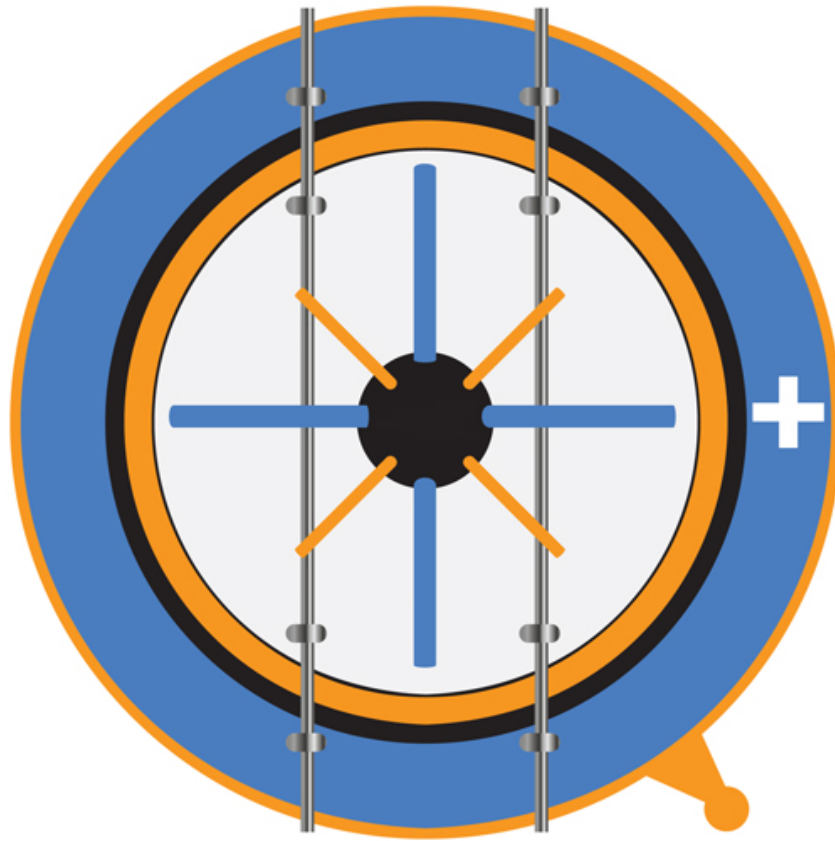




# QStorage+

## User Guide

### Functionality

This app allows your company flexible storage space in the cloud. The following pages will guide the user through setting up the app and starting to store your files and/or share them with others.



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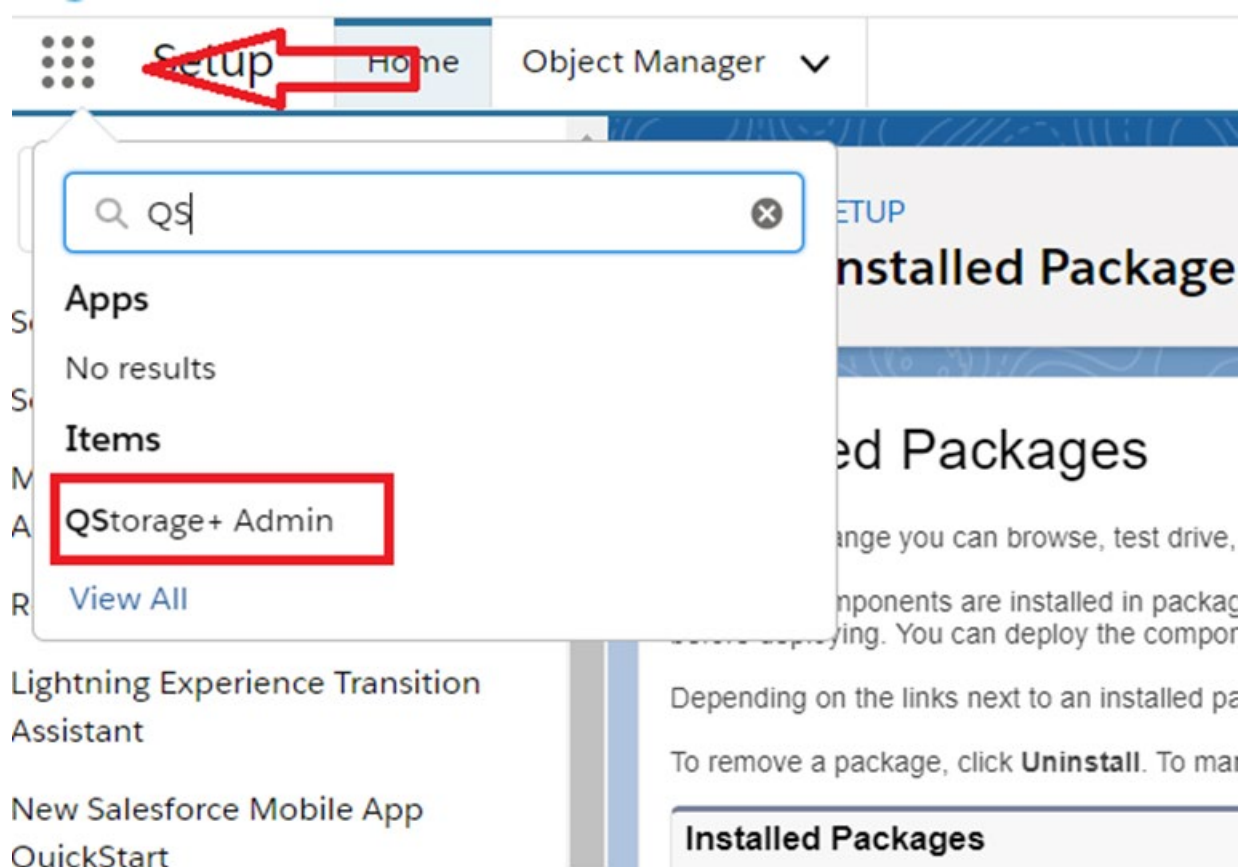


