration	Agency and User mapping to appropriate funding organizations and offices		●		
	Tailored new user registration approval process		●	●	
	User and Organizational profile creation		●	●	●
Planning	Define fiscal year-level strategic plans		●	●	●
	Setup and monitor Programs	●	●	●	●
	Manage Organizational Hierarchy and Agency contacts	●	●	●	●
	Manage Application Packages and Forms	●	●	●	●
	Manage User roles and assign reviewers		●	●	●
Funding Opportunity	View multiple Funding Opportunity Announcements (FOAs) and recent updates	●	●	●	
	Search across Grant Announcements from external services such as Grants.gov	●	●	●	●
	Review/rate FOAs and collaborate on pursuit decision making and next steps	●	●	●	●
	Automated application due date reminder email notifications	●	●	●	
	Internal FOA review and formal approval process prior to opportunity pursuit	●	●	●	●
	Automatic data mapping to similar opportunities to ease application reuse in the future		●	●	
	Track all historic opportunity data such as past funding information, grant performance outcomes, prior vendors, attachments, etc.	●	●	●	●
Applications	Ability to confirm intent to apply electronically		●	●	
	Complete, review, approve, and store applications directly in the system		●	●	
	Ability to attach artifacts e.g., Word, PDF, Excel, etc. to grant application		●	●	●
	Finalize application through formal review process including gate reviews	●	●	●	●
	Maintain historic application repository including version control	●	●	●	●
Applications	Ability to electronically submit applications through external services such as Grants.gov		●	●	●

PRODUCT FEATURES *(continued)*

Phase	As a Grantee Functionality	Grants SME	Grants Office	Program Office	Fiscal Office
Award Management	Ability to maintain and track Federal Awards received in the context of an application		●	●	●
	Set up Awards including Terms and Conditions and funding categories		●	●	●
	Ability to interface with accounting systems to track collections and payments		●		●
	Capability to manage Federal Award Amendments		●	●	●
	Create comprehensive Award repository after Fiscal and Program approval		●	●	●
Post-Award Reports	Create federal financial and performance reports		●	●	●
	Aggregate and finalize reports to the Federal Government		●	●	
	Manage Program level budgets and programmatic impact			●	●
Close Out	Create grant Close Out documents per task-based checklist		●	●	●
	Close Out documentation and notifications		●	●	
	Measure performance outcomes		●	●	
Business Intelligence	Tailored dashboards and reports based on the user profile	●	●	●	●
	Drag and drop report builder		●	●	●
	Customizable dashboards	●	●	●	●
Other General Capabilities	Fully hosted, cloud-based system	●	●	●	●
	Role-based data security, task lists, and email reminders	●	●	●	●
	Ability to export all system data into CSV and PDF format	●	●	●	●
	Mobile-enabled e.g., iOS, Android	●	●	●	●
	Supports integration with enterprise systems through APIs	●	●	●	●
	Single sign-on capability with AD & LDAP		●	●	●
	Integration with MS-Office and/or Google Apps	●	●	●	●
	Ability to collaborate across multiple teams using social media tools	●	●	●	●
	Document management and storage	●	●	●	●
	Integrates with Google Maps, SAM.Gov, and Grants.gov	●	●	●	●