## Install QStorage+

After downloading the QStorage+ application, follow the steps below.

### User Registration

- ✚ User registration can only be performed by a system administrator.
- ✚ Once the package has been installed in your organization, please search for the QStorage+ admin tab in AppLauncher.





Enter your details and click on the Register button.

The screenshot shows the registration form in the CloudQ application. The navigation bar at the top includes 'Sales', 'Home', 'Opportunities', 'Leads', 'Tasks', 'Files', 'Accounts', 'Contacts', 'Campaigns', 'Dashboards', 'Reports', 'Chatter', and a dropdown menu for 'QStorage Admin'. The form is titled 'Register Here' and contains three input fields: 'First Name', 'Last Name', and 'Email ID'. A 'Register' button is located at the bottom of the form.

Enter the verification code sent to the entered email address by the system and click on Verify and Connect.

The screenshot shows the verification form in the CloudQ application. The navigation bar is the same as the registration form. The form is titled 'Please verify yourself' and contains a text input field for 'Enter verification code'. A 'Verify and Connect' button is located at the bottom of the form. Below the button, there is a link: 'Trouble in verification? Please register again'.

After successful registration, you will be able to see the status of your application.

The screenshot shows the application status dashboard in the CloudQ application. The navigation bar is the same as the previous forms. The dashboard displays three cards: 'Name' with the value 'FileStorageTestOrg', 'Connection Status' with a green checkmark, and 'Consumed Storage' with the value '0 Kb'. A red button labeled 'Delete QStorage Bucket' is located in the top right corner of the dashboard area.



## **Set User Permissions**

- ✚ Go to Setup > Permission Sets.
- ✚ Look for “QStorage+ Access” permission. Click on the permission set.
- ✚ Click on the “Manage Assignments” button on the permission set. This will take you to a different page.
- ✚ Click on “Add Assignments” and choose all the users who should have access to the QStorage+ storage service.

After your selection, please make sure to click on the assign button to assign this permission set.

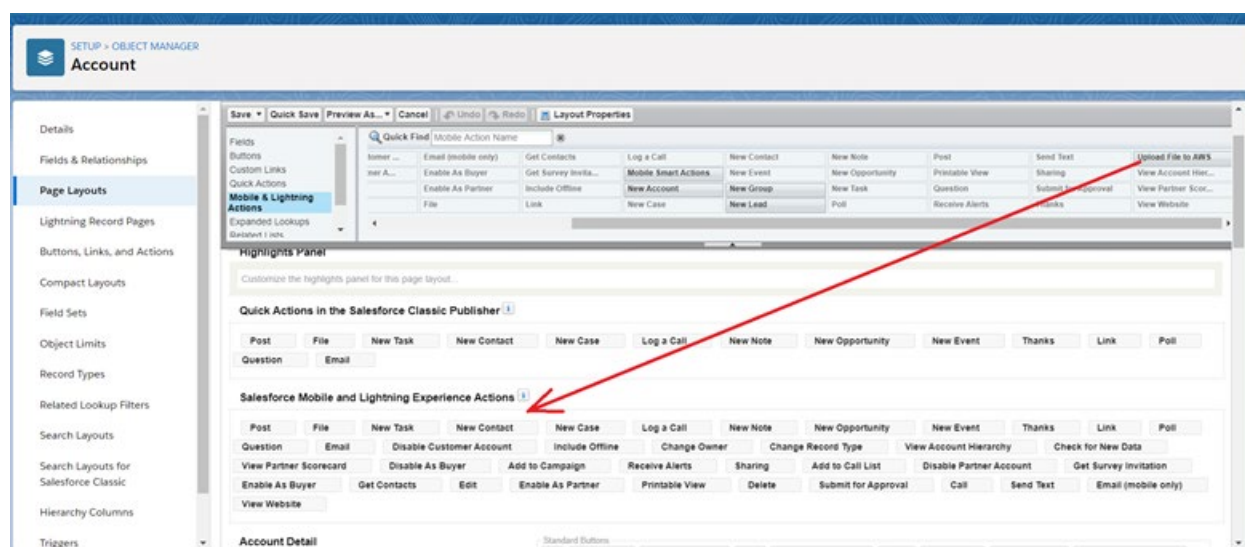
Your installation is now complete.



## Uploading Files to QStorage+

### Add Global Action to the Record Page

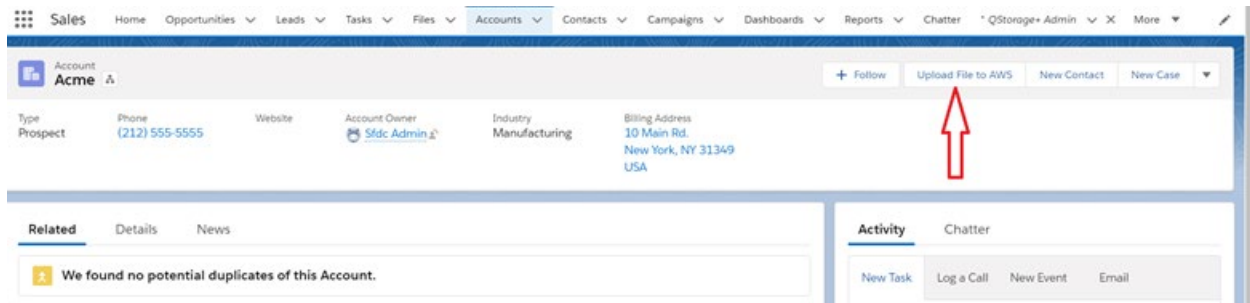
- ✚ From the object manager, select the required object to which you need to add files.
- ✚ Select the active page layout and edit.
- ✚ Click on Mobile & Lightning Actions, and drag Upload Files to AWS into the appropriate section.
- ✚ Click on save.



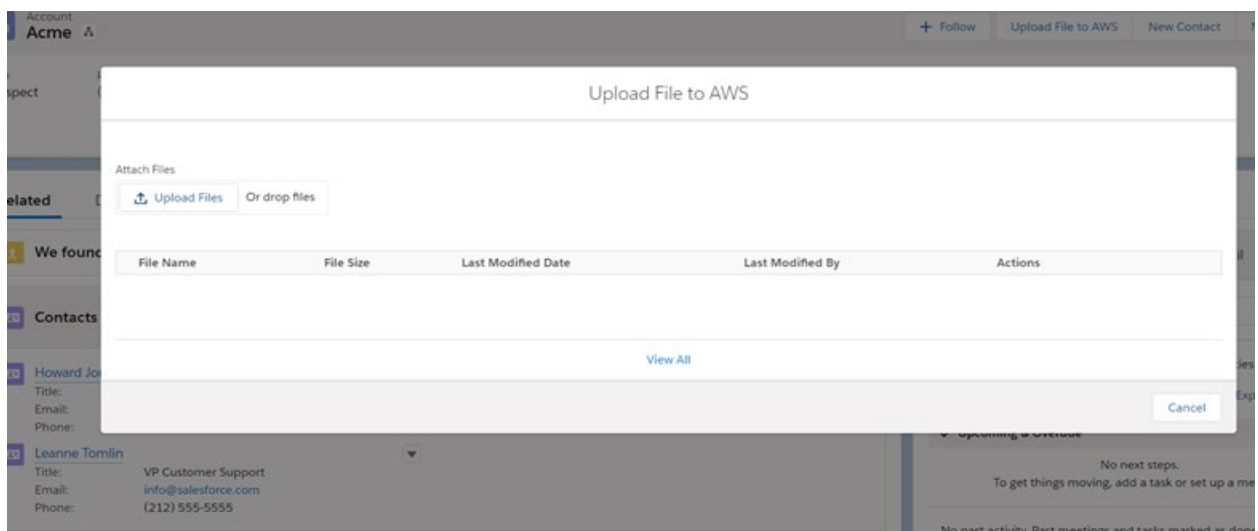


## Upload Files

Go to the selected object's record page.



Select your files and upload.

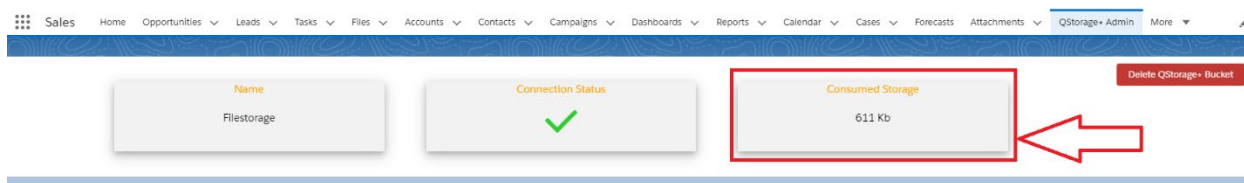




## Check Storage

If you want to check the total storage space utilized by your organization, please follow the steps below.

- Click on AppLauncher and search for the QStorage+ Admin tab.
- Check for the Consumed Storage tile as highlighted below in the screenshot.



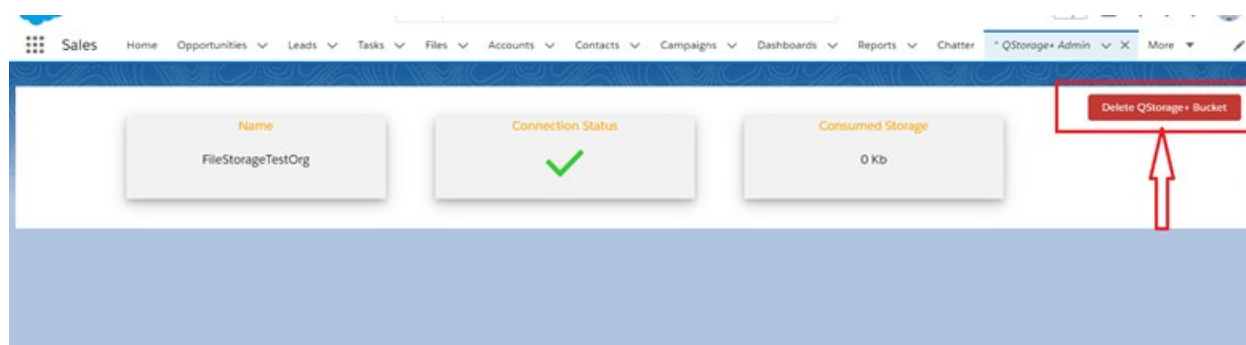


## Uninstall QStorage+

If you want to uninstall the application from your organization, follow the steps below.

### Delete QStorage+ Bucket

- Click on AppLauncher and search for the QStorage+ Admin component.
- Click on the Delete QStorage+ button and confirm that you wish to delete.





## Delete Named Credentials

- Search for Named Credentials in the quick find box.
- Delete all Named Credentials with the following labels:

AWSListingFiles

DeleteBucketUninstall

DeleteObjAWS

DownloadObjectFromAWS

DownloadURLToAWS

PutFileOnBucket

PutFileOnBucketPreSignedURL

by clicking the Del button near each file name.

The screenshot shows the 'Named Credentials' page in the Salesforce Setup interface. The left sidebar contains navigation links like 'Setup Home', 'Service Setup Assistant', and 'ADMINISTRATION'. The main content area is titled 'Named Credentials' and includes a 'Quick Find' box. Below the title, there's a table of named credentials. A red box highlights the 'Action' column, which contains 'Edit' and 'Del' (Delete) buttons for each entry. The table has columns for 'Label', 'URL', and 'Username'. The labels listed are: AWSListingFiles, DeleteBucketUninstall, DeleteObjAWS, DownloadObjectFromAWS, DownloadURLToAWS, PutFileOnBucket, and PutFileOnBucketPreSignedURL. Each entry has a corresponding URL and a username.

| Action     | Label                       | URL                                                                                    | Username |
|------------|-----------------------------|----------------------------------------------------------------------------------------|----------|
| Edit   Del | AWSListingFiles             | https://ig135hvu17.execute-api.us-east-2.amazonaws.com/sandbox/api/v0/list-object      |          |
| Edit   Del | DeleteBucketUninstall       | https://ig135hvu17.execute-api.us-east-2.amazonaws.com/sandbox/api/v0/delete-bucket    |          |
| Edit   Del | DeleteObjAWS                | https://ig135hvu17.execute-api.us-east-2.amazonaws.com/sandbox/api/v0/delete-object    |          |
| Edit   Del | DownloadObjectFromAWS       | https://ig135hvu17.execute-api.us-east-2.amazonaws.com/sandbox/api/v0/presigned-get    |          |
| Edit   Del | DownloadURLToAWS            | https://ig135hvu17.execute-api.us-east-2.amazonaws.com/sandbox/api/v0/upload-object    |          |
| Edit   Del | PutFileOnBucket             | https://ig135hvu17.execute-api.us-east-2.amazonaws.com/sandbox/api/v0/attach           |          |
| Edit   Del | PutFileOnBucketPreSignedURL | https://ig135hvu17.execute-api.us-east-2.amazonaws.com/sandbox/api/v0/presigned-attach |          |



## Uninstall the Package

- Search for Installed Packages in the quick find box and click on the uninstall button.

The screenshot shows the Salesforce Setup interface. On the left, the 'Setup' menu is open, and 'Installed Packages' is selected. The main content area is titled 'Installed Packages'. It contains a table with columns: Action, Package Name, Publisher, Version Number, Namespace Prefix, Install Date, Limits, Apps, Tabs, Objects, and AppExchange Ready. The 'File Storage' package is highlighted with a red box, and its 'Uninstall' button is also highlighted with a red box. Below the table, there is a section for 'Uninstalled Packages'.

| Action                    | Package Name              | Publisher      | Version Number | Namespace Prefix | Install Date        | Limits | Apps | Tabs | Objects | AppExchange Ready |
|---------------------------|---------------------------|----------------|----------------|------------------|---------------------|--------|------|------|---------|-------------------|
| <a href="#">Uninstall</a> | Salesforce Connected Apps | Salesforce.com | 1.7            | sf_com_apps      | 10/8/2020, 5:35 AM  | ✓      | 0    | 0    | 0       | Not Passed        |
| <a href="#">Uninstall</a> | File Storage              | File storage   | 1.0 (Beta 58)  | clq_fs           | 10/23/2020, 3:36 AM | ✓      | 0    | 2    | 5       | Not Passed        |

- Confirm the uninstallation process, and click on uninstall.

The screenshot shows the 'Uninstall' confirmation dialog for the 'File Storage' package. It displays a list of custom objects and their approximate record counts. Below the list, there are checkboxes for saving data after uninstall and a checkbox for permanently deleting all associated components. A red arrow points to the 'Uninstall' button at the bottom.

| Custom Object       | Records (Approximate) |
|---------------------|-----------------------|
| Org Info            | 0                     |
| QStorage+           | 0                     |
| AWS Custom Settings | 0                     |
| AWS Endpoints       | 0                     |
| AWS Attached Files  | 0                     |

Your uninstall is complete.



## **Help and Support**

If you have questions, issues, or concerns, please do not hesitate to contact our support team.

### **Via email:**

[QStoragePlus\\_support@cloudq.net](mailto:QStoragePlus_support@cloudq.net)

### **Via mail:**

CloudQ  
6110 McFarland Station Dr,  
Suite #201, Alpharetta, GA, USA

### **Via phone:**

+1 (404) 410-1